

Partnership for Good Governance



THEMATIC PROGRAMME V.5, Action 5.:

« Reforming electoral legislation and practice, and Developing regional co-operation in electoral matters »

Division of Electoral Assistance (DGII)

Call for Experts

Lead Trainer for Training on New Voting Technologies

“How can NVT increase trust in the election process?”

Job title: Lead Trainer for Training on New Voting Technologies
Duty Station: Home-based and Kiev, Ukraine
Reference to the project: Partnership for Good Governance Programme
Contract type: Expert contract
Duration: October – December 2017 (14 working days)
Indicative starting date: 1 October 2017
Mission: 4-8 December 2017 Kiev (tbc)

Background

The Division of Electoral Assistance of the Council of Europe is currently implementing the EU funded Electoral Assistance Programme: “Reforming electoral legislation and practice in the Eastern Partnership countries.” Activities are contributing to the development of studies, toolkits and new methodologies to improve the conduct and monitoring of elections. Expert assessment, trainings and peer-to-peer visits are part the activities.

Within the specific focus of the programm

- Strengthening the capacities of EMBs in delivering trainings to electoral stakeholders;

- Increasing the capacities of domestic observers in monitoring elections and reporting violations;

Council of Europe will conduct a 5-day training for members of election administrations, technical staff involved in the implementation of new voting technologies and civil society organizations, dealing with the monitoring of new technologies in elections.

Aim of the Training is to raise awareness, increase knowledge and promote exchange of experiences of using new technologies in the electoral process in the Eastern Partnership countries (Armenia, Azerbaijan, Belarus, Georgia, Republic of Moldova and Ukraine).

It will bring together about 25 EMB representatives, staff and members of civil society organisations from Eastern Partnership Countries in an interactive learning environment. The training participants will have the opportunity to learn about new developments, to reflect and debate on the benefits and challenges of new voting technologies, share experiences and interact with international experts who will facilitate the winter school sessions and group activities.

The 5-day training will be mostly interactive, with technical input and practical group activities. It will be run in English, with simultaneous Russian interpretation.

Job Description

In the framework of this activity, the Division of Electoral Assistance of the Council of Europe is looking for a lead trainer with experience in technical and operational aspects of new technologies in elections. The expert is expected to prepare under the supervision of the Division of Electoral Assistance (DGII) the concept of the 5-day Training, including the definition of the topics to be dealt with, preparing the agenda, preparing material, coordinating with 2-3 assistant trainers/experts and delivering of the training.

Requirements

General

- At least Master level academic qualification (preferably PhD level) in an election related field, with strong knowledge of election administration and the use of new technologies in Elections;
- Excellent election expertise and good knowledge of the international and European standards for democratic elections;
- Excellent conceptual and training skills;
- Demonstrated ability to lead a team composed of individuals of different cultural and political backgrounds, while maintaining impartiality and objectivity;

- Excellent written and oral communication skills in English with particular knowledge of technical legal terminology used in the field of elections. Knowledge of Russian language is an asset.

Specific

- At least 10 years relevant professional work experience in election administration and the use of new technologies in elections;
- Sound knowledge of new technical and political developments in the field of e-voting.

Duration

- The assignment will last at least for up to 14 working days between 01.10.2017 and 31.12.2017.

How to apply

Applicants should send their Resume in English to the email address electoral.assistance@coe.int no later than **25 September 2017, 18.00 PM**.

Fees, status and rules on award of contracts:

Expert CVs will be assessed, according to the following award criteria and weighting:

- Qualification and skills (50 %)
- General professional experience (40 %)
- Specific professional experience (10 %)

Only one candidate will be chosen and recruited in line with the Rule N°1333 of 29 June 2011 on the procurement procedures of the Council of Europe¹ and Council of Europe Instruction No59 of 21 December 2007 on consultant's contracts². The fees will be established depending on professional experience, qualifications and skills. For indicative purposes, the level of fees corresponds to approximately EUR 350 per day of providing services. Any task related travel and subsistence expenses will be reimbursed according to the Council of Europe's Rules for the reimbursement of persons travelling at the charge of the Council of Europe budgets³.

¹ <https://wcd.coe.int/ViewDoc.jsp?p=&id=1807541&direct=true>

² <https://wcd.coe.int/ViewDoc.jsp?p=&id=1807541&direct=true>

³ https://search.coe.int/cm/Pages/result_details.aspx?ObjectID=09000016805ceb14