



Substance Use Platform Launch



Meeting Agenda

1. SU Yearly Survey Introduction
2. Terminology
3. Data Validation
4. Platform Walkthrough
 - a. Treatment
 - b. Prevention
5. Platform Demonstration
6. Next Steps
7. Questions/Comments

Testing Platform Link

<https://app.moph.gov.lb/surveys/#/login>

Username and Passwords for SU Platform Launch Demonstration

Facility Reporter

Username: TSUTOFR

Password: 123

Facility Director

Username: TSUTOFD

Password: 123

Organization Director

Username: TSUTOOD

Password: 123

SU Platform Launch

SU Yearly Survey Introduction

The **Substance Use Yearly Surveys** are designed to give a comprehensive overview of Substance Use activities and services occurring in the previous calendar year across Lebanon. The surveys are conducted and designed by the **National Mental Health Programme, UNODC International Standards on Drug Use and Prevention** and **UNODC-WHO Programme on Drug Dependence Treatment and Care**.

1. Prevention

- a. This survey focuses on the prevention of the initiation of drug use and the prevention of transition to drug use disorders.

2. Treatment

- a. This survey focuses on drug treatment as defined: “A process designed to achieve a desired health status for patients with drug use disorders. Treatment is provided by qualified professionals, in the framework of recognized medical, psychological or social care practice.”

SU Platform Launch

Terminology

1. Facility:

- a. A separate organizational entity (medical center, department, programme, etc.) that has its own defined objectives, procedures, rules and scope of services and interventions, its own target group(s), and a team and manager (project coordinator). These facilities can be stand-alone (e.g. addiction treatment centers) or integrated with other health care centers, clinics or dispensaries (such as general health care or mental health centers or hospitals).

2. Calendar Year:

- a. E.g. January 1st, 2018 through December 31st, 2018

3. Public Data

- a. Data acquired that will be linked specifically to the reporting facility and disseminated publically.

4. Non-Public Data

- a. Data acquired that will be aggregated and disseminated to the stakeholders in anonymized format.

SU Platform Launch

Data Validation

Data validation is a process that allows the organization to review and approve surveys by implementing a multi-level user system. Each level has their own account with specific privileges and functions. At each transition, notification emails will be sent to relevant users.

L1

Facility Reporter

- Creates surveys
- Saves surveys
- Submits surveys (send to Facility Director)
- Can edit reports

L2

Facility Director

- Can view surveys
- Validates surveys (send to Organization Director)
- Request revision (return to Facility Reporter)
- Cannot edit surveys

L3

Organization Director

- Can view surveys
- Validates surveys (send to NMHP)
- Request revision (return to Facility Director)
- Cannot edit surveys

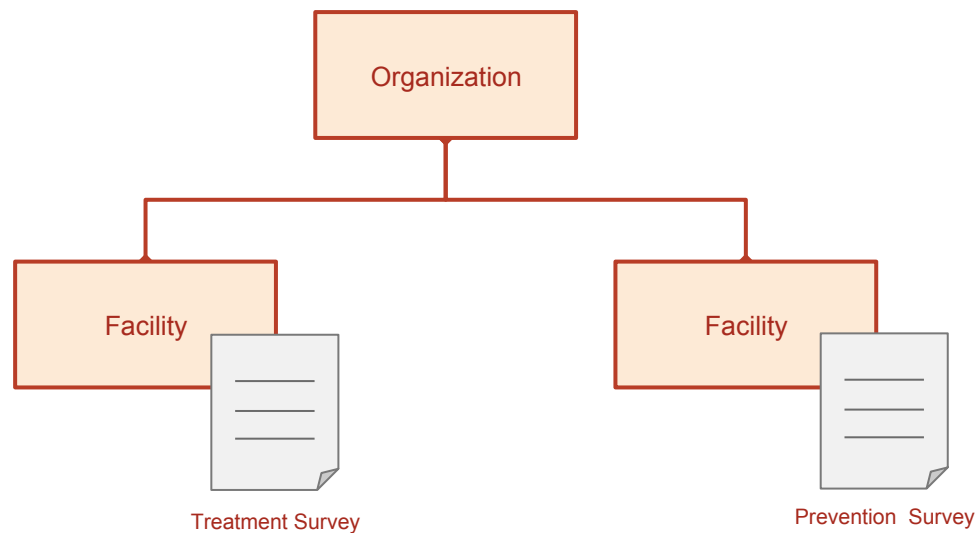
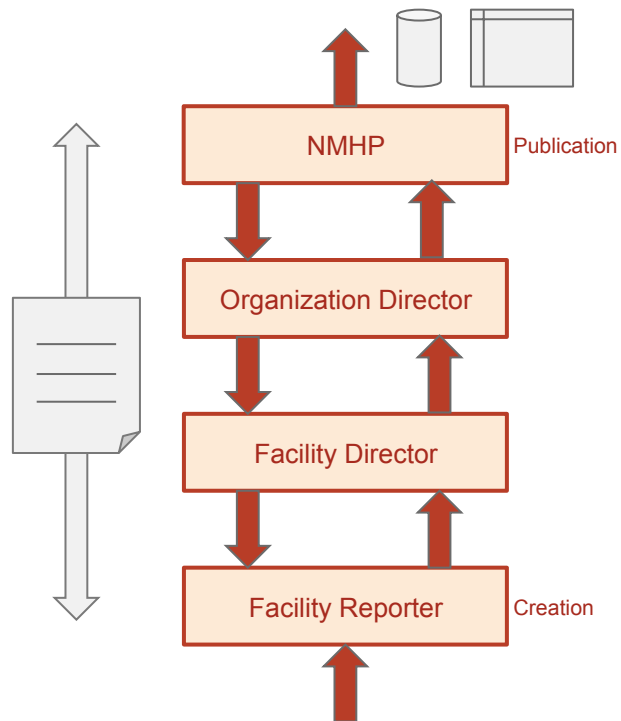
L4

National Mental Health Program

- Can view surveys
- Publishes surveys (saves surveys to database)
- Request revision (return to Organization Director)
- Cannot edit surveys

SU Platform Launch

Data Validation



SU (Both)

Platform Walkthrough

Login Page

Step 1

Enter your username and password.

