



Lebanese Republic
Ministry of Public Health
National Mental Health Programme

Substance Use Platform Launch



AFMM
Association
Francophone
pour les
Malades
Mentaux



Pompidou Group
Groupe Pompidou



Meeting Agenda

1. SU Yearly Survey Introduction
2. Terminology
3. Data Validation
4. Platform Walkthrough
 - a. Treatment
 - b. Prevention
5. Platform Demonstration
6. Next Steps
7. Questions/Comments

Testing Platform Link

<https://app.moph.gov.lb/susurveys/#/login>

Username and Passwords for SU Platform Launch Demonstration

Facility Reporter

Username: TSUTOFR

Password: 123

Facility Director

Username: TSUTOFD

Password: 123

Organization Director

Username: TSUTOOD

Password: 123

SU Platform Launch

SU Yearly Survey Introduction

The **Substance Use Yearly Surveys** are designed to give a comprehensive overview of Substance Use activities and services occurring in the previous calendar year across Lebanon. The surveys are conducted and designed by the **National Mental Health Programme, UNODC International Standards on Drug Use and Prevention** and **UNODC-WHO Programme on Drug Dependence Treatment and Care**.

1. Prevention

- a. This survey focuses on the prevention of the initiation of drug use and the prevention of transition to drug use disorders.

2. Treatment

- a. This survey focuses on drug treatment as defined: “A process designed to achieve a desired health status for patients with drug use disorders. Treatment is provided by qualified professionals, in the framework of recognized medical, psychological or social care practice.”

SU Platform Launch

Terminology

1. Facility:

- a. A separate organizational entity (medical center, department, programme, etc.) that has its own defined objectives, procedures, rules and scope of services and interventions, its own target group(s), and a team and manager (project coordinator). These facilities can be stand-alone (e.g. addiction treatment centers) or integrated with other health care centers, clinics or dispensaries (such as general health care or mental health centers or hospitals).

2. Calendar Year:

- a. E.g. January 1st, 2018 through December 31st, 2018

3. Public Data

- a. Data acquired that will be linked specifically to the reporting facility and disseminated publically.

4. Non-Public Data

- a. Data acquired that will be aggregated and disseminated to the stakeholders in anonymized format.

SU Platform Launch

Data Validation

Data validation is a process that allows the organization to review and approve surveys by implementing a multi-level user system. Each level has their own account with specific privileges and functions. At each transition, notification emails will be sent to relevant users.

L1

Facility Reporter

- Creates surveys
- Saves surveys
- Submits surveys (send to Facility Director)
- Can edit reports

L2

Facility Director

- Can view surveys
- Validates surveys (send to Organization Director)
- Request revision (return to Facility Reporter)
- Cannot edit surveys

L3

Organization Director

- Can view surveys
- Validates surveys (send to NMHP)
- Request revision (return to Facility Director)
- Cannot edit surveys

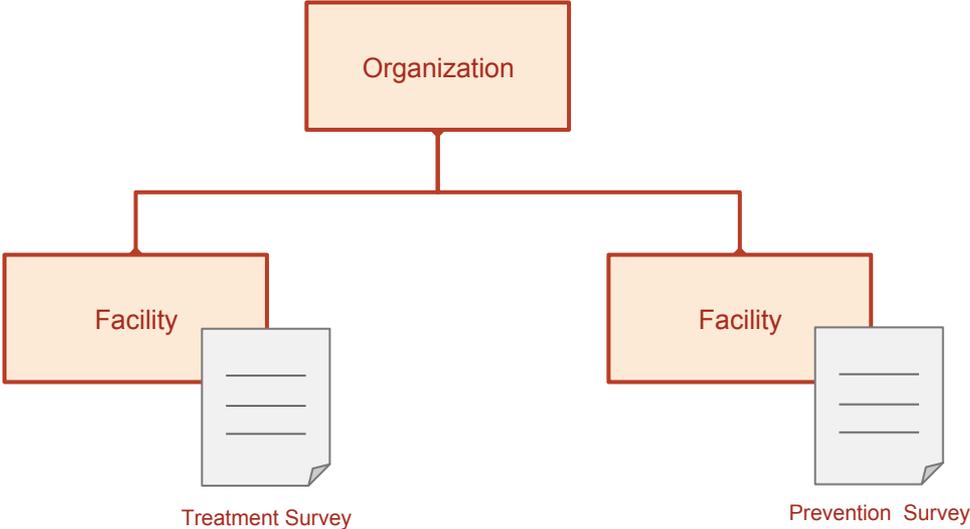
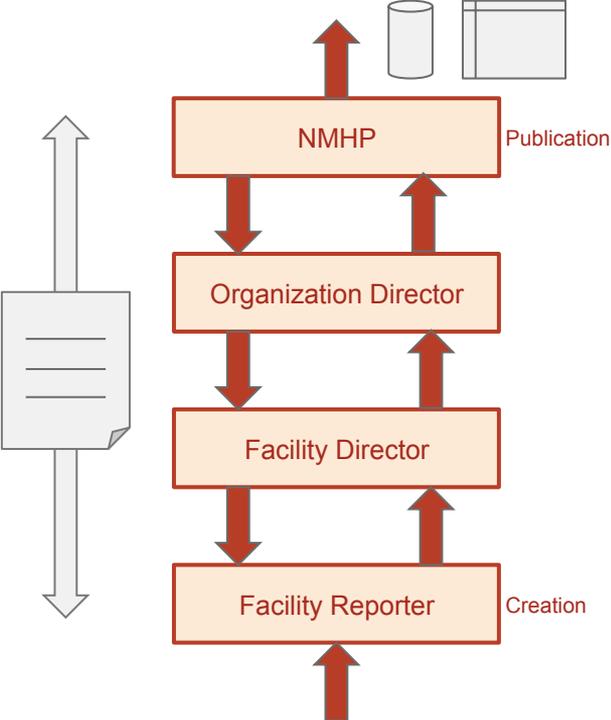
L4

National Mental Health Program

- Can view surveys
- Publishes surveys (saves surveys to database)
- Request revision (return to Organization Director)
- Cannot edit surveys

SU Platform Launch

Data Validation



SU (Both)

Platform Walkthrough

Login Page

Step 1

Enter your username and password.

Substance Use Platform

Please enter your username and password

Username

Password

[Forgot my Password](#)



Lebanese Republic
Ministry of Public Health

MINISTRY OF PUBLIC HEALTH
MENTAL HEALTH PROGRAMME

SU (Prevention) Platform Walkthrough

Home Page

Step 2a

Select “SU Prevention Survey”
from drop-down menu.

