



## **COUNCIL OF EUROPE PROGRAMME DECENTRALISATION AND TERRITORIAL CONSOLIDATION IN UKRAINE**

### **Call for Expression of Interest for Local Short-Term Consultants**

The purpose of this call is to select consultants in the field of infrastructural development of newly amalgamated communities in the framework of decentralisation and local self-government reform in order to provide technical support to the Ministry of Regional Development, Construction and Municipal Economy of Ukraine and its Directorate on local self-government and territorial organisation of authority during the reform process.

**Position title:** Consultants in the field of infrastructural development of newly amalgamated communities

**Duty station:** Kyiv, Ukraine

**Programme:** Decentralisation and Territorial Consolidation in Ukraine

**Organisation:** Council of Europe, Directorate General of Democracy

**Duration:** Up to 9 months (till 31 December 2017). The number of working days/consultants will be determined according to the needs.

**Start Date:** April 2017

**Deadline for applications:** 29 March (prolonged till 6 April 2017)

### **I - Background information on the programme**

The Council of Europe is the only European organisation with standards in the field of local government and it has extensive expertise concerning decentralisation. On the permanent basis it supports, including practically, the preparation, implementation and co-ordination of decentralisation reforms in European countries.

The Programme Decentralisation and Territorial Consolidation in Ukraine is implemented in the framework of the Council of Europe Action Plan for Ukraine for 2015-2017.

The Programme's overall objective is to support the establishment and consolidation of a sustainable local governance system in Ukraine. To that aim, the Council of Europe helps the country to conduct decentralisation and territorial reforms by changing legislative and

institutional framework in line with European standards and by enhancing public administration capacity at central and local levels to deliver reforms.

## **II - Description of the tasks**

The selected consultants shall work directly in the Directorate on local self-government and territorial organisation of authority and co-operate with respective units of the Minregion, other central and local executive authorities, local self-government authorities, authorities and organisations following Minregion request. They shall approve their plan by and report to the Director of the Directorate on local self-government and territorial organisation of authority of Minregion.

The consultants shall in particular:

- Assist to the infrastructural development of newly amalgamated communities through the participation in the Minregion activity on grant support from the State Budget to the Local Budgets including provide corresponding recommendations on the Minregion request.
- Take part in and support the work of various co-ordination, consultative and communication mechanisms established by or in co-operation with the Minregion in order to support development of newly amalgamated communities.
- Work with local self-government authorities in order to identify the problems that deter development of newly amalgamated communities, if necessary and upon Minregion request provide respective methodological and consultative support and recommendation on ways to tackle such challenges.
- Attend public events dedicated to the local self-government and decentralisation reform, prepare information and analytical documents, executive summaries and recommendations on legal issues and the state and ways of assistance to the development including infrastructural of newly amalgamated communities for the chairmanship of the Minregion in respect of any actual reform issues that may arise, submit proposals on risk minimisation and management of any bottlenecks that may occur.

## **III - Fees and status**

The selected consultants will be offered framework consultancy contracts. Their specific tasks will be established on a regular basis (every month) by the Council of Europe, based on the proposal (needs) of the Minregion. The fees will be based on the number of working days. The evaluation of their work will be done mainly by the Directorate on local self-government and territorial organisation of authority of Minregion.

The consultants may be requested to travel (all travel and daily expenses will be covered by the Council of Europe), to participate in various meetings and events outside the Kyiv.

The consultants shall regularly liaise with their relevant counterparts at the Minregion and outside the Ministry on its request.

#### **IV - Key required qualifications**

- University degree in Economics, Law, Political Science, preferably with focus on public administration or local government system (level Specialist, Magister).
- Minimum of 6 years of professional experience in the field of public administration.
- Experience with local/regional/central government on local self-government development and corresponding legal consultancy. Knowledge and experience on budget policy, law creation, housing and communal economy and communal infrastructure, international relations would be an advantage.
- Deep knowledge and experience in project/programs implementation by local self-government authorities and its subvention support by the state.
- Knowledge of the current situation in Ukraine and of the national legislation in the above-mentioned fields as well as Council of Europe standards would be an advantage.
- Excellent analytical, drafting and reporting skills.
- Excellent Ukrainian language skills.
- Excellent communication skills.

#### **V - Applications**

Candidates must submit their **Curriculum Vitae and a motivation letter** in Ukrainian to [decentralisation.ua@coe.int](mailto:decentralisation.ua@coe.int) with a subject line *Call for Consultants for Minregion*. Please do not send any other documents.

Only shortlisted applicants will be contacted. The decision to accept or reject an application is not subject to appeal.