



21 April 2011

CEPEJ ROAD SHOW

Objectives

- Improving the knowledge of the CEPEJ's activities among the stakeholders in the member states
- Explaining to the main stakeholders how to use the CEPEJ's tools
- Getting feedback of the CEPEJ's tools from the stakeholders

What?

A half day session in main cities of the member states, led by one or two "CEPEJ's Ambassadors" (CEPEJ's members or experts), aimed at a wide legal and judicial public including (*inter alia*):

- Judges
- Prosecutors
- Court clerks
- Justice auxiliaries (lawyers, Notaries, enforcement agents, ...)
- Officials in the Ministry of Justice
- Members of the Councils for the Judiciary
- Judicial inspection bodies
- Judicial training institutions / schools
- Parliamentarians
- Academicians

Who?

The Road Show session is organised by the national CEPEJ's members, with the assistance of the CEPEJ's Secretariat (Annette Sattel: annette.sattel@coe.int – 33 3 88 41 39 04).

It is led with the "CEPEJ's Ambassadors" (specifically trained for this event).

How?

The national members of the CEPEJ propose the organisation of a Road Show session to the CEPEJ's Secretariat. It can be organised:

- before or after a specific CEPEJ's existing event (targeted cooperation activity, peer evaluation meeting, participation of CEPEJ's members in a specific seminar or colloquy);
- on an ad hoc basis (CEPEJ's Ambassadors coming on purpose to led a session)

The national members of the CEPEJ are entrusted with:

- the invitation of the participants in due time
- the hiring of the meeting room
- the interpretation (either in English or in French) and other logistic issues

If so requested, and according to previous agreement with the CEPEJ's Secretariat, the CEPEJ's budget can contribute to some organisational costs (interpretation, for instance) through an administrative arrangement to be concluded with the local organisers.

What?	Details	Who?
Organisation of the session	<ul style="list-style-type: none"> - Location (city) and meeting room (what is needed : computer, projector, microphones, interpretation facilities) - Communication - Invitation - Translation of main documents (PowerPoint presentations) in advance 	National CEPEJ member Host country
Presentations (by PowerPoint, see propositions)	<ul style="list-style-type: none"> - General presentation of CEPEJ - Report on European judicial systems - Saturn Guidelines for judicial time management and Checklist on judicial time management - Checklist for promoting the quality of justice and the courts - Handbook for conducting satisfaction surveys aimed at Court users in Council of Europe's member states - CEPEJ Guidelines on judicial statistics (GOJUST) - Others: Guideline for a better implementation of the existing Council of Europe's Recommendation on enforcement, mediation; European Day of Justice and European Prize: "Crystal Scales of Justice" 	CEPEJ's Secretariat CEPEJ's Ambassadors
Documents	<p>Distribution of CEPEJ's flyers</p> <p>If possible distribution of some other documents presented during the session</p> <p>Registration list to subscribe to the Newsletter</p>	CEPEJ's Secretariat CEPEJ's Ambassadors
Evaluation of the session (aims achieved? organisation and content ok? Possible improvements?)	<ul style="list-style-type: none"> - Evaluation by the audience - Evaluation by the CEPEJ's Ambassadors 	CEPEJ's Secretariat CEPEJ's Ambassadors