*Facility Reporter Account (L1)

The screenshot displays the user interface of the SU (Prevention) Platform. At the top right, there are links for "STest", "Change Password", and "Logout". Below this is a dark green navigation bar with "HOME" and "GUIDES" buttons. The main content area features a "Report Type" dropdown menu with three options: "SU Treatment Survey", "SU Treatment Survey", and "SU Prevention Survey". The "SU Prevention Survey" option is highlighted in green. To the right of the dropdown is a "CREATE REPORT" button. Below the dropdown is a "Download Excel" link. A table with the following columns is visible: Status, Facility, Organization Name, Year, and Notes. The table contains one row with the following data: Status: New, Facility: Testing SU Facility, Organization Name: Testing SU Organization, Year: 2019, Notes: (empty). At the bottom left of the table is a "View" button. At the bottom right of the table is a pagination indicator "1 - 1 of 1 items".

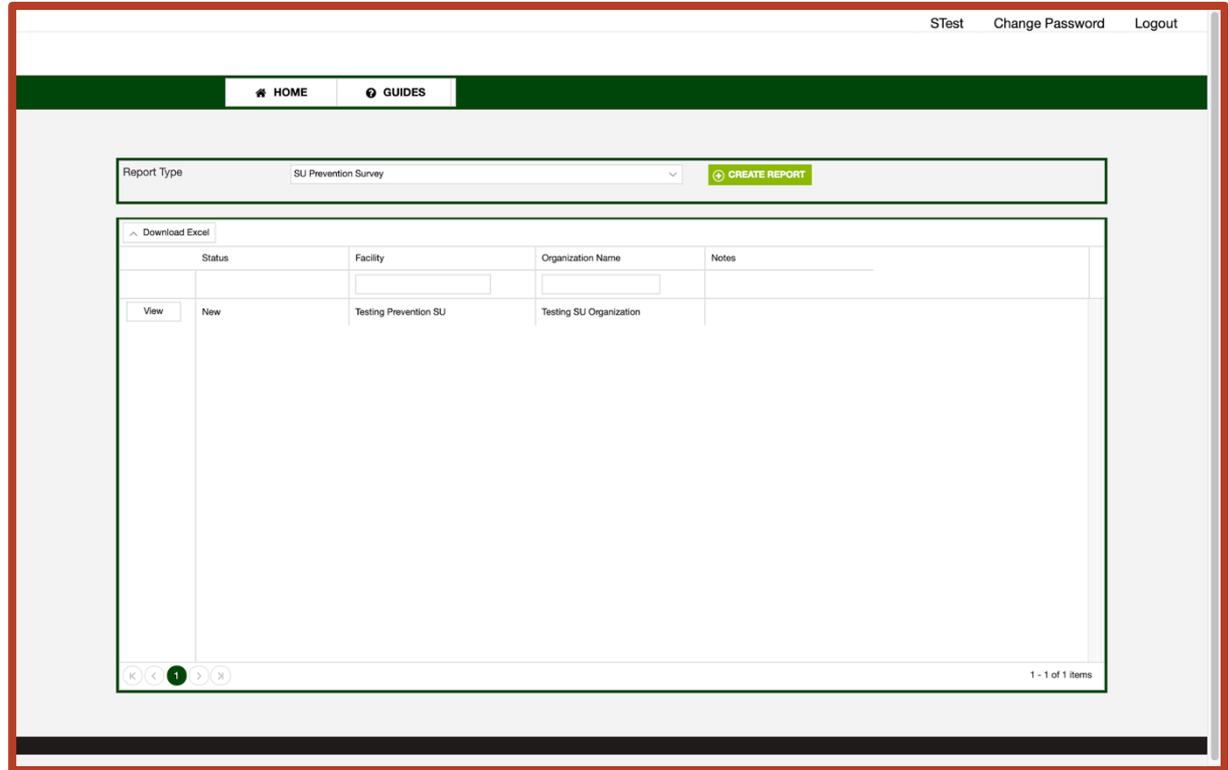
SU (Prevention) Platform Walkthrough

Home Page

Step 3a

Click “Create Report”.

*Facility Reporter Account (L1)



The screenshot displays the user interface of the SU (Prevention) Platform. At the top right, there are links for 'STest', 'Change Password', and 'Logout'. Below this is a dark green navigation bar with 'HOME' and 'GUIDES' buttons. The main content area features a 'Report Type' dropdown menu set to 'SU Prevention Survey' and a green 'CREATE REPORT' button. Below this is a table with a 'Download Excel' link and a table with the following data:

Status	Facility	Organization Name	Notes
New	Testing Prevention SU	Testing SU Organization	

At the bottom of the table, there is a 'View' button and a pagination indicator showing '1 - 1 of 1 items'.

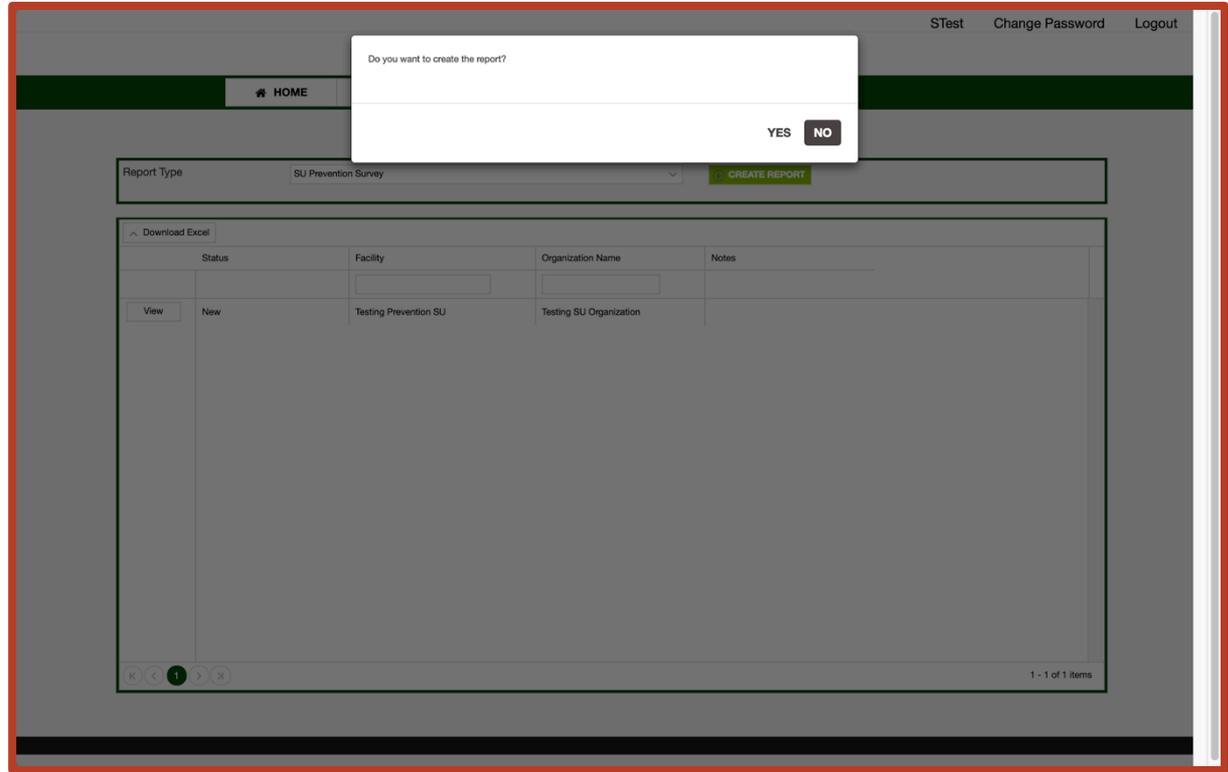
SU (Prevention) Platform Walkthrough

Home Page

Step 4a

Select “Yes” to create the report.

*Facility Reporter Account (L1)



The screenshot displays the user interface of the SU (Prevention) Platform. At the top right, there are links for "STest", "Change Password", and "Logout". A "HOME" button is visible in the top navigation bar. A central dialog box asks, "Do you want to create the report?" with "YES" and "NO" buttons. Below the dialog, the "Report Type" is set to "SU Prevention Survey", and a "CREATE REPORT" button is visible. A table below shows a list of items:

Status	Facility	Organization Name	Notes
New	Testing Prevention SU	Testing SU Organization	

At the bottom of the table, there are navigation arrows and a page indicator "1 - 1 of 1 items".

SU (Prevention) Platform Walkthrough

Prevention Survey

Step 5a

Begin to complete the survey.

1. **Section 1: Demographic Information**
2. Section 2: Practice and Standards
3. Section 3: Financial
4. Section 4: Beneficiaries
5. Section 5: Descriptive Section

Facility Reporter Account (L1)

The screenshot displays the 'SU Prevention Survey' interface. At the top right, there are links for 'STest', 'Change Password', and 'Logout'. Below this is a green navigation bar with 'HOME' and 'GUIDES' buttons. A toolbar contains 'Save', 'Delete', 'Submit to FD', 'Workflow', and 'Back to list' options. The main content area shows the survey title 'Testing SU Organization - Testing Prevention SU - SU Prevention Survey - 2018' and its status as 'New'. The 'Demographic Information' tab is active, showing a form with the following fields:

Field ID	Field Name	Value / Type
A1	Organization Name	
A2	Prevention Facility Name	
C1a	Facility Affiliation	public/governmental
A3	Head of Facility: First Name	
A3	Head of Facility: Last Name	
A3	Head of Facility: Title	Mr
A3	Head of Facility: Email Address	
A4	Focal Point of Survey: First Name	
A4	Focal Point of Survey: Last Name	
A4	Focal Point of Survey: Title	Mr
A4	Focal Point of Survey: Email Address	
A5	Email Address (Facility)	
A6	Phone Number (Facility; Admin)	
B2	Address	
B4	Longitude	
B4	Latitude	
B5	Public Website	
B6	Public Phone Number	

SU (Prevention) Platform Walkthrough

Prevention Survey

Step 6a

Begin to complete the survey.

1. Section 1: Demographic Information
2. **Section 2: Practice and Standards**
3. Section 3: Financial
4. Section 4: Beneficiaries
5. Section 5: Descriptive Section

Facility Reporter Account (L1)

The screenshot displays the web interface for the SU (Prevention) Platform. At the top right, there are links for 'STest', 'Change Password', and 'Logout'. Below this is a navigation bar with 'HOME' and 'GUIDES' buttons. The main content area shows a survey titled 'Testing SU Organization - Testing Prevention SU - SU Prevention Survey - 2018' with a status of 'New'. The survey is divided into sections: 'Demographic Information', 'Practice and Standards', 'Financial', 'Beneficiaries', and 'Descriptive section'. The 'Practice and Standards' section is currently active, showing a table of activities and their availability. The table has two columns: 'Facility Activities' and 'Available'. The activities listed are: 'Dissemination of educational material (includes brochures, flyers, posters, etc.)', 'Non-interactive substance use awareness sessions (lecture)', 'Interactive substance use awareness sessions', 'Life skills programmes', 'Media campaigns', 'Entertainment venues related prevention activities', 'Peer-to-peer education programs', and 'Internet-based prevention programs'. Each activity has a 'Yes' or 'No' radio button next to it. Below the table, there is a section for 'C2-Practice and Standards' with a question 'C3a-Is your facility formally accredited for prevention of substance use?' and a 'Yes' or 'No' radio button. There are also input fields for 'C3b-Accrediting Body Name' and 'C3b-Accrediting Body Website'.

Facility Activities	Available
Dissemination of educational material (includes brochures, flyers, posters, etc.)	<input type="radio"/> Yes <input type="radio"/> No
Non-interactive substance use awareness sessions (lecture)	<input type="radio"/> Yes <input type="radio"/> No
Interactive substance use awareness sessions	<input type="radio"/> Yes <input type="radio"/> No
Life skills programmes	<input type="radio"/> Yes <input type="radio"/> No
Media campaigns	<input type="radio"/> Yes <input type="radio"/> No
Entertainment venues related prevention activities	<input type="radio"/> Yes <input type="radio"/> No
Peer-to-peer education programs	<input type="radio"/> Yes <input type="radio"/> No
Internet-based prevention programs	<input type="radio"/> Yes <input type="radio"/> No
Other (please specify)	<input type="radio"/> Yes <input type="radio"/> No

C2-Practice and Standards

C3a-Is your facility formally accredited for prevention of substance use? Yes No

C3b-Accrediting Body Name

C3b-Accrediting Body Website

SU (Prevention) Platform Walkthrough

Prevention Survey

Step 7a

Begin to complete the survey.

1. Section 1: Demographic Information
2. Section 2: Practice and Standards
3. **Section 3: Financial**
4. Section 4: Beneficiaries
5. Section 5: Descriptive Section

Facility Reporter Account (L1)

The screenshot displays the 'Financial' section of the 'Testing Prevention SU - SU Prevention Survey - 2018'. The interface includes a top navigation bar with 'HOME' and 'GUIDES' links, and a user menu with 'STest', 'Change Password', and 'Logout'. Below the navigation, there are buttons for 'Save', 'Delete', 'Submit to FD', 'Workflow', and 'Back to list'. The main content area shows the survey title and status ('New'). The 'Financial' section is active, displaying a table for budget allocation. The table has two columns: 'Source' and 'Budget %'. The 'Lebanese Pound' and 'USD' rows show values of 0 and 0.00 respectively. The 'C4b-For the budget dedicated to substance use prevention services' section lists various sources with their corresponding budget percentages, all currently set to 0.00.

Source	Budget %
Ministry of Public Health	0.00
Ministry of Social Affairs	0.00
National Social Security Fund	0.00
Army	0.00
Public Service Cooperation	0.00
Internal Security Forces	0.00
Mutual fund	0.00
Private health insurance	0.00
Private donations; coporate	0.00
Private donations; individuals	0.00
Fundraising	0.00
Grant	0.00
Other (please specify)	0.00

SU (Prevention) Platform Walkthrough

Prevention Survey

Step 8a

Begin to complete the survey.

1. Section 1: Demographic Information
2. Section 2: Practice and Standards
3. Section 3: Financial
4. **Section 4: Beneficiaries**
5. Section 5: Descriptive Section

Facility Reporter Account (L1)

The screenshot displays the 'SU Prevention Survey' platform interface. At the top right, there are links for 'STest', 'Change Password', and 'Logout'. Below this is a navigation bar with 'HOME' and 'GUIDES' buttons. The main content area shows a survey form titled 'Testing SU Organization - Testing Prevention SU - SU Prevention Survey - 2018' with a status of 'New'. The form has several tabs: 'Demographic Information', 'Practice and Standards', 'Financial', 'Beneficiaries', and 'Descriptive section'. The 'Beneficiaries' tab is active, showing two sections: 'D1-Dissemination of educational material (includes brochures, flyers, posters, etc.)' and 'D1-Non-interactive substance use awareness sessions (lecture)'. Each section has a table with columns for 'Group' and 'Number of person targeted'. The groups listed are 'Youth and adolescents', 'Women', 'Children living in adverse circumstances', 'Palestinian refugees', 'Displaced populations', and 'Persons in prisons'. The 'Other (please specify)' field is also present. A small window is visible in the bottom right corner of the interface.

SU (Prevention) Platform Walkthrough

Prevention Survey

Step 9a

Begin to complete the survey.

1. Section 1: Demographic Information
2. Section 2: Practice and Standards
3. Section 3: Financial
4. Section 4: Beneficiaries
5. **Section 5: Descriptive Section**

Facility Reporter Account (L1)

The screenshot displays the 'SU Prevention Survey' interface. At the top right, there are links for 'STest', 'Change Password', and 'Logout'. Below this is a green navigation bar with 'HOME' and 'GUIDES' buttons. The main content area shows a survey form titled 'Testing SU Organization - Testing Prevention SU - SU Prevention Survey - 2018' with a status of 'New'. The form has several tabs: 'Demographic Information', 'Practice and Standards', 'Financial', 'Beneficiaries', and 'Descriptive section'. The 'Descriptive section' is currently active and contains several text input fields with labels: 'E0-Descriptive section', 'E1-Please describe your linkages with other health or social services in providing prevention activities/interventions:', 'E2-Please describe the prevention services provided by your facility in a way you would be happy for it to be presented to the public (max 250 words) (may be made publically available)', 'E3-If you have any further relevant information about your facility, please provide it here.', 'E4-Please provide any feedback you may have on the questions', 'E5-Please estimate the time it has taken you to complete this form', 'E6-Date of Survey Completion', 'Hours', and 'Minutes'. A date picker is visible next to the 'E6-Date of Survey Completion' field. A small window is open in the bottom right corner of the interface.

SU (Treatment) Platform Walkthrough

Home Page

Step 2b

Select “SU Treatment Survey”
from drop-down menu.

*Facility Reporter Account (L1)

The screenshot displays the user interface of the SU (Treatment) Platform. At the top right, there are links for "STest", "Change Password", and "Logout". Below this is a dark green navigation bar with "HOME" and "GUIDES" buttons. The main content area features a "Report Type" dropdown menu with three options: "SU Treatment Survey" (highlighted in green), "SU Treatment Survey", and "SU Prevention Survey". To the right of the dropdown is a "CREATE REPORT" button. Below the dropdown is a "Download Excel" link. A table displays the following data:

Status	Facility	Organization Name	Year	Notes
New	Testing SU Facility	Testing SU Organization	2019	

At the bottom of the table, there is a "View" button and a pagination indicator showing "1 - 1 of 1 items".

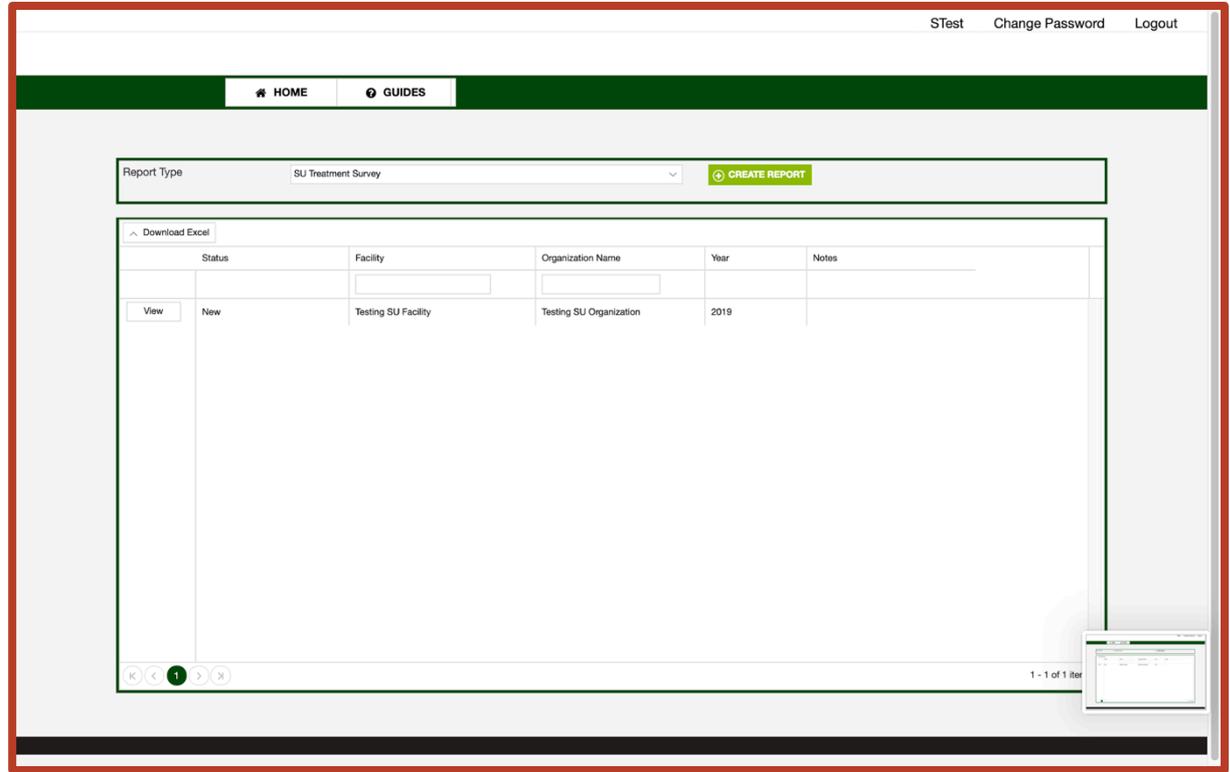
SU (Treatment) Platform Walkthrough

Home Page

Step 3b

Click “Create Report”.

*Facility Reporter Account (L1)



The screenshot displays the user interface of the SU (Treatment) Platform. At the top right, there are links for 'STest', 'Change Password', and 'Logout'. Below this is a navigation bar with 'HOME' and 'GUIDES' buttons. The main content area features a 'Report Type' dropdown menu set to 'SU Treatment Survey' and a green 'CREATE REPORT' button. Below this is a table with columns for 'Status', 'Facility', 'Organization Name', 'Year', and 'Notes'. A 'Download Excel' button is located above the table. The table contains one row with the following data: Status: New, Facility: Testing SU Facility, Organization Name: Testing SU Organization, Year: 2019. A 'View' button is present next to the row. At the bottom of the table, there are navigation arrows and a page indicator '1 - 1 of 1 Item'.

Status	Facility	Organization Name	Year	Notes
New	Testing SU Facility	Testing SU Organization	2019	

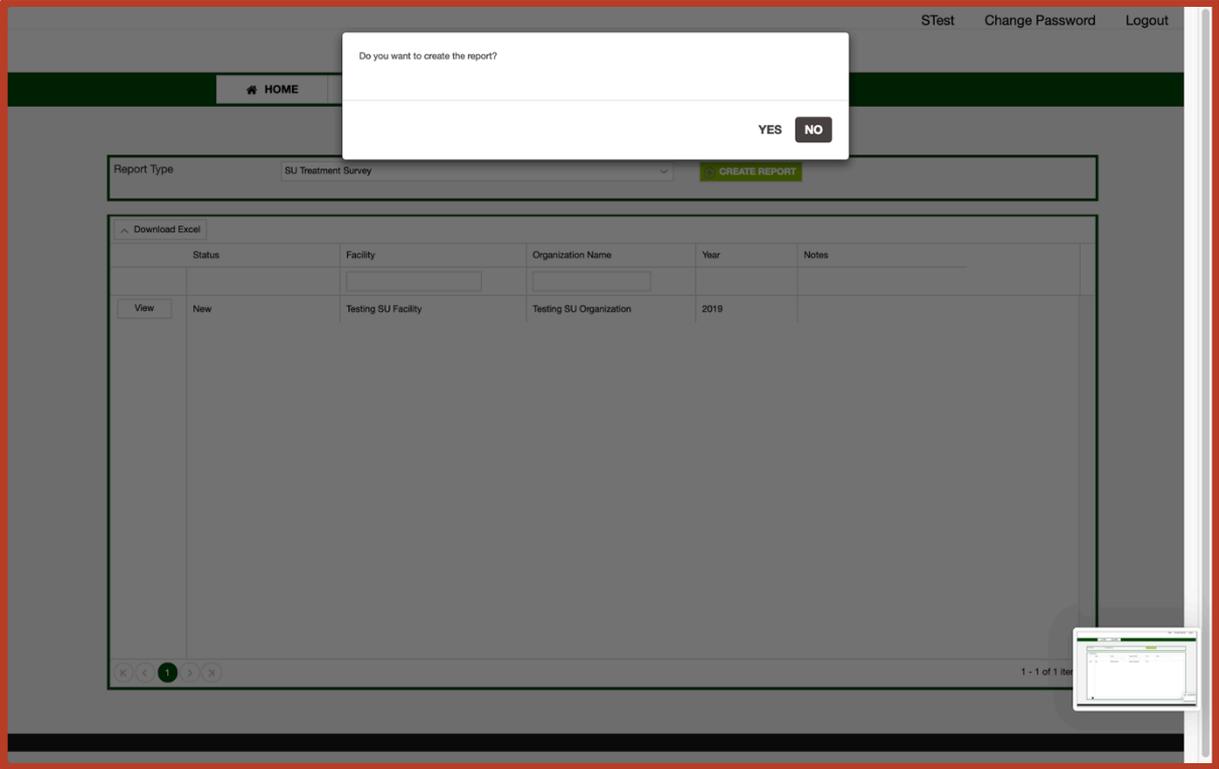
SU (Treatment) Platform Walkthrough

Home Page

Step 4b

Select “Yes” to create the report.

*Facility Reporter Account (L1)



The screenshot displays the SU (Treatment) Platform interface. At the top right, there are links for "STest", "Change Password", and "Logout". Below the navigation bar, there is a "HOME" button. A modal dialog box is open, asking "Do you want to create the report?" with "YES" and "NO" buttons. Below the dialog, there is a "Report Type" dropdown menu set to "SU Treatment Survey" and a "CREATE REPORT" button. A table is visible below, with a "Download Excel" link. The table has columns for Status, Facility, Organization Name, Year, and Notes. The table contains one row with the following data:

Status	Facility	Organization Name	Year	Notes
New	Testing SU Facility	Testing SU Organization	2019	

At the bottom of the table, there is a "View" button and a pagination indicator showing "1 - 1 of 1 Report".

SU (Treatment) Platform Walkthrough

Treatment Survey

Step 5b

Begin to complete the survey.

1. **Section 1: Demographic Information**
2. Section 2: Practice and Standards
3. Section 3: Services
4. Section 4: Persons in Treatment
5. Section 5: Resources
6. Section 6: Descriptive Section

Facility Reporter Account (L1)

The screenshot displays a web application interface for a survey. At the top right, there are links for 'STest', 'Change Password', and 'Logout'. Below this is a navigation bar with 'HOME' and 'GUIDES' buttons. The main content area shows a form titled 'Testing SU Organization - Testing Prevention SU - SU Treatment Survey - 2019' with a status of 'New'. The form has a toolbar with 'Save', 'Delete', 'Submit to FD', 'Workflow', and 'Back to list' buttons. The form is divided into several sections: 'Demographic Information', 'Practice and Standards', 'Services', 'Persons in Treatment', 'Resources', and 'Descriptive section'. The 'Demographic Information' section is currently active and contains the following fields:

A1-Organization Name	Testing SU Organization
A2-Treatment Facility Name	Testing Prevention SU
C1a-Facility Affiliation	public/governmental
A3-Head of Facility: Title	Mr
A3-Head of Facility: First Name	
A3-Head of Facility: Last Name	
A3-Head of Facility: Email Address	
A4-Focal Point of Survey: Title	Mr
A4-Focal Point of Survey: First Name	
A4-Focal Point of Survey: Last Name	
A4-Focal Point of Survey: Email Address	
A5-Email Address for Facility (Administrative)	a_youmani@yahoo.com
A6-Phone Number for Facility (Administrative)	961-11-111 111
B2-Address	Lebanon-Mount Lebanon-Chouf-GHANDOURIYEH (DAMOUR)-
B4-Longitude	34.21
B4-Latitude	35.21
B5-Public Website	

SU (Treatment) Platform Walkthrough

Treatment Survey

Step 6b

Begin to complete the survey.

1. Section 1: Demographic Information
2. **Section 2: Practice and Standards**
3. Section 3: Services
4. Section 4: Persons in Treatment
5. Section 5: Resources
6. Section 6: Descriptive Section

Facility Reporter Account (L1)

The screenshot displays the 'SU Treatment Survey' interface. At the top right, there are links for 'STest', 'Change Password', and 'Logout'. Below this is a navigation bar with 'HOME' and 'GUIDES' buttons. The main content area shows a survey form for 'Testing SU Organization - Testing Prevention SU - SU Treatment Survey - 2019' with a status of 'New'. The form has several tabs: 'Demographic Information', 'Practice and Standards', 'Services', 'Persons in Treatment', 'Resources', and 'Descriptive section'. The 'Practice and Standards' tab is active, showing questions C2a through C2f. Question C2a asks if the facility is formally accredited, with 'Yes' selected. C2b asks for the accrediting body name and website. C2c asks if the facility follows accreditation standards, with 'Yes' selected. C2d asks for the specific standards. C2e asks if the facility follows evidence-based practice, with 'Yes' selected. C2f asks for evidence-based practice details. A small thumbnail of the survey form is visible in the bottom right corner.

SU (Treatment) Platform Walkthrough

Treatment Survey

Step 7b

Begin to complete the survey.

1. Section 1: Demographic Information
2. Section 2: Practice and Standards
3. **Section 3: Services**
4. Section 4: Persons in Treatment
5. Section 5: Resources
6. Section 6: Descriptive Section

Facility Reporter Account (L1)

The screenshot displays the 'Services' section of the 'Testing Prevention SU - SU Treatment Survey - 2019'. The interface includes a top navigation bar with 'HOME' and 'GUIDES' links, and a user menu with 'STest', 'Change Password', and 'Logout'. Below the navigation, there are buttons for 'Save', 'Delete', 'Submit to FD', 'Workflow', and 'Back to list'. The survey title and status ('New') are shown. The main content area has tabs for 'Demographic Information', 'Practice and Standards', 'Services', 'Persons in Treatment', 'Resources', and 'Descriptive section'. The 'Services' tab is active, showing a table with columns for 'C8a-Service Availability' and 'C8a-Available'. The table lists various services such as 'C8a-Management of Withdrawal (Detoxification)', 'C8a-Opioid agonist maintenance treatment', and 'C8a-Psychological Interventions'. Each service has a 'Yes' or 'No' radio button for availability. The 'C8a-Service Availability' column is currently empty, and the 'C8a-Available' column has 'Yes' or 'No' radio buttons.

C8a-Service Availability	C8a-Available
C8a-Management of Withdrawal (Detoxification)	<input type="radio"/> Yes <input type="radio"/> No
C8a-Opioid agonist maintenance treatment	
C8a-Service	<input type="radio"/> Yes <input type="radio"/> No
Opioid Prescribing Available	<input type="radio"/> Yes <input type="radio"/> No
Opioid Dispensing Available	<input type="radio"/> Yes <input type="radio"/> No
Case Management	<input type="radio"/> Yes <input type="radio"/> No
Psycho-education	<input type="radio"/> Yes <input type="radio"/> No
C8a-Psychological Interventions	
C8a-Service	<input type="radio"/> Yes <input type="radio"/> No
Cognitive behavioral therapy (CBT)	
Motivational enhancement therapy (MET)	
Inter-personal therapy (IPT)	
Internet/web-based treatment	
Focalized Family therapy	
Family support	
Group counseling	
Overdose management services	
Employment/income generation support	
Educational/vocational training	
Housing/shelter support	
Outreach	

SU (Treatment) Platform Walkthrough

Treatment Survey

Step 8b

Begin to complete the survey.

1. Section 1: Demographic Information
2. Section 2: Practice and Standards
3. Section 3: Services
4. **Section 4: Persons in Treatment**
5. Section 5: Resources
6. Section 6: Descriptive Section

Facility Reporter Account (L1)

The screenshot displays the 'Persons in Treatment' section of the survey. The interface includes a top navigation bar with 'HOME' and 'GUIDES' buttons. Below this is a header area with 'Save', 'Delete', 'Submit to FD', 'Workflow', and 'Back to list' options. The main content area is titled 'Testing SU Organization - Testing Prevention SU - SU Treatment Survey - 2019' with a status of 'New'. The survey is divided into several tabs: 'Demographic Information', 'Practice and Standards', 'Services', 'Persons in Treatment' (currently selected), 'Resources', and 'Descriptive section'. The 'Persons in Treatment' section is further divided into three sub-sections: 'C8a-Service Availability', 'C8a-Opioid agonist maintenance treatment', and 'C8a-Psychological Interventions'. Each sub-section contains a list of services with corresponding 'Yes' and 'No' radio buttons. For example, under 'C8a-Service Availability', there are options for 'C8a-Management of Withdrawal (Detoxification)', 'C8a-Service', 'Opioid Prescribing Available', 'Opioid Dispensing Available', 'Case Management', and 'Psycho-education'. Under 'C8a-Opioid agonist maintenance treatment', there are options for 'C8a-Service', 'Cognitive behavioral therapy (CBT)', 'Motivational enhancement therapy (MET)', 'Inter-personal therapy (IPT)', 'Internet/web-based treatment', 'Focalized Family therapy', 'Family support', 'Group counseling', 'Overdose management services', 'Employment/income generation support', and 'Educational/vocational training'. A small inset window is visible in the bottom right corner of the screenshot.

SU (Treatment) Platform Walkthrough

Treatment Survey

Step 9b

Begin to complete the survey.

1. Section 1: Demographic Information
2. Section 2: Practice and Standards
3. Section 3: Services
4. Section 4: Persons in Treatment
5. **Section 5: Resources**
6. Section 6: Descriptive Section

Facility Reporter Account (L1)

The screenshot displays the 'Resources' section of a survey within a web application. At the top right, there are links for 'STest', 'Change Password', and 'Logout'. Below this is a navigation bar with 'HOME' and 'GUIDES' buttons. The main content area shows a title bar for 'Testing SU Organization - Testing Prevention SU - SU Treatment Survey - 2019' with a 'Status: New' indicator. A toolbar contains 'Save', 'Delete', 'Submit to FD', 'Workflow', and 'Back to list' buttons. The survey is divided into tabs: 'Demographic Information', 'Practice and Standards', 'Services', 'Persons in Treatment', 'Resources', and 'Descriptive section', with 'Resources' currently selected. A warning message states: 'E0-Before completing the following sections (E1 - E4); please indicate below whether your data will come from the facility as a whole or specifically from substance use patients only:'. Below this are two radio button questions: 'We are reporting on the whole facility' and 'We are reporting on substance use patients only', both with 'Yes' and 'No' options. The 'E1a-Physical resources (i.e. buildings) (Inpatient treatment facilities)' section includes input fields for 'number of beds for treating persons with substance use disorders' and 'bed occupancy rate (%)'. The 'E1b-Physical resources (i.e. buildings) (Outpatient treatment facilities)' section includes an input field for 'number of rooms for seeing persons with substance use disorders'. The 'E2-Facility hours' section is a table with columns for 'Day', 'Day/Time From', 'Day/Time To', 'Night/Time From', and 'Night/Time To', with rows for each day of the week. The 'E3-Medical staff' section includes a table with columns for 'Type', 'Number', 'avg number of hours each Week', and 'Equivalent number of full-time staff'.

SU (Treatment) Platform Walkthrough

Treatment Survey

Step 10b

Begin to complete the survey.

1. Section 1: Demographic Information
2. Section 2: Practice and Standards
3. Section 3: Services
4. Section 4: Persons in Treatment
5. Section 5: Resources
6. **Section 6: Descriptive Section**

Facility Reporter Account (L1)

The screenshot displays the 'SU (Treatment) Platform Walkthrough' interface. At the top right, there are links for 'STest', 'Change Password', and 'Logout'. Below this is a green navigation bar with 'HOME' and 'GUIDES' buttons. The main content area shows a survey form titled 'Testing SU Organization - Testing Prevention SU - SU Treatment Survey - 2019' with a status of 'New'. The form has several tabs: 'Demographic Information', 'Practice and Standards', 'Services', 'Persons in Treatment', 'Resources', and 'Descriptive section'. The 'Descriptive section' is currently active, showing a list of questions (E5-E11) with corresponding text input fields. The questions are: E5-Please describe your linkages with other health or social services in supporting people with substance use disorders (max 250 words); E6-Please indicate the inclusion criteria you use to admit persons with substance use disorders in your facility; E7-Please describe the profile of the persons who do not meet the inclusion criteria (exclusion criteria) of your facility and how do you deal with them; E8-Please describe the treatment services provided by your facility in a way you would be happy for it to be presented to the public (max 250 words) (may be made publically available); E9-If you have any further relevant information about your facility, please provide it here.; E11-Please provide any feedback you may have on the questions; and another E9-If you have any further relevant information about your facility, please provide it here. A small thumbnail of the survey form is visible in the bottom right corner.

SU Both

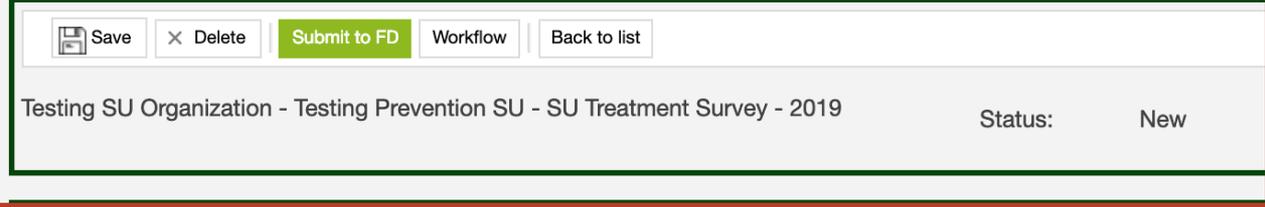
Platform Walkthrough

Submission/Validation

Step 1c

After saving, review your report and click on “Submit to FD” to send the report to the next user in your facilities data validation structure.

*Facility Reporter Account (L1)



 Save	 Delete	 Submit to FD	 Workflow	 Back to list
Testing SU Organization - Testing Prevention SU - SU Treatment Survey - 2019				Status: New

SU (Both)

Platform Walkthrough

Submission/Validation

Step 2c

Click “Yes” to proceed.

*Facility Reporter Account (L1)

Please make sure to save the information first. Do you want to proceed?

YES

NO

SU (Both)

Platform Walkthrough

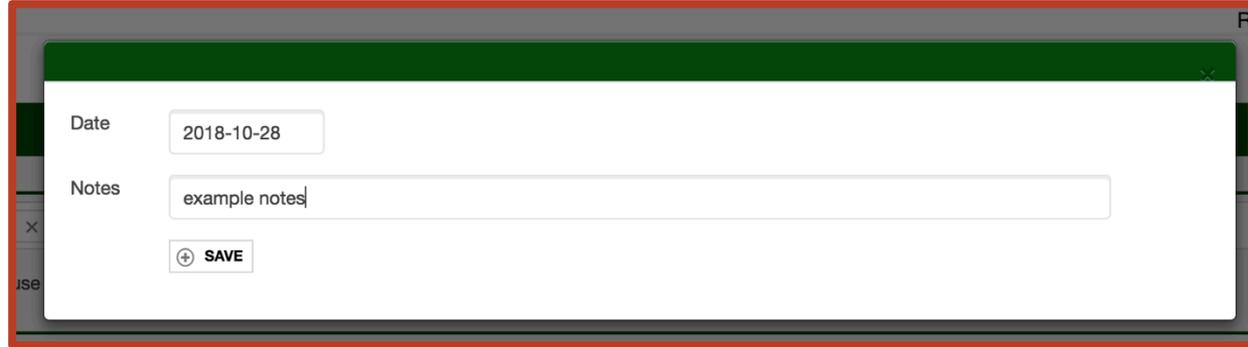
Submission/Validation

Step 3c

Enter notes to send with the report to the next user in your facility's data validation structure.

Click "Save" to send the report and close the popup.

*Facility Reporter Account (L1)



A screenshot of a web application interface showing a form for submission/validation. The form has a dark green header bar with a close button (X) in the top right corner. Below the header, there are two input fields: "Date" with the value "2018-10-28" and "Notes" with the value "example notes". Below the "Notes" field is a "SAVE" button with a plus sign icon. The form is displayed in a browser window with a grey border and a dark green header bar.

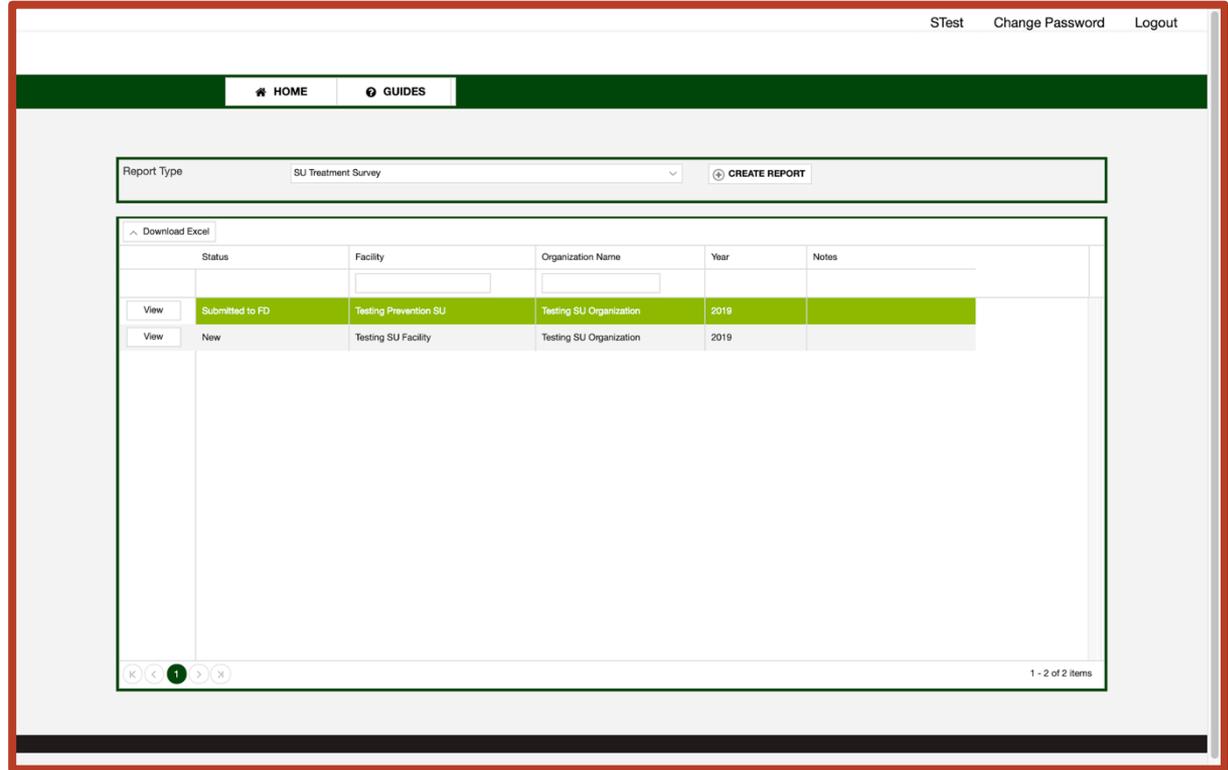
SU (Both) Platform Walkthrough

Home Page

Step 4c

Enter your home page after login.
Click on “View” to review the
submitted report.

*Facility Director Account (L2)



The screenshot displays the user interface of the SU (Both) Platform. At the top right, there are links for 'STest', 'Change Password', and 'Logout'. Below this is a navigation bar with 'HOME' and 'GUIDES' buttons. The main content area features a 'Report Type' dropdown menu set to 'SU Treatment Survey' and a 'CREATE REPORT' button. Below the menu is a table with the following data:

	Status	Facility	Organization Name	Year	Notes
View	Submitted to FD	Testing Prevention SU	Testing SU Organization	2019	
View	New	Testing SU Facility	Testing SU Organization	2019	

At the bottom of the table, there is a pagination control showing '1 - 2 of 2 items'.

SU (Both)

Platform Walkthrough

Submission/Validation

Step 5c

Review the submitted report.

*Facility Director Account (L2)

Workflow Back to list

Testing SU Organization - Testing Prevention SU - SU Treatment Survey - 2019 Status: Submitted to FD

Demographic Information Practice and Standards Services Persons in Treatment Resources Descriptive section

A1-Organization Name	Testing SU Organization
A2-Treatment Facility Name	Testing Prevention SU
C1a-Facility Affiliation	public/governmental
A3-Head of Facility: Title	Mr
A3-Head of Facility: First Name	
A3-Head of Facility: Last Name	
A3-Head of Facility: Email Address	
A4-Focal Point of Survey: Title	Mr
A4-Focal Point of Survey: First Name	
A4-Focal Point of Survey: Last Name	
A4-Focal Point of Survey: Email Address	
A5-Email Address for Facility (Administrative)	a_roumani@yahoo.com
A6-Phone Number for Facility (Administrative)	961-11-111 111
B2-Address	Lebanon-Mount Lebanon-Chouf-GHANDOURIYEH (DAMOUR)-
B4-Longitude	34.21
B4-Latitude	35.21
B5-Public Website	

SU (Both)

Platform Walkthrough

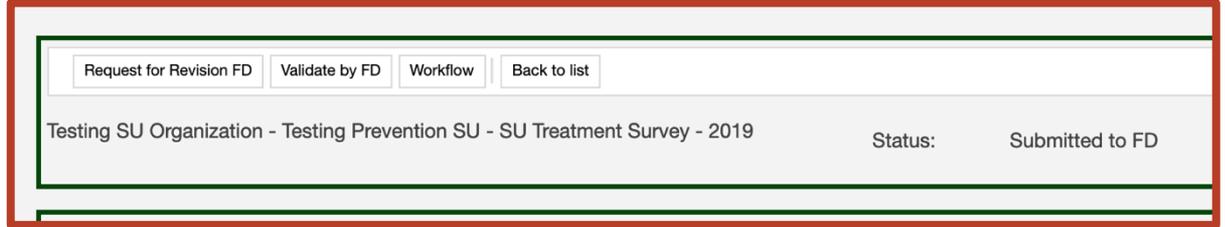
Submission/Validation

Step 6c

Option 1 Request revision from facility reporter. Click on the “Request Revision FD” button.

Option 2 Validate report and submit to the next user designated in the user data validation structure for your facility.

*Facility Director Account (L2)



The screenshot displays a web interface with a navigation bar at the top containing four buttons: "Request for Revision FD", "Validate by FD", "Workflow", and "Back to list". Below the navigation bar, a table row is visible with the following content:

Testing SU Organization - Testing Prevention SU - SU Treatment Survey - 2019	Status:	Submitted to FD
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SU (Both)

Platform Walkthrough

Review Reports (NMHP)

Step 12

Option 1 Request revision from previous user in the facility data validation structure. Click on the “Request Revision NMHP” button.

Option 2 Publish the report and save to the database and add to data visualizations.

*NMHP Account (L4)



Save Delete Request for Revision NMHP Publish by NMHP Workflow Back to list

SU Platform Launch

Next Steps

1. Discuss within each organization those who will be responsible for reporting and the facilities reporting:
 - a. Name of facility, location, phone number and email address
 - b. Facility Reporter
 - c. Facility Director
 - d. Organization Director
2. Review the surveys online to assist in gathering the appropriate data.
3. Beginning April 1st, 2019, we will activate the platform for reporting for **3 months**.
4. We will be adding the following documentation to the platform shortly:
 - a. User Guide
 - b. Glossary of Terms