Substance Use Platform

Please enter your username and password

Username

Password

[Forgot my Password](#)



MINISTRY OF PUBLIC HEALTH
MENTAL HEALTH PROGRAMME

Lebanese Republic
Ministry of Public Health

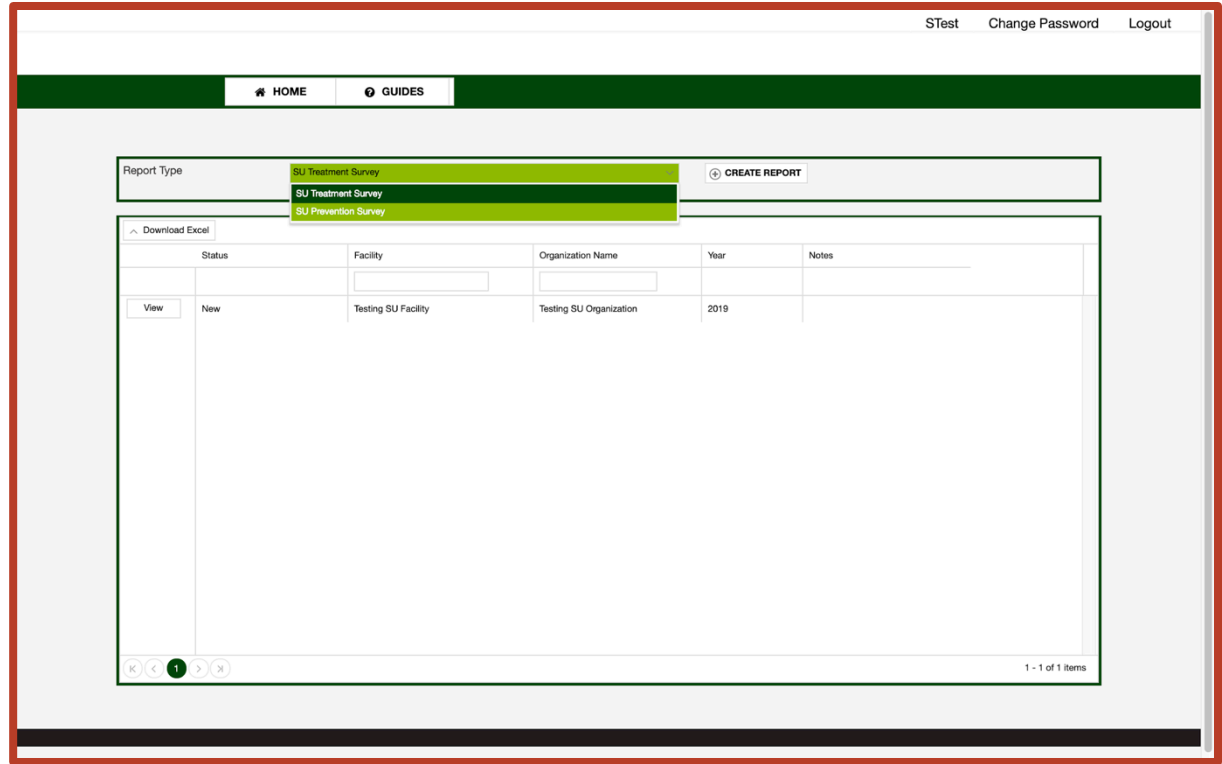
SU (Prevention) Platform Walkthrough

Home Page

Step 2a

Select “SU Prevention Survey”
from drop-down menu.

*Facility Reporter Account (L1)



The screenshot shows the home page of the SU (Prevention) Platform. At the top right, there are links for "STest", "Change Password", and "Logout". Below these, a dark green navigation bar contains "HOME" and "GUIDES" buttons. The main content area features a "Report Type" dropdown menu with three options: "SU Treatment Survey", "SU Treatment Survey", and "SU Prevention Survey". The "SU Prevention Survey" option is highlighted in green. To the right of the dropdown is a "CREATE REPORT" button. Below the dropdown is a "Download Excel" link. A table displays the following data:

Status	Facility	Organization Name	Year	Notes
New	Testing SU Facility	Testing SU Organization	2019	

At the bottom of the table, there is a "View" button. The bottom right corner of the page shows "1 - 1 of 1 items".

