



CONFERENCE OF INGOs  
OF THE COUNCIL OF EUROPE

CONFERENCE DES OING DU  
CONSEIL DE L'EUROPE

**Bureau**  
**CONF/BUR(2018)SYN3**

**MEETING OF THE BUREAU**  
**DRAFT SYNOPSIS**  
**Monday 25 June 2018**  
**(14.30-17.30)**  
**Agora – Room G04**

**Present:** Robert Bergougnan, Anne Kraus, Anne Nègre, Richard Pirolt, Anna Rurka, Katarzyna Sokolowska, Christoph Spreng, Maritchu Rall and Mary-Ann Hennessey (Secretariat)

**Excused:** Rares-Augustin Craiut

1. Opening of the meeting by Anna Rurka, President of the Conference of INGOs
2. Nomination of the Rapporteur of the meeting: Katarzyna Sokołowska
3. Agenda: **for adoption:** adopted.
4. Report of the meeting of 12 February: adopted.
5. Creation of a Conference of INGO Expert pool

**Decision:** Anne Kraus will further discuss with Karl Donert the details concerning the application procedure for the expert pool. An announcement will be made during the plenary meeting on Friday to motivate all INGOs to support the process. After approval of the application procedure (and the application form) by the Bureau, the call will be sent out around 15 September.

6. Summer session 2018 – division of responsibilities, setting the goals and expected results

**Decision:** Division of responsibilities was made. Katarzyna Sokołowska and Robert Bergougnan would help with the registration prior for General Assembly of OING-Service on Wednesday morning. Maritchu Rall and Richard Pirolt would help with the registration for the meeting of the Conference of INGOs on Friday morning.

7. Change of dates of the sessions of the Conference of INGOs in 2019. **Decision :** During the plenary meeting on Friday (29.06.2018) the reasons for the proposal to

change the 2019 session dates would be explained and the Bureau would submit the proposals to a vote.

8. Action plan 2018-2021 and operationalisation of the integrated approaches (retro planning) ('30) – **for discussion and decision Decision:** A timeline covering all actions would be submitted the Bureau to help to assess any improvements. Form and structure would be proposed by Robert Bergougnan and Katarzyna Sokołowska.

9. Communication: Common domain address for COING bodies.

**Decision:** A common domain (ingo-coe.org) has been set up which will allow for separate e-mail addresses for members of the Standing Committee and the Committees. Richard Pirolt would take care of giving out the e-mail addresses during the session.

10. Internal and external communication general overview. Presentation of improvements by Richard Pirolt.

11. Revision of the rules of procedures, good governance and other statutory documents. A presentation of aims and methodology of the new Drafting Group by Christoph Spreng (coordinator) and Anne Kraus (substitute).

12. Guidelines on implementation of the CoE protocol procedures within the Conference of INGOs ('15). – not evoked

13. Administration of the budget related to the Bureau activities within INGO Service ('20) Maritchu Rall gave clarifications regarding the budget and decisions taken. Budget transparency and planning were crucial. A specific line would be devoted for each of the integrated approaches.

14. Events and contributions Anna Rurka gave an overview on the upcoming events. 1. Open Government Partnership Summit in Tbilisi – July 2018 – Anna Rurka would represent the Conference of INGOs 2. Fundamental Rights Forum 2018 (FRA) – 25-27 September – Conference of INGOs would be represented by Gerhard Ermischer and Richard Pirolt

15. Any other business

16. Date of the next meeting: 7 October (10am -5pm).