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Item 9 of the agenda

**STEERING COMMITTEE
FOR CULTURE, HERITAGE AND LANDSCAPE
(CDCPP)**

**WORKING METHODS OF THE CDCPP
AND FUTURE WORK IN 2021**

For information and action

Secretariat Memorandum
prepared by the
Directorate of Democratic Participation
Culture, Nature and Heritage Department

Ongoing activities related to the Committees' working methods

The Bureau of the Steering Committee for Culture, Heritage and Landscape (CDCPP), at its session on 28 April 2020, agreed to contribute to the updating of documents on working methods, in view of the requirements of the Committee's Terms of Reference 2020-2021 (see Appendix 1) and the need to evaluate its work and set future priorities. The present document reflects the views of the Bureau, as expressed at its meeting on 3 November.

The Bureau also exchanged on the organisation, during the plenary session, of the thematic sessions on "The impact of the COVID-19 pandemic", "Climate change and sustainable development" and "AI and culture, creativity and cultural heritage" and expressed its expectations for lively debates around these topical subjects, possibly deriving concrete proposals for follow-up action.

Questionnaire for the Chairs of the Council of Europe Steering Committees

A recent initiative by the Secretary General of the Council of Europe included a questionnaire sent to the Chairs of Steering Committees to explore their views on current and future work perspectives in the various fields of activity. The Committee Chair, Ms Giuliana De Francesco will brief delegates about her contribution to this exercise, and the Secretariat will explain the follow-up process on the side of the Council of Europe.

Elections

Document CDCPP(2020)7 provides details of the posts that are up for election and the required process to be followed at the CDCPP plenary session on 10, 12 and 13 November.

Revision of [Resolution CM/Res\(2011\)24](#) on intergovernmental committees and subordinate bodies, their terms of reference and working methods

At the request of the Committee of Ministers, the Rapporteur Group on Programme, Budget and Administration - GR-PBA further examined the intergovernmental structure, in light of the recommendations in the 2019 [evaluation report on the intergovernmental committees](#) and to provide it with the necessary flexibility to adapt to urgent needs. A number of issues raised by delegations arose from the text of Resolution CM/Res(2011)24 and its implementation, underlining the need for clarification of some aspects and a possible revision.

The Covid-19 pandemic has also largely impacted the working methods of the intergovernmental committees. Committees have managed to continue their work to the extent possible, adapting their working methods to the new circumstances, including through the use of information technologies for virtual meetings and written consultations. The lessons learnt from this experience and new practices could also be reflected in the revised resolution. Hence the Committee of Ministers invited the Secretary General to propose amendments to Resolution CM/Res(2011)24 on intergovernmental committees and subordinate bodies, their terms of reference and working methods by the end of 2020. The Secretariat is currently working on amendment proposals.

Reporting by Committees

For all steering and *ad hoc* committees, the following main task was included in the Terms of Reference in line with Articles 17 and 21 of [Resolution CM/Res\(2011\)24](#):

"[the committee will] hold an exchange of views annually in order to evaluate its activities and advise the Committee of Ministers and the Secretary General on future priorities in its sector, including possible new activities and those that might be discontinued".

Committees are hence asked to evaluate their activities in the abridged reports submitted to the Committee of Ministers. An annual exchange of views is proposed to strengthen this dimension, in line with recommendation 11 of the [Evaluation of the Intergovernmental Committees](#) (the evaluation), and add elements on possible future priorities in the sector, to contribute to the preparation of future terms of reference of committees in line with recommendation 3 of the evaluation.

Other points to be dealt with by Committees under the item “working methods” of the Terms of Reference include:

- the holding of an exchange round on the use of Council of Europe (sector-specific) standards in member States and on recent and forthcoming signatures and ratifications of these standards;
- the production of an overview report on the respective Committees' contribution to the Sustainable Development Goals (SDG);
- the production of an overview report on the work of the thematic rapporteurs (here: gender equality and rights of persons with disabilities).

It is suggested to start the exchange on the sector-specific standards and the CDCPP's activities at the plenary, in the framework of discussions on individual projects, and reflect this aspect in the CDCPP meeting report. Further on, the Bureau would oversee the production of the overview reports on the Committee's contribution to the SDGs and the work of the thematic rapporteurs subsequent to the plenary session. These reports would then be shared with the CDCPP for comment.

Thematic sessions on “The impact of the COVID-19 pandemic”, “Climate change and Sustainable Development” and “AI and culture, creativity and cultural heritage”

In accordance with decisions taken by the Bureau of the CDCPP in April 2020 and the CDCPP meeting in June, three thematic sessions will take place at the CDCPP meeting in November. They will be dealing with the topics of the “Impact of the COVID-19 pandemic”, “Climate change and Sustainable Development” and “AI and culture, creativity and cultural heritage” respectively. The sessions will be followed by a panel discussion, offering further opportunities for exchange with delegates. Document CDCPP(2020)13 offers details on the sessions.

