

OING SERVICE
MAISON DES ASSOCIATIONS
1, place des Orphelins
67000 STRASBOURG

Inscrite au registre des associations
Tribunal d'Instance de Strasbourg Vol 72, Fol 105

La Présidente

**Detailed reporting of the meeting of the Board of Directors of INGO-Service
held on Thursday 25 January 2018 from 11h to 12h30 at the AGORA, room GO2**

Present: Anna RURKA, President of the Conference of INGOs, Maritchu RALL, President INGO-Service, Marie-José SCHMITT, Treasurer, Michel JULIEN, Secretary, Claude VIVIER LE GOT, President of the Education and Culture Committee Thierry MATHIEU President of the Committee on Democracy, Social Cohesion and Global Challenges , Miguel CABRAL, Vice-President of the Human Rights Commission, representing Simon MATTHIJSSEN, Anne NEGRE, Vice-President of the Conference, in charge of Gender Equality, Jean-Claude GONON , Laurent GREGOIRE

Excused: Patrice COLLIGNON, Arleen PIMENTEL.

The President welcomed the members, especially the new members of law, and states that the Annual General Meeting will take place at the June session.

1. Adoption of the agenda item of the meeting

The agenda item is adopted with the proposed amendments.

2. Adoption of the minutes of the meeting of June 28, 2017

After reading the meeting report of 28 June 2017, by Michel Julien, Secretary, some explanations for the new members were adopted with the following changes:

- On page 3, at the end of the item "Elected Members", the last sentence that starts with "It recalls ..." is deleted.
- On page 3, the sentence in bold, starting with "It has been decided" is replaced by the following sentence: "While writing the call for the application to the administrator's posts, the letter to the OINGs will make reference to the statutes and rules of procedure for the organization of elections".

The amended report will replace the original version on the site and it is decided that, in the future, the reports posted on the site will be indicated as "Project" until they are available been formally adopted.

3. Financial highlights: balance sheet to 2017, draft budget to 2018, finances information, contribution in 2018.

Marie-José Schmitt, treasurer, gives an update on the 2017 financial year with the following remarks explaining the positive result of the year:

- The expenses of the three commissions did not reach the budgeted amount; that is linked with the change of presidencies in June 2017 and the time needed to consider new activities.

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- The expenses of the three commissions did not reach the budgeted amount; that is linked with the change of presidencies in June 2017 and the time needed to consider new activities.
- The budgetary restrictions under way in the Council of Europe have led some directorates to cancel scheduled meetings during the last quarter that the Conference had planned to send a representative which explains the non-use of the full cost representation of the Conference.

The President highlighted a slight increase in the total amount of contributions in 2017 for a total amount of 20,200 €, in 2016 the amount was rising 17,780 €. The various reminders made during the year allowed this result.

To the attention to the new council members, the Treasurer gives a brief reminder of the agreements reached in 2015 between the Civil Society Division and the OING-Service Association, declaring that the expenses related to the representation of the OING Conference for the different activities, the directions and the High Level conferences to the Council of Europe, are in charge to the OING-Service.

The President proposes the draft budget for 2018 in the amount of 37,800 €, slightly higher than the previous year, recalling the importance of increasing the number of contributions to strengthen the capacity of the Conference of OINGs and his interventions.

It is decided by the members of the Board of Directors:

- maintain the contribution at the current level of 150 € and more if possible,
- to make the call for contributions mid-February,
- To do in the future, an analytical presentation of more detailed accounts.

The estimated budget is validated by the Board and will be presented for adoption the next June, from Ordinary General Meeting.

4. Preparation of the Ordinary General Meeting which be held in June 2018

The President indicates that elections will be held during the Ordinary General Assembly next June, a call for applications will be made within the deadlines set by the Statutes.

A debate is taking place on the current Statutes and the Rules of Procedure to the association which don't foresee the following cases:

- The fact that an OING would no longer be a member of OING-Service, while one of its elected members would be on the Board of Directors;
- The fact that an OING-Service who has nominated one of its members, who has been elected to the Board of Directors, wishes to replace him, during the term of office, by another member;

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-The fact that an elected member of the Board of Directors leaves the OING who has presented it, but has become a member of another OING, member of OING-Service.

In general, it is necessary to provide details on the procedures for the representation of legal persons. A modification of the Statutes and rules of procedure is to put the study in the next term.

5. Reflections for the new strategic orientations by the President of the OING Conference, Anna RURKA

The President of the Conference of OINGs wishes to develop the activities of the Conference, which requires the indispensable support of the OING-Service Association. For this, studies are to be undertaken to OING-Service has the tools to collect additional fund contributions and the grant awarded by the Council of Europe. Currently, OING-Service is the only association empowered by its statutes to receive and manage these funds.

The President Anna Rurka, indicates that the Bureau of the OING-Conference of resource persons will contact OING Service to encourage the creation of a task force "projects" for fundraising.

6. Other matters

The Conference now has four Vice-Presidents and not three.

But the statutes of INGO Service indicate that among the members by right, serve the "three vice-presidents" (Article 14). This will require an amendment of the articles, especially as they provide a greater number of members elected as members of law.

Pending this change, four vice presidents will be invites in the board meetings.

The President closed the meeting at 12.30 pm.

Michel JULIEN

Secrétaire