**Appendix 3 – CATERING**

**(as described under section B.3 of the Tender File)**

**Please complete all cells framed in red**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **CATERING\*** |  |  | | **Price in Euros** | | | | | | |  |  |  |  |
| **Coffee break – Simple formula (juice, coffee, tea, bottled water)**  *(per person / per break)*  **VAT exc. ▼** | | **Coffee break - Simple formula (juice, coffee, tea, bottled water)**  *(per person / per break)*  **VAT inc. ▼** | | **Coffee break - Rich formula (refreshments & finger food)**  *(per person / per break)*  **VAT exc. ▼** | **Coffee break - Rich formula (refreshments & finger food)**  *(per person / per break)*  **VAT inc. ▼** | **Lunch** *(per person / per meal)*  **VAT exc. ▼** | **Lunch** *(per person / per meal)*  **VAT inc. ▼** | **Dinner** *(per person / per meal in hotel premises)*  **VAT exc. ▼** | **Dinner** *(per person / per meal in hotel premises)*  **VAT inc. ▼** | **Dinner** *(per person / per meal in Restaurant 1 outside of hotel premises)*  **VAT exc. ▼** | **Dinner** *(per person / per meal in Restaurant 1 outside of hotel premises)*  **VAT inc. ▼** | **Dinner** *(per person / per meal in Restaurant 2 outside of hotel premises)*  **VAT exc. ▼** | **Dinner** *(per person / per meal in Restaurant 2 outside of hotel premises)*  **VAT inc. ▼** |
| **Small scale meetings (up to 7 participants)** |  | |  | |  |  |  |  |  |  |  |  |  |  |
| **Medium scale meetings**  **(up to 35 participants)** ► |  | |  | |  |  |  |  |  |  |  |  |  |  |
| **Large scale meetings**  **(up to 55 participants)** ► |  | |  | |  |  |  |  |  |  |  |  |  |  |

\*The prices include catering personnel for serving on spot