50 - Looking for a job

Aims: - Find out more about jobs and job opportunities.
- Introduce key words and simple sentences that can be used in CVs, job applications and interviews.

Communicative activities

* Exchange information about jobs.
* Introduce oneself.
* Communicate with employers.

Materials

* Pictures related to jobs.
* A simple curriculum vitae (CV) form.
* Pictures of job interviews.

Languages activities

Activity 1

Use the pictures related to jobs to brainstorm different areas of work which are of interest to the group e.g. *health, retail, education, catering, care or manual work.*

* Ask refugees about their previous professional experience (commenting on the value of these experiences).
* Then ask them about jobs they would like to do in the future.

Activity 2

Divide refugees into groups of those interested in similar jobs.

* In groups, refugees discuss the jobs they would like to do and try to find out more, e.g. *What skills do catering staff need? Do they need/have qualifications? If so, which qualifications?*
* Give each group a large sheet of paper and pens and ask them to create their own spider-gram of different jobs they can think of in this area of work (see the example below).
* Each group then presents their spider gram and the other participants can ask questions and offer suggestions.

Activity 3

Show refugees a simple CV.

* Ask what’s this called? *Do you have one in your language? How does it work? Are there any words you don’t know in this form? And so on.*
* Refugees then fill in the form with your help, focusing on previous work and training experience.

Activity 4

Use the pictures to talk about job interviews:

* Describe the pictures in a simple way.
* What do they say in their own languages in similar situations?

Activity 5

Refugees imagine they are attending an interview related to the type of work they discussed in the second activity. Introduce a sample dialogue like the following, using a recording if possible:

A. *Good morning.*

B. *Good morning and welcome. First, what is your name and where do you come from?*

A. *My name is Farooq and I’m from Pakistan.*

B. *How old are you?*

A. *I’m 27.*

B. *What type of work experiences do you have?*

A. *I worked as a driver in Pakistan. In Italy I worked as a waiter for short periods.*

B. *What kind of job would you like to do?*

A. *Well, I’d like to continue in catering.*

Check refugees’ comprehension and then organise role plays: A is an employer and B is the interviewee and can refer to the CV prepared in activity 3. First, take the role of A yourself. Then refugees work in pairs, following the example (allow time for preparation).

Ideas for learners with low literacy

* Invite refugees with low literacy to copy the job(s) they choose on cards.
* Ask them to fill in only the first part of the CV containing basic information.

Sample materials

Pictures related to jobs

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| C:\Users\utilisateur\AppData\Local\Microsoft\Windows\INetCache\Content.Word\41_helping_children.jpg | C:\Users\utilisateur\AppData\Local\Microsoft\Windows\INetCache\Content.Word\41_hairdresser.jpg |

A simple curriculum vitae (CV) form

|  |  |  |
| --- | --- | --- |
| **1** | First name and family name |  |
| **2** | Place and date of birth |  |
| **3** | Nationality |  |
| **4** | Address in the host country |  |
| **5** | Contact details (e-mail, mobile, …) |  |
| **6** | Education |  |
| **7** | Work and training experience |  |

Pictures of job interviews

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Example of a spider gram