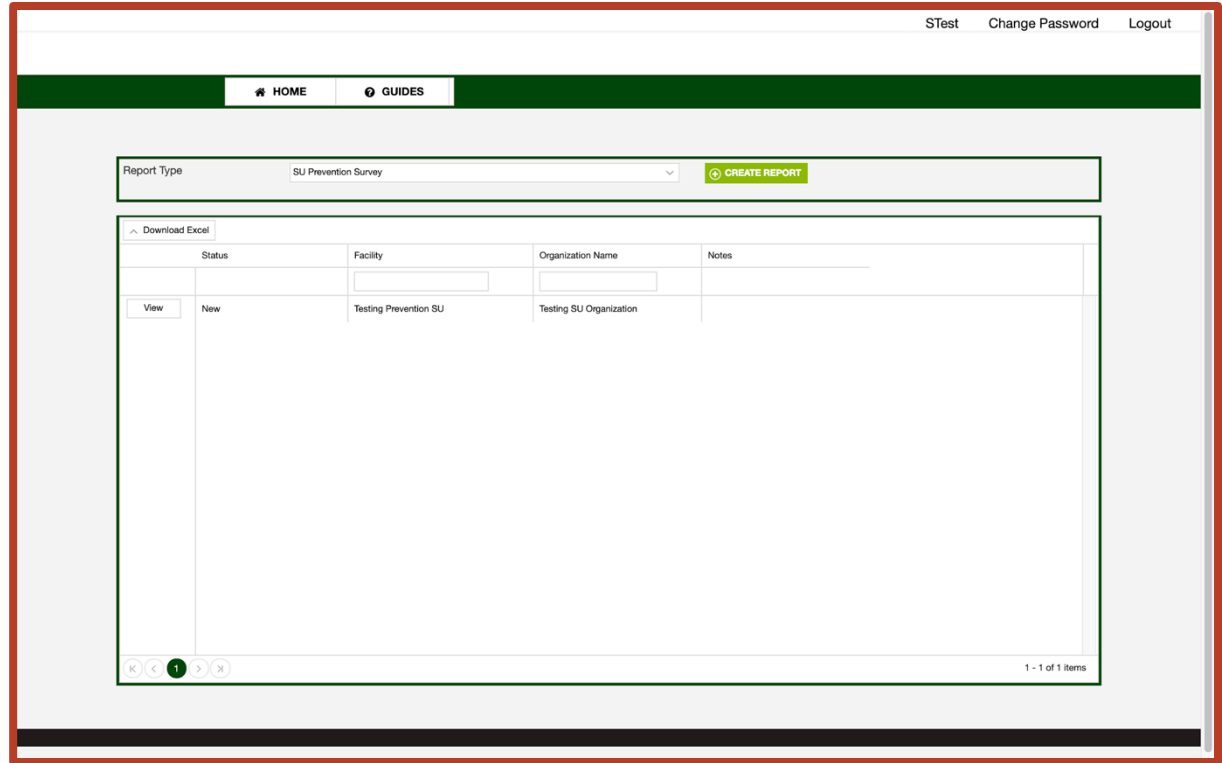
SU (Prevention) Platform Walkthrough

Home Page

Step 3a

Click “Create Report”.

*Facility Reporter Account (L1)



The screenshot shows the home page of the SU (Prevention) Platform. At the top right, there are links for "STest", "Change Password", and "Logout". Below these, a dark green navigation bar contains "HOME" and "GUIDES" with house and magnifying glass icons respectively. The main content area features a "Report Type" dropdown menu set to "SU Prevention Survey" and a green "CREATE REPORT" button. Below this is a "Download Excel" link and a table with the following structure:

Status	Facility	Organization Name	Notes
New	Testing Prevention SU	Testing SU Organization	

At the bottom of the table, there is a "View" button and a pagination indicator showing "1 - 1 of 1 items".

SU (Prevention) Platform Walkthrough

Home Page

Step 4a

Select “Yes” to create the report.

*Facility Reporter Account (L1)

The screenshot displays the SU (Prevention) Platform interface. At the top right, there are links for "STest", "Change Password", and "Logout". Below these, a "HOME" button is visible. A white confirmation dialog box is centered on the screen, asking "Do you want to create the report?" with "YES" and "NO" buttons. Below the dialog, there is a "Report Type" dropdown menu set to "SU Prevention Survey" and a green "CREATE REPORT" button. Below this, there is a "Download Excel" link and a table with the following columns: Status, Facility, Organization Name, and Notes. The table contains one row with the following data: Status: New, Facility: Testing Prevention SU, Organization Name: Testing SU Organization, and Notes: (empty). At the bottom left of the table, there is a "View" button. At the bottom right of the table, there is a pagination indicator showing "1 - 1 of 1 items".

Status	Facility	Organization Name	Notes
New	Testing Prevention SU	Testing SU Organization	

SU (Prevention) Platform Walkthrough

Prevention Survey

Step 5a

Begin to complete the survey.

1. **Section 1: Demographic Information**
2. Section 2: Practice and Standards
3. Section 3: Financial
4. Section 4: Beneficiaries
5. Section 5: Descriptive Section

Facility Reporter Account (L1)

The screenshot displays the SU Prevention Survey platform interface. At the top, there are links for 'STest', 'Change Password', and 'Logout'. Below this is a navigation bar with 'HOME' and 'GUIDES' tabs. The main content area shows a survey form titled 'Testing SU Organization - Testing Prevention SU - SU Prevention Survey - 2018' with a status of 'New'. The form is divided into sections: 'Demographic Information', 'Practice and Standards', 'Financial', 'Beneficiaries', and 'Descriptive section'. The 'Demographic Information' section is currently active and contains the following fields:

- A1-Organization Name
- A2-Prevention Facility Name
- C1a-Facility Affiliation (dropdown menu showing 'public/governmental')
- A3-Head of Facility: First Name
- A3-Head of Facility: Last Name
- A3-Head of Facility: Title (dropdown menu showing 'Mr')
- A3-Head of Facility: Email Address
- A4-Focal Point of Survey: First Name
- A4-Focal Point of Survey: Last Name
- A4-Focal Point of Survey: Title (dropdown menu showing 'Mr')
- A4-Focal Point of Survey: Email Address
- A5-Email Address (Facility)
- A6-Phone Number (Facility: Admin)
- B2-Address
- B4-Longitude
- B4-Latitude
- B5-Public Website
- B6-Public Phone Number

SU (Prevention) Platform Walkthrough

Prevention Survey

Step 6a

Begin to complete the survey.

1. Section 1: Demographic Information
2. **Section 2: Practice and Standards**
3. Section 3: Financial
4. Section 4: Beneficiaries
5. Section 5: Descriptive Section

Facility Reporter Account (L1)

The screenshot displays the 'SU Prevention Survey' interface. At the top, there are links for 'STest', 'Change Password', and 'Logout'. Below this is a navigation bar with 'HOME' and 'GUIDES'. The main content area shows the survey title 'Testing SU Organization - Testing Prevention SU - SU Prevention Survey - 2018' and its status 'New'. The survey is divided into five tabs: 'Demographic Information', 'Practice and Standards', 'Financial', 'Beneficiaries', and 'Descriptive section'. The 'Practice and Standards' tab is active, showing a section titled 'C1-Which of the following describes best your activities (select all that apply)'. This section lists various activities and their availability, with radio buttons for 'Yes' and 'No'.