Action required

The CDCPP is invited to:

- take note of the information provided on ongoing activities related to the Committee's working methods and ask the Bureau to support the Secretariat in dealing with reporting requirements;
- welcome the information provided by the Chair on her recent reply to the survey by the Secretary General of the Council of Europe to Chairs of the Steering Committees;
- note the current revision of Resolution CM/Res(2011)24 on intergovernmental committees and subordinate bodies, their terms of reference and working methods;
- appreciate the organisation of thematic sessions on “The impact of the COVID-19 pandemic”, “Climate change and sustainable development” and “AI and culture, creativity and cultural heritage” organised on the occasion of the November plenary session, and suggest holding similar thematic sessions at future Committee meetings;
- welcome the progress made with the compilation of the CDCPP reader on Culture in times of COVID-19 and invite delegates who have not yet done so to provide short contributions to it.

APPENDIX I

CDCPP Terms of Reference

Steering Committee for Culture, Heritage and Landscape

Set up by the Committee of Ministers under Article 17 of the Statute of the Council of Europe and in accordance with Resolution [CM/Res\(2011\)24](#) on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

Type of committee: Steering Committee

Terms of reference valid from: **1 January 2020 until 31 December 2021**

PILLAR/PROGRAMME/SUB-PROGRAMME
<p>Pillar: Democracy</p> <p>Programme: Democratic Participation</p> <p>Sub-programme: Culture, Nature and Heritage</p>
MAIN TASKS
<p>Under the authority of the Committee of Ministers, in the framework of the European Cultural Convention, building notably on the outcomes of relevant ministerial conferences and having regard to the Secretary General's reports on the State of Democracy, Human Rights and the Rule of Law and the relevant decisions by the Committee of Ministers, the CDCPP will oversee the Council of Europe's intergovernmental work in the field of culture, heritage and landscape, and advise the Committee of Ministers on all questions within its area of competence. Taking due account of relevant transversal perspectives, the overall aim is to provide States Parties to the European Cultural Convention and other relevant Conventions with standards, policies and good practices to sustainably manage cultural, heritage and landscape resources, as a basis for democratic societies in a digitally evolving environment.</p> <p>With this purpose, the Committee is instructed to:</p> <ul style="list-style-type: none"> (i) develop standards as appropriate and act as a forum where States share information and good practices, devise and follow-up innovative policies and strategies related to the sustainable management of culture, heritage and landscape, meet the challenges and opportunities of digitisation and artificial intelligence in these sectors and promote intercultural dialogue; (ii) take the pertinent aspects of the European Convention on Human Rights into consideration in its thematic work; (iii) facilitate the use of and implementation by member States of tools and guidelines (including Committee of Ministers' recommendations) on landscape, culture and cultural heritage policies at national, regional and local level, as appropriate; (iv) contribute to co-operation and support activities of national initiatives in these fields; (v) at the request of member States, facilitate the delivery of peer reviews, policy and legal advice, technical assistance, co-operation and capacity-building initiatives in the areas covered by these terms of reference and the relevant Council of Europe conventions; (vi) maintain, further develop and/ or make the best use of European platforms, conferences and networks – including electronic networks (in particular HEREIN, ELCIS, IFCD, Compendium of Cultural Policies and Trends in Europe) – with a view to collecting best practice, exchanging experience and developing new approaches to policies and strategies on culture, cultural heritage and landscape and their value for society;

- (vii) follow up existing standards of the Council of Europe and, where necessary, develop new ones for culture, heritage and landscape or adapt existing ones taking into account the outcomes of the platforms and conferences and as appropriate, the review of technical co-operation, Joint Projects and field projects on cultural heritage and integrated socio-economic development;
- (viii) continue to follow up the relevant ministerial conferences (Culture/Moscow, 2013; Cultural Heritage/Namur, 2015) in line with Committee of Ministers' decisions;
- (ix) promote high-level dialogue with representatives of the European Union, the United Nations/UNESCO, OSCE and other international organisations with a view to making use of each other's know-how and experience and identifying opportunities for co-operation and synergies in view of the Council of Europe's position as a unique pan-European Organisation for intergovernmental co-operation in the field of culture;
- (x) act as a catalyst for associating partner and observer organisations in the achievement of the goals of the Council of Europe in the fields of culture, cultural heritage and landscape, through synergies and collaborations;
- (xi) without prejudice to the mandates of intergovernmental committees of the Council of Europe that already follow the work of monitoring mechanisms, follow the activities of the relevant monitoring and other bodies or convention mechanisms;
- (xii) hold an exchange of views annually in order to evaluate its activities and advise the Committee of Ministers and the Secretary General on future priorities in its sector, including possible new activities and those that might be discontinued;
- (xiii) take due account of a gender perspective, building cohesive societies, and promoting and protecting rights of persons with disabilities in the performance of its tasks;
- (xiv) in accordance with decisions [CM/Del/Dec\(2013\)1168/10.2](#) of the Committee of Ministers, carry out, within the limits of the available resources and bearing in mind its priorities, an examination of some or all of the conventions for which it has been given responsibility,^[29] in co-operation, where appropriate, with the relevant convention-based bodies, and report back to the Committee of Ministers;
- (xv) contribute to the achievement of the UN 2030 Agenda for Sustainable Development, in particular with regards to Goal 3: Good Health and well-being; Goal 11: Sustainable Cities and Communities; Goal 13: Climate action, Goal 15: Life on land and Goal 16: Peace, Justice and Strong Institutions.

