



REGIONAL CONFERENCE

**TOWARDS THE PRACTICAL IMPLEMENTATION OF THE
COUNCIL OF EUROPE CONVENTION ON COUNTERFEITING
OF MEDICAL PRODUCTS AND SIMILAR CRIMES INVOLVING
THREATS TO PUBLIC HEALTH**

(MECIDRIME CONVENTION)

Kyiv, Ukraine, 11-12 June 2013

PRACTICAL INFORMATION

DATE AND VENUE

The Regional Conference entitled "Towards the practical implementation of the Council of Europe Convention on counterfeiting of medical products and similar crimes involving threats to public health (MEDICRIME Convention)" will take place in the O.O. Bogomolets National Medical University.

Address: Morphologic building, 34th Peremohy Avenue, Kyiv, Ukraine.

WORKING LANGUAGES

The working languages of the Conference will be English and Ukrainian with simultaneous interpretation into Russian.

DOCUMENTATION

All the relevant documents of the Conference will be available on the following website which will be updated regularly: www.coe.int/medicrime

SOCIAL PROGRAMME

A social event is scheduled on Tuesday 11 June 2013. Participation in the social programme **must be confirmed** to the Council of Europe Secretariat when making travel arrangements. **Social event (excursion to the city centre) is free of charge, transportation will be provided to all participants.**

ACCOMMODATION

Accommodation will be provided for all international participants from Monday 10 of June until the morning of Wednesday 12 of June (2 nights), or the morning of 13 June (3 nights) depending on the possibilities of departure at the following hotel:

Holiday Inn
100 Chervonoarmiis'ka Street
KYIV - UKRAINE
Hotel Front Desk: 38-044-3633000
Hotel Fax: 38-044-3633001
E-mail: sales.hikiev@ihg.com

A special corporate price for the Council of Europe of 80 Euros, breakfast included, has been negotiated.

Reservations and payment of the rooms will be made by the Council of Europe. Please note that any extra hotel expenses (e.g. phone calls, dry cleaning, mini-bar, etc.) will be borne by the occupant of the room.

MEALS

Meals are provided for the duration of the Conference.

TRAVEL TO UKRAINE

Travel expenses for international participants between the place of residence and the place of the meeting of three representatives per participating country will be borne by the Council of Europe in accordance with the enclosed Rules. **The Council of Europe Secretariat will arrange prepaid electronic tickets. Please see above regarding confirmation of shelter visit.**

Those participants who prefer to arrange their travel on their own are kindly requested to do so in the most economical manner. Their travel expenses will only be reimbursed by a bank transfer after the Conference and upon presentation of documentary evidence of the sum actually paid (invoice, copy of credit card slip, etc.). **If an invoice is provided, this must be the original document issued by the travel agency or airline that issued the ticket.** If an electronic ticket is purchased, a confirmation of the online booking giving the total cost of the ticket must be provided, along with proof of payment (invoice, credit card slip, monthly or internet bank statement). This evidence of the expenditure together with the relevant travel tickets (plane, train, etc.) should be attached to the completed claim form for reimbursement. All these documents should be returned to the Secretariat at the latest at the end of the meeting.

If no public transport is used, travel expenses will be reimbursed according to Article 6 of the Rules.

LOCAL TRANSPORTATION

- **From the Airport to the hotel**
Provided to all participants.
Please contact Ms Olga BISEROVA and send information about dates of arrival and departure, flights and other relevant information in order to meet you at the airport.
- **From the Hotel to the Conference venue**
Everyday from hotel «Holiday Inn» to the Conference venue (34, Peremohy Avenue) at 8.30a.m in lobby.

TAXI COMPANIES:

The taxi companies will be borne by each participant.

Inter Avia Tov: +38-045-9551400

Vivat-taxi (Виват Такси): +38 (044) 587 9587

Такси аэропорт / Taxi service: +38 (050) 330 0447

Kiev Taxi Administration: www.kievtaxi.net

INSURANCE

Specific travel-related risks are covered by a CHARTIS insurance policy (number 2.004.761), which provides cover for persons up to their 76th birthday. The following help line CHARTIS Assistance 24 Hours can be called in case of need: (32) 3 253 69 16.

It is not necessary to take out a supplementary insurance policy and such a policy will not be reimbursed by the Council of Europe.

CONTACTS

For more information regarding the Conference, please contact:

- Strasbourg

Mr Oscar ALARCON JIMENEZ

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Kyiv

Organizing committee

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Logistics and