Facility Activities	Available
Dissemination of educational material (includes brochures, flyers, posters, etc.)	<input type="radio"/> Yes <input type="radio"/> No
Non-interactive substance use awareness sessions (lecture)	<input type="radio"/> Yes <input type="radio"/> No
Interactive substance use awareness sessions	<input type="radio"/> Yes <input type="radio"/> No
Life skills programmes	<input type="radio"/> Yes <input type="radio"/> No
Media campaigns	<input type="radio"/> Yes <input type="radio"/> No
Entertainment venues related prevention activities	<input type="radio"/> Yes <input type="radio"/> No
Peer-to-peer education programs	<input type="radio"/> Yes <input type="radio"/> No
Internet-based prevention programs	<input type="radio"/> Yes <input type="radio"/> No
Other (please specify)	<input type="radio"/> Yes <input type="radio"/> No

Below the C1 section, there is a section titled 'C2-Practice and Standards' with the following questions:

- C3a-Is your facility formally accredited for prevention of substance use? ☐ Yes ☐ No
- C3b-Accrediting Body Name
- C3b-Accrediting Body Website

SU (Prevention) Platform Walkthrough

Prevention Survey

Step 7a

Begin to complete the survey.

1. Section 1: Demographic Information
2. Section 2: Practice and Standards
3. **Section 3: Financial**
4. Section 4: Beneficiaries
5. Section 5: Descriptive Section

Facility Reporter Account (L1)

The screenshot displays the 'Prevention Survey' form in a web application. At the top, there are links for 'STest', 'Change Password', and 'Logout'. Below these, a green navigation bar contains 'HOME' and 'GUIDES' buttons. The main form area has a title bar with 'Save', 'Delete', 'Submit to FD', 'Workflow', and 'Back to list' buttons. The title of the form is 'Testing SU Organization - Testing Prevention SU - SU Prevention Survey - 2018', and the status is 'New'. The form is divided into sections: 'Demographic Information', 'Practice and Standards', 'Financial', 'Beneficiaries', and 'Descriptive section'. The 'Financial' section is currently active, showing a table for 'C4a-For substance use prevention activities, what was the facility's total budget over the last calendar year in local currency and in USD?'. The table has two columns: 'Source' and 'Budget %'. The 'Source' column lists various funding sources, and the 'Budget %' column has input fields for each. The 'Beneficiaries' section is also visible, showing a table for 'C4b-For the budget dedicated to substance use prevention services, indicate which percentage of your funding is provided through which source over the last calendar year. All answers have to be identified in percentage (%)'. The table has two columns: 'Source' and 'Budget %'. The 'Source' column lists various funding sources, and the 'Budget %' column has input fields for each.

Source	Budget %
Ministry of Public Health	0.00
Ministry of Social Affairs	0.00
National Social Security Fund	0.00
Army	0.00
Public Service Cooperation	0.00
Internal Security Forces	0.00
Mutual fund	0.00
Private health insurance	0.00
Private donations; coporate	0.00
Private donations; individuals	0.00
Fundraising	0.00
Grant	0.00
Other (please specify)	0.00

SU (Prevention) Platform Walkthrough

Prevention Survey

Step 8a

Begin to complete the survey.

1. Section 1: Demographic Information
2. Section 2: Practice and Standards
3. Section 3: Financial
4. **Section 4: Beneficiaries**
5. Section 5: Descriptive Section

Facility Reporter Account (L1)

STest Change Password Logout

HOME GUIDES

Save X Delete Submit to FD Workflow Back to list

Testing SU Organization - Testing Prevention SU - SU Prevention Survey - 2018 Status: New

Demographic Information Practice and Standards Financial **Beneficiaries** Descriptive section

Please specify the number of person targeted by your interventions/activity

D1-Dissemination of educational material (includes brochures, flyers, posters, etc.)

Group	Number of person targeted
Youth and adolescents	
Women	
Children living in adverse circumstances	
Palestinian refugees	
Displaced populations	
Persons in prisons	
Persons living with communicable diseases	
Other (please specify)	

D1-Non-interactive substance use awareness sessions (lecture)

Group	Number of person targeted
Youth and adolescents	
Women	
Children living in adverse circumstances	
Palestinian refugees	
Displaced populations	

SU (Prevention) Platform Walkthrough

Prevention Survey

Step 9a

Begin to complete the survey.

1. Section 1: Demographic Information
2. Section 2: Practice and Standards
3. Section 3: Financial
4. Section 4: Beneficiaries
5. **Section 5: Descriptive Section**

Facility Reporter Account (L1)

The screenshot displays the SU (Prevention) Platform interface. At the top, there are links for "STest", "Change Password", and "Logout". Below this is a navigation bar with "HOME" and "GUIDES". The main content area shows the "Testing SU Organization - Testing Prevention SU - SU Prevention Survey - 2018" form. The form has a status of "New". The form is divided into sections: "Demographic Information", "Practice and Standards", "Financial", "Beneficiaries", and "Descriptive section". The "Descriptive section" is currently selected and contains the following questions:

- E0-Descriptive section
- E1-Please describe your linkages with other health or social services in providing prevention activities/interventions:
- E2-Please describe the prevention services provided by your facility in a way you would be happy for it to be presented to the public (max 250 words) (may be made publically available)
- E3-If you have any further relevant information about your facility, please provide it here.
- E4-Please provide any feedback you may have on the questions
- E5-Date of Survey Completion (dd/MM/yyyy)
- E5-Please estimate the time it has taken you to complete this form

The form also includes input fields for "Hours" and "Minutes".

