

COUNCIL OF EUROPE

COMMITTEE OF MINISTERS

RESOLUTION (74) 13

ON THE ESTABLISHMENT OF A LIAISON OFFICE OF THE COUNCIL OF EUROPE IN BRUSSELS

*(Adopted by the Committee of Ministers on 6 May 1974
at its 54th Session)*

The Committee of Ministers,

Convinced that the development of co-operation in Europe makes it particularly desirable to strengthen relations between the Council of Europe and the European Communities ;

Recalling that it had, in Resolution (74) 4, favoured the setting up of a Council of Europe office in Brussels for liaison with the Communities in order to facilitate contacts and the exchange of information ;

Having discussed the report CM (74) 113 of the Ministers' Deputies,

Decides to establish a Liaison Office of the Council of Europe in Brussels in conformity with the arrangements set out in the appendix to this resolution.

APPENDIX

A. Aim

The aim of the Liaison Office is to facilitate contacts and the exchange of information between the Council of Europe and the Communities with a view to promoting, within the terms of Article 1 of the Statute of the Council of Europe and bearing in mind Article 230 of the Treaty of Rome, a closer co-operation between these institutions.

B. Functions

1. The Liaison Office shall report to the Secretariat continuously on developments inside the Communities which affect the work of the Council of Europe. It is especially important to report on programming trends and to this end follow the initial stages of Community projects. The Liaison Office shall in particular draw the attention of the Secretariat to developments which it would deem to have important consequences for the work carried out by the Council of Europe.
2. In a like manner the Liaison Office shall keep the Communities informed of developments in the Council of Europe, especially those which might affect the work of the Communities. It is particularly important to acquaint the Communities with programming trends and give information on the initial stages of Council of Europe projects, in case there might be consequences on the work carried out by the Communities.
3. In their contacts with representatives of the Communities, the staff of the Liaison Office shall at all times bear in mind the complementarity of the work of the Council of Europe and that of the Communities in the fields where they both are active and the desirability of harmonisation of their actions in the interest of European co-operation as a whole.
4. The Liaison Office shall assist representatives of the Council of Europe who are on official mission with the Communities in Brussels. The Office will not be equipped or normally expected to render assistance in connection with activities which are not closely linked with its functions of liaison with the Communities.

C. Instructions

Instructions to the Liaison Office are in every case issued under the authority of the Secretary General. The Directors are responsible to the Secretary General for all such instructions emanating from their Directorates. Instructions to the Liaison Office should be co-ordinated by the External Relations Division in Strasbourg.

D. Staffing and financing

1. The Office shall be set up with the following staff :
 - 1 head of the Office A5 or A6
 - 1 administrative officer A2/ A3
 - 1 documentalist B4
 - 1 private secretary B3
 - 1 usher-messenger C2.
2. The head of the Office shall be appointed according to a procedure to be agreed later from among the grade A5 or A6 officials on the basis of his experience and qualifications.
3. The Secretariat General shall submit, if it becomes necessary in the light of experience, any proposals for strengthening the Office staff.
4. The head of the Office shall have an appropriate representation allowance to further his contacts.
5. The budget of the Office shall be charged as an integral part of the budget of the Council.

E. Other arrangements

Other practical arrangements connected with the setting up of the Liaison Office will be worked out by the Secretary General and approved as appropriate by the Committee of Ministers.