

**22ND COUNCIL OF EUROPE CONFERENCE
OF DIRECTORS OF PRISON AND PROBATION SERVICES**
20-21 June 2017, Lillestrøm, Norway



PRACTICAL INFORMATION

- **DATE AND VENUE:** the 22nd Council of Europe Conference of Directors of Prison and Probation Services will take place at the Norwegian Correctional Service headquarters in Lillestrøm, Norway, **starting at 9.30 a.m. on Tuesday 20th June, and closing at 4.00 p.m. on Wednesday 21st June 2017. On Thursday the 22nd there will be optional visits to prisons and to probation services.**
- **WORKING LANGUAGES:** the working languages of the Conference will be English, French and Russian with simultaneous interpretation during the plenary sessions. During the workshops the interpretation shall be consecutive.
- **REGISTRATION:** The Conference is open to invited participants only. Each participant in the Conference has to register using the online registration form available on the Conference website (www.coe.int/cdpps2017).
- **WORKING DOCUMENTS:** all working documents for the Conference will be posted on the Conference website which will be regularly updated. Please note that no working documents will be printed out and distributed during the Conference.
- **ACCOMMODATION:** a restricted number of rooms have been pre-booked at Thon Hotel Arena Lillestrøm for 3 nights (19, 20 and 21 June 2017); participants are invited to reserve their room at their earliest convenience by using the specially provided links on the Conference website (<https://www.thonhotels.com/CDPPS/>).
- **A WELCOME RECEPTION** will be held on Monday 19th June, at 7.30 p.m., in the canteen to the Norwegian Correctional Service building. The reception will be hosted by Director General Marianne Vollan.
- **TRANSPORT:**

At Oslo airport, Gardermoen

There will be an information desk in the arrival hall, next to the taxi and information services at the [Oslo airport](#) to direct participants to the railway station at the airport in order to reach Lillestrøm. Participants can travel by the airport express train (http://flytoget.no/flytoget_eng/) or by local trains which are a cheaper alternative means of transport (<https://www.nsb.no/en/frontpage>).

Another information desk will be posted at the Lillestrøm railway station. Lillestrøm is a small town easily accessible by train from the Oslo airport and can be reached within 12 minutes.

- **VISAS:** participants are invited to check at The Norwegian Directorate of Immigration's webpage (<https://www.udi.no/en/want-to-apply/>) if they need a visa for their visit to Norway. Participants who do need a visa should contact the Secretariat of the Council of Europe to request a support letter and fill in the « *Experts' Visa* » form. Please note that you will still need to follow the procedure indicated by the Norwegian Consulate in your country.
- **INSURANCE:** certain specific travel risks are covered by the Council of Europe's travel insurance policy CHARTIS (number 2.004.761), which offers cover to people until their 76th birthday.

In order to obtain a visa it is not necessary to take out an additional insurance and the price paid for such insurance will not be reimbursed by the Council of Europe.

- **CURRENCY EXCHANGE:** there are currency exchanges at Oslo airport Gardermoen, in the departure hall and upon arrival. The airport also has a number of cash dispensers (ATMs). An ATM is also located at Lillestrøm railway station. The railway station is open all hours except between 2 a.m. and 3.45 a.m.

Exchange rates → <http://www.xe.com/>

- **WEATHER:** June Weather Averages

 27	<u>Max Daytime Temperature (°C)</u>	28°C (82°F)
 14	<u>Min Night-time Temperature (°C)</u>	4°C (39°F)
 9	<u>Hours of Sunshine (Daily)</u>	19 Hours per day

- **USEFUL TO KNOW:**

Local time: CET-Central European Time/European Central Time (Standard Time) (+1 hour GMT).

Electric appliances: The electric current in Norway is 230 Volts, the power sockets are of type F.

Emergency numbers in Norway:

The emergency number for **police** is **112**, fire is **110** and ambulance is **113**. Police in Norway: the non-emergency number is **+47 02800**.

If your passport has been stolen, contact your embassy immediately for instructions as to what to do next. You generally need to make a statement at a police station to start any kind of official procedure (insurance, applying for a new passport etc.).

Health emergencies in Norway:

- Calling an **ambulance** ➔ In emergency medical situations you can call an ambulance. You can also visit the local emergency room for acute illness or injury. For non-threatening issues, you should first contact your local doctor or find your closest out-of-hours medical clinic.
- **Emergency doctor's services** ➔ Nedre Romerike Emergency Room: +47 11 61 17
Romerike Health center, Dampsagveien 4, 2000 Lillestrøm.
- **Hospitals** ➔ A hospital is a "sykehus" in Norwegian.
- **Nearby hospital:** Akershus univertitetssykehus/Ahus, Sykehusveien 25, 1478 Lørenskog, Norway, +47 02900.
- **Pharmacies** ➔ To locate an apotek, visit <http://www.apotek.no/finn-ditt-apotek>
- **Nearby Pharmacy:** Boots apotek Lillestrøm, Brøtergata 1, 2000 Lillestrøm.
- **Useful phrases for emergencies:**
 - ➔ Call an ambulance: Ring ambulanse
 - ➔ Call the police: Ring politiet
 - ➔ Call the fire brigade: Ring brannvesenet
 - ➔ Get/call a doctor: Hent lege/Ring lege
 - ➔ I am ill: Jeg er syk.

■ **PLACES TO SEE AND VISIT:**

✚ Elvebredden art center:
(<https://www.elvebreddenkunstpark.no/Elvebredden-kunstpark/>)

✚ Akershus art senter:
(http://www.akershuskunstsenter.no/wp-content/uploads/2016/11/AKS2017_ENG.pdf)