SPECIFIC TASKS

- (i) Promote policy measures on the digitisation of culture, cultural heritage and the audiovisual sector in view of protecting their diversity and meeting the challenges and opportunities of artificial intelligence in this sector and help share best practices.
- (ii) Follow up and guide the implementation of the Faro Convention on the value of cultural heritage for society, including the Faro Convention Action Plan.
- (iii) Promote the Council of Europe Convention on Offences relating to Cultural Property and guide its implementation.
- (iv) Assist in the implementation of the European Cultural Heritage Strategy for the 21st Century.
- (v) Follow up and guide the implementation of the European Landscape Convention, including the preparation of its 11th Conference (2021) and the Council of Europe Landscape Award.
- (vi) Review progress towards the United Nations Sustainable Development Goals (UNSDGs), as evidenced by monitoring mechanisms and promoted through standard-setting and exchange of experiences and good practices.

COMPOSITION

Members:

Governments of member States of the Council of Europe and of other States having acceded to the European Cultural Convention are invited to appoint one or more high ranking representatives with top responsibilities for the development and management of policy in the fields of culture, cultural heritage and landscape.

The Council of Europe will bear the travel and subsistence expenses of one representative from each State Party (two in the case of the State whose representative has been elected Chair).

States Parties to the European Landscape Convention may send representatives without defrayal of expenses.

Each member of the Committee shall have one vote. Where a government designates more than one member, only one of them is entitled to take part in the voting.

In accordance with decisions [CM/Del/Dec\(2013\)1168/10.2](#) of the Committee of Ministers, in cases where there is no convention-based body including all the Parties, non-member States are invited to participate, with a right to vote, in the committee meetings pertaining to the conventions to which they are Parties.

Participants:

The following may send a representative, without the right to vote and at the charge of their corresponding administrative budgets:

- Parliamentary Assembly of the Council of Europe;
- Congress of Local and Regional Authorities of the Council of Europe;
- Conference of INGOs of the Council of Europe;
- Council of Europe Development Bank (CEB);
- Steering Committee on Media and Information Society (CDMSI);
- Steering Committee for Education Policy and Practice (CDPPE);
- European Committee on Crime Problems (CDPC);
- other committees or bodies of the Council of Europe engaged in related work, as appropriate.

The following may send representatives, without the right to vote and without defrayal of expenses:

- European Union;
- Observer States to the Council of Europe not party to the European Cultural Convention: Canada, Japan, Mexico, United States of America;
- United Nations Educational, Scientific and Cultural Organisation (UNESCO);
- Organisation for Economic Co-operation and Development (OECD);
- Organisation for Security and Co-operation in Europe (OSCE);
- European Free Trade Association (EFTA);
- Nordic Council of Ministers;
- Arab League Educational, Cultural and Scientific Organisation (ALECSO);
- United Nations Economic Commission for Europe (UN-ECE);
- International Centre for the Study of the Preservation and Restoration of Cultural Property (ICCROM).

Observers:

The following may send representatives, without the right to vote and without defrayal of expenses:

- Israel;
- European Cultural Foundation (ECF);
- European Cultural Centre in Delphi;
- Culture Action Europe;
- European Network of Cultural Administration Training Centres (ENCATC);
- European Roma and Travellers Forum (ERTF);
- European Association of Archaeologists (EAA);
- Europae Archaeologiae Consilium (EAC);
- Europa Nostra;
- International Council of Monuments and Sites (ICOMOS);
- Organisation of World Heritage Cities (OHWC);
- International Federation for Housing and Planning (IFHP);
- European Federation of Landscape Architects (EFLA);
- European Council of Town Planners (ECTP);
- European Council of Landscape Architecture Schools (ECLAS);
- International Association of the European Heritage Network (AISBL);
- European Confederation of Conservator-Restorers' Organisations (ECCO);
- European Federation for architectural heritage skills (FEMP);
- Civilscape.

WORKING METHODS

Plenary meetings:

51 members, 1 meeting in 2020, 2.5 days

51 members, 1 meeting in 2021, 2.5 days

Bureau meetings:

9 members, 2 meetings in 2020, 1.5 days

9 members, 2 meetings in 2021, 1.5 days

The Committee will also appoint a Gender Equality Rapporteur and a Rapporteur on the rights of persons with disabilities from amongst its members.

The rules of procedure of the Committee are governed by Resolution [CM/Res\(2011\)24](#) on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

Whenever appropriate, it will prioritise environmentally sound working methods, such as virtual meetings

facilitated by information technology and written consultations.

BUDGETARY INFORMATION*

	Meetings per year	Number of days	Members	Plenary €K	Bureau €K	Working groups	Secretariat (A, B)
2020	1	2.5	51	58.6	10.2	-	0.5 A; 0.5 B
2021	1	2.5	51	58.6	10.2	-	0.5 A; 0.5 B

*The costs include the per diem, travel costs, interpretation, translation and document printing. These costs are calculated on the basis of the 2020 standard costs.