SU (Treatment) Platform Walkthrough

Home Page

Step 2b

Select “SU Treatment Survey”
from drop-down menu.

*Facility Reporter Account (L1)

The screenshot displays the home page of the SU (Treatment) Platform. At the top right, there are links for "STest", "Change Password", and "Logout". Below these, a dark green navigation bar contains "HOME" and "GUIDES" buttons. The main content area features a "Report Type" dropdown menu with three options: "SU Treatment Survey" (highlighted in green), "SU Treatment Survey", and "SU Prevention Survey". To the right of the dropdown is a "CREATE REPORT" button. Below the dropdown is a "Download Excel" link. A table with the following columns: Status, Facility, Organization Name, Year, and Notes. The table contains one row with the following data: Status: New, Facility: Testing SU Facility, Organization Name: Testing SU Organization, Year: 2019, Notes: (empty). At the bottom left of the table is a "View" button. At the bottom right of the table is a pagination indicator "1 - 1 of 1 items".

Status	Facility	Organization Name	Year	Notes
New	Testing SU Facility	Testing SU Organization	2019	

SU (Treatment) Platform Walkthrough

Home Page

Step 3b

Click “Create Report”.

*Facility Reporter Account (L1)

The screenshot displays the home page of the SU (Treatment) Platform. At the top right, there are links for 'STest', 'Change Password', and 'Logout'. Below these, a dark green navigation bar contains 'HOME' and 'GUIDES' buttons. The main content area features a 'Report Type' dropdown menu set to 'SU Treatment Survey', with a green 'CREATE REPORT' button to its right. Below this, there is a 'Download Excel' link and a table with the following columns: Status, Facility, Organization Name, Year, and Notes. The table contains one row with the status 'New', facility 'Testing SU Facility', organization 'Testing SU Organization', and year '2019'. A 'View' button is located to the left of the first row. At the bottom right, a small window shows a preview of the report.

Status	Facility	Organization Name	Year	Notes
New	Testing SU Facility	Testing SU Organization	2019	

SU (Treatment) Platform Walkthrough

Home Page

Step 4b

Select “Yes” to create the report.

*Facility Reporter Account (L1)

The screenshot displays the SU (Treatment) Platform interface. At the top right, there are links for "STest", "Change Password", and "Logout". A dark green navigation bar contains a "HOME" button. A white modal dialog box is centered on the screen, asking "Do you want to create the report?" with "YES" and "NO" buttons. Below the dialog, the "Report Type" is set to "SU Treatment Survey", and a green "CREATE REPORT" button is visible. A "Download Excel" link is also present. The main content area features a table with the following data:

Status	Facility	Organization Name	Year	Notes
New	Testing SU Facility	Testing SU Organization	2019	

At the bottom of the table, there is a "View" button. The bottom of the interface shows a pagination bar with "1" selected and "1 - 1 of 1 Rows". A small thumbnail of the interface is visible in the bottom right corner.

SU (Treatment) Platform Walkthrough

Treatment Survey

Step 5b

Begin to complete the survey.

1. **Section 1: Demographic Information**
2. Section 2: Practice and Standards
3. Section 3: Services
4. Section 4: Persons in Treatment
5. Section 5: Resources
6. Section 6: Descriptive Section

Facility Reporter Account (L1)

The screenshot displays the SU (Treatment) Platform interface. At the top, there are links for 'STest', 'Change Password', and 'Logout'. Below this is a navigation bar with 'HOME' and 'GUIDES'. The main content area shows a form titled 'Testing SU Organization - Testing Prevention SU - SU Treatment Survey - 2019' with a status of 'New'. The form has a tabbed interface with the following tabs: 'Demographic Information', 'Practice and Standards', 'Services', 'Persons in Treatment', 'Resources', and 'Descriptive section'. The 'Demographic Information' tab is active, showing a form with the following fields:

Field ID	Field Name	Value
A1	Organization Name	Testing SU Organization
A2	Treatment Facility Name	Testing Prevention SU
C1a	Facility Affiliation	public/governmental
A3	Head of Facility: Title	Mr
A3	Head of Facility: First Name	
A3	Head of Facility: Last Name	
A3	Head of Facility: Email Address	
A4	Focal Point of Survey: Title	Mr
A4	Focal Point of Survey: First Name	
A4	Focal Point of Survey: Last Name	
A4	Focal Point of Survey: Email Address	
A5	Email Address for Facility (Administrative)	a_roumani@yahoo.com
A6	Phone Number for Facility (Administrative)	961-11-111 111
B2	Address	Lebanon-Mount Lebanon-Chouf-GHANDOURIYEH (DAMOUR)-
B4	Longitude	34.21
B4	Latitude	35.21
B5	Public Website	

SU (Treatment) Platform Walkthrough

Treatment Survey

Step 6b

Begin to complete the survey.

1. Section 1: Demographic Information
2. **Section 2: Practice and Standards**
3. Section 3: Services
4. Section 4: Persons in Treatment
5. Section 5: Resources
6. Section 6: Descriptive Section

Facility Reporter Account (L1)

The screenshot displays the SU (Treatment) Platform interface. At the top right, there are links for 'STest', 'Change Password', and 'Logout'. Below this is a green navigation bar with 'HOME' and 'GUIDES' buttons. The main content area shows a survey form titled 'Testing SU Organization - Testing Prevention SU - SU Treatment Survey - 2019' with a status of 'New'. The form has tabs for 'Demographic Information', 'Practice and Standards', 'Services', 'Persons in Treatment', 'Resources', and 'Descriptive section'. The 'Practice and Standards' tab is active, showing questions C2a through C2f. C2a asks if the facility is formally accredited, with 'Yes' selected. C2b asks for the accrediting body name and website. C2c asks if the facility follows accreditation standards, with 'Yes' selected. C2d asks for the specific standards. C2e asks if the facility follows evidence-based practice, with 'Yes' selected. C2f asks for evidence-based practice details. A small thumbnail of the survey form is visible in the bottom right corner.

SU (Treatment) Platform Walkthrough

Treatment Survey

Step 7b

Begin to complete the survey.

1. Section 1: Demographic Information
2. Section 2: Practice and Standards
3. **Section 3: Services**
4. Section 4: Persons in Treatment
5. Section 5: Resources
6. Section 6: Descriptive Section

Facility Reporter Account (L1)

STest Change Password Logout

HOME GUIDES

Save X Delete Submit to FD Workflow Back to list

Testing SU Organization - Testing Prevention SU - SU Treatment Survey - 2019 Status: New

Demographic Information Practice and Standards **Services** Persons in Treatment Resources Descriptive section

C8a-Service Availability

C8a-Management of Withdrawal (Detoxification) ☐ Yes ☐ No

C8a-Opioid agonist maintenance treatment

C8a-Service	C8a-Available
Opioid Prescribing Available	<input type="radio"/> Yes <input type="radio"/> No
Opioid Dispensing Available	<input type="radio"/> Yes <input type="radio"/> No
Case Management	<input type="radio"/> Yes <input type="radio"/> No
Psycho-education	<input type="radio"/> Yes <input type="radio"/> No

C8a-Psychological Interventions

C8a-Service	C8a-Available
Cognitive behavioral therapy (CBT)	
Motivational enhancement therapy (MET)	
Inter-personal therapy (IPT)	
Internet/web-based treatment	
Focalized Family therapy	
Family support	
Group counseling	
Overdose management services	
Employment/income generation support	
Educational/vocational training	
Housing/shelter support	
Outreach	

SU (Treatment) Platform Walkthrough

Treatment Survey

Step 8b

Begin to complete the survey.

1. Section 1: Demographic Information
2. Section 2: Practice and Standards
3. Section 3: Services
4. **Section 4: Persons in Treatment**
5. Section 5: Resources
6. Section 6: Descriptive Section

Facility Reporter Account (L1)

The screenshot displays the SU (Treatment) Platform interface. At the top, there are links for 'STest', 'Change Password', and 'Logout'. Below this is a navigation bar with 'HOME' and 'GUIDES'. The main content area shows a survey form titled 'Testing SU Organization - Testing Prevention SU - SU Treatment Survey - 2019' with a status of 'New'. The form has tabs for 'Demographic Information', 'Practice and Standards', 'Services', 'Persons in Treatment' (which is highlighted), 'Resources', and 'Descriptive section'. The 'Persons in Treatment' tab contains two sections: 'C8a-Service Availability' and 'C8a-Opioioid agonist maintenance treatment'. Each section has a table with columns for 'C8a-Service' and 'C8a-Availale' (sic). The 'C8a-Service Availability' section includes rows for 'C8a-Management of Withdrawal (Detoxification)', 'Opioid Prescribing Available', 'Opioid Dispensing Available', 'Case Management', and 'Psycho-education'. The 'C8a-Opioioid agonist maintenance treatment' section includes rows for 'Cognitive behavioral therapy (CBT)', 'Motivational enhancement therapy (MET)', 'Inter-personal therapy (IPT)', 'Internet/web-based treatment', 'Focalized Family therapy', 'Family support', 'Group counseling', 'Overdose management services', 'Employment/income generation support', and 'Educational/vocational training'. Each row has a 'Yes' or 'No' radio button for the 'C8a-Availale' column.

C8a-Service	C8a-Availale
C8a-Management of Withdrawal (Detoxification)	<input type="radio"/> Yes <input type="radio"/> No
C8a-Opioioid agonist maintenance treatment	
Opioid Prescribing Available	<input type="radio"/> Yes <input type="radio"/> No
Opioid Dispensing Available	<input type="radio"/> Yes <input type="radio"/> No
Case Management	<input type="radio"/> Yes <input type="radio"/> No
Psycho-education	<input type="radio"/> Yes <input type="radio"/> No
C8a-Psychological Interventions	
C8a-Service	C8a-Availale
Cognitive behavioral therapy (CBT)	<input type="radio"/> Yes <input type="radio"/> No
Motivational enhancement therapy (MET)	<input type="radio"/> Yes <input type="radio"/> No
Inter-personal therapy (IPT)	<input type="radio"/> Yes <input type="radio"/> No
Internet/web-based treatment	<input type="radio"/> Yes <input type="radio"/> No
Focalized Family therapy	<input type="radio"/> Yes <input type="radio"/> No
Family support	<input type="radio"/> Yes <input type="radio"/> No
Group counseling	<input type="radio"/> Yes <input type="radio"/> No
Overdose management services	<input type="radio"/> Yes <input type="radio"/> No
Employment/income generation support	<input type="radio"/> Yes <input type="radio"/> No
Educational/vocational training	<input type="radio"/> Yes <input type="radio"/> No

SU (Treatment) Platform Walkthrough

Treatment Survey

Step 9b

Begin to complete the survey.

1. Section 1: Demographic Information
2. Section 2: Practice and Standards
3. Section 3: Services
4. Section 4: Persons in Treatment
5. **Section 5: Resources**
6. Section 6: Descriptive Section

Facility Reporter Account (L1)

STest Change Password Logout

HOME GUIDES

Save X Delete Submit to FD Workflow Back to list

Testing SU Organization - Testing Prevention SU - SU Treatment Survey - 2019 Status: New

Demographic Information Practice and Standards Services Persons in Treatment Resources **Descriptive section**

E0-Before completing the following sections (E1 - E4): please indicate below whether your data will come from the facility as a whole or specifically from substance use patients only:

We are reporting on the whole facility ☐ Yes ☐ No

We are reporting on substance use patients only ☐ Yes ☐ No

E1a-Physical resources (i.e. buildings) (Inpatient treatment facilities)

number of beds for treating persons with substance use disorders

bed occupancy rate (%)

E1b-Physical resources (i.e. buildings) (Outpatient treatment facilities)

number of rooms for seeing persons with substance use disorders

E2-Facility hours

Day	DayTime From	DayTime To	NightTime From	NightTime To
Monday	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Tuesday	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Wednesday	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Thursday	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Friday	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Saturday	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Sunday	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

E3-Medical staff

Type	Number	avg number of hours each Week	Equivalent number of full-time staff
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

SU (Treatment) Platform Walkthrough

Treatment Survey

Step 10b

Begin to complete the survey.

1. Section 1: Demographic Information
2. Section 2: Practice and Standards
3. Section 3: Services
4. Section 4: Persons in Treatment
5. Section 5: Resources
6. **Section 6: Descriptive Section**

Facility Reporter Account (L1)

The screenshot displays the SU (Treatment) Platform interface. At the top, there are links for "STest", "Change Password", and "Logout". Below this is a navigation bar with "HOME" and "GUIDES". The main content area shows the "Testing SU Organization - Testing Prevention SU - SU Treatment Survey - 2019" form. The form has a status of "New". The form is divided into sections: "Demographic Information", "Practice and Standards", "Services", "Persons in Treatment", "Resources", and "Descriptive section". The "Descriptive section" is currently selected. It contains several text input fields with prompts: "E5-Please describe your linkages with other health or social services in supporting people with substance use disorders (max 250 words)", "E6-Please indicate the inclusion criteria you use to admit persons with substance use disorders in your facility", "E7-Please describe the profile of the persons who do not meet the inclusion criteria (exclusion criteria) of your facility and how do you deal with them", "E8-Please describe the treatment services provided by your facility in a way you would be happy for it to be presented to the public (max 250 words) (may be made publically available)", "E9-If you have any further relevant information about your facility, please provide it here.", "E11-Please provide any feedback you may have on the questions", and "E9-If you have any further relevant information about your facility, please provide it here.".

SU Both



Platform Walkthrough

Submission/Validation

Step 1c

After saving, review your report and click on “Submit to FD” to send the report to the next user in your facilities data validation structure.

*Facility Reporter Account (L1)

 Save	 Delete	Submit to FD	Workflow	Back to list
Testing SU Organization - Testing Prevention SU - SU Treatment Survey - 2019				Status: New

SU (Both)

Platform Walkthrough

Submission/Validation

Step 2c

Click “Yes” to proceed.

*Facility Reporter Account (L1)

Please make sure to save the information first. Do you want to proceed?

YES

NO

SU (Both)

Platform Walkthrough

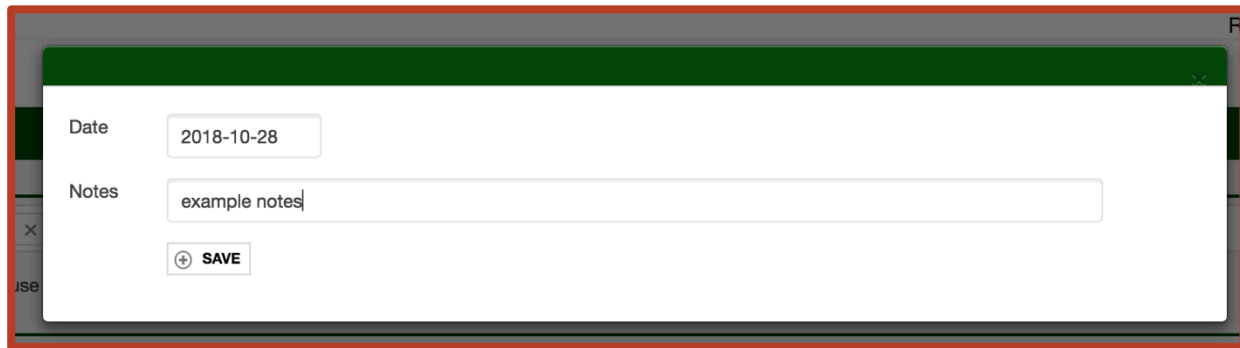
Submission/Validation

Step 3c

Enter notes to send with the report to the next user in your facility's data validation structure.

Click “Save” to send the report and close the popup.

*Facility Reporter Account (L1)



A screenshot of a web application interface showing a form for submission/validation. The form has a dark green header bar with a close button (X) in the top right corner. Below the header, there are two input fields: "Date" with the value "2018-10-28" and "Notes" with the value "example notes". Below the "Notes" field is a "SAVE" button with a plus icon. The form is displayed within a browser window with a grey border.

SU (Both)

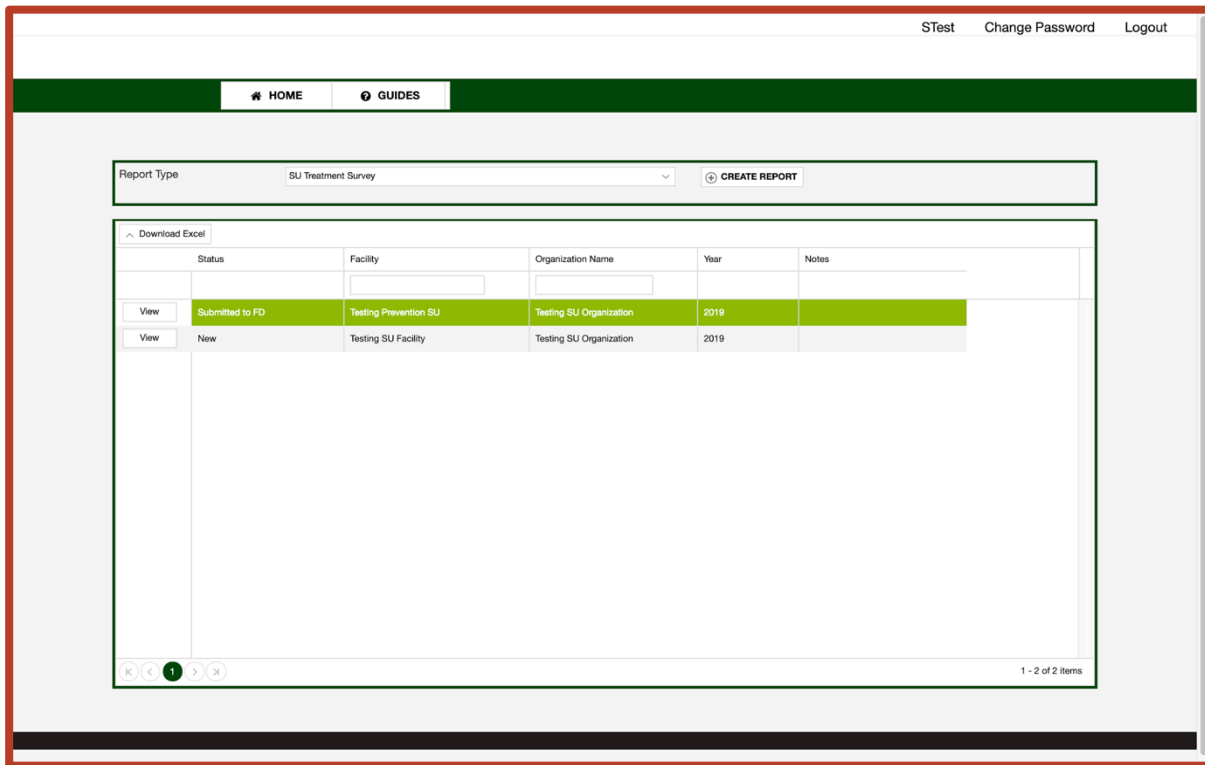
Platform Walkthrough

Home Page

Step 4c

Enter your home page after login.
Click on “View” to review the
submitted report.

*Facility Director Account (L2)



The screenshot displays the home page of the SU (Both) Platform. At the top right, there are links for "STest", "Change Password", and "Logout". Below these, a dark green navigation bar contains "HOME" and "GUIDES" buttons. The main content area features a "Report Type" dropdown menu set to "SU Treatment Survey" and a "CREATE REPORT" button. Below this is a table with columns for "Status", "Facility", "Organization Name", "Year", and "Notes". The table contains two rows: one with "Submitted to FD" status and "Testing Prevention SU" facility, and another with "New" status and "Testing SU Facility" facility. Both rows have "View" buttons. The bottom of the page shows a pagination bar with "1 - 2 of 2 items".

Status	Facility	Organization Name	Year	Notes
Submitted to FD	Testing Prevention SU	Testing SU Organization	2019	
New	Testing SU Facility	Testing SU Organization	2019	

SU (Both)

Platform Walkthrough

Submission/Validation

Step 5c

Review the submitted report.

*Facility Director Account (L2)

The screenshot displays the 'Submission/Validation' step of the SU (Both) Platform Walkthrough. The interface features a green header bar with 'HOME' and 'GUIDES' links. Below the header, there are tabs for 'Workflow' and 'Back to list'. The main content area shows the title 'Testing SU Organization - Testing Prevention SU - SU Treatment Survey - 2019' and the status 'Submitted to FD'. A tabbed interface is visible, with 'Demographic Information' selected. The form contains various fields for organizational and facility details, including organization name, treatment facility name, facility affiliation, head of facility information, focal point of survey information, email addresses, phone numbers, and address. The form is partially filled with data, such as 'Testing SU Organization', 'Testing Prevention SU', 'public/governmental', 'Mr', 'a_roumani@yahoo.com', and '961-11-111 111'.

Field	Value
A1-Organization Name	Testing SU Organization
A2-Treatment Facility Name	Testing Prevention SU
C1a-Facility Affiliation	public/governmental
A3-Head of Facility: Title	Mr
A3-Head of Facility: First Name	
A3-Head of Facility: Last Name	
A3-Head of Facility: Email Address	
A4-Focal Point of Survey: Title	Mr
A4-Focal Point of Survey: First Name	
A4-Focal Point of Survey: Last Name	
A4-Focal Point of Survey: Email Address	
A5-Email Address for Facility (Administrative)	a_roumani@yahoo.com
A6-Phone Number for Facility (Administrative)	961-11-111 111
B2-Address	Lebanon-Mount Lebanon-Chouf-GHANDOURIYEH (DAMOUR)-
B4-Longitude	34.21
B4-Latitude	35.21
B5-Public Website	

SU (Both)

Platform Walkthrough

Submission/Validation

Step 6c

Option 1 Request revision from facility reporter. Click on the “Request Revision FD” button.

Option 2 Validate report and submit to the next user designated in the user data validation structure for your facility.

*Facility Director Account (L2)

Request for Revision FD	Validate by FD	Workflow	Back to list
Testing SU Organization - Testing Prevention SU - SU Treatment Survey - 2019			Status: Submitted to FD

SU (Both)

Platform Walkthrough

Review Reports (NMHP)

Step 12

Option 1 Request revision from previous user in the facility data validation structure. Click on the “Request Revision NMHP” button.

Option 2 Publish the report and save to the database and add to data visualizations.

*NMHP Account (L4)



Save X Delete Request for Revision NMHP Publish by NMHP Workflow Back to list

SU Platform Launch

Next Steps

1. Discuss within each organization those who will be responsible for reporting and the facilities reporting:
 - a. Name of facility, location, phone number and email address
 - b. Facility Reporter
 - c. Facility Director
 - d. Organization Director
2. Review the surveys online to assist in gathering the appropriate data.
3. Beginning April 1st, 2019, we will activate the platform for reporting for **3 months**.
4. We will be adding the following documentation to the platform shortly:
 - a. User Guide
 - b. Glossary of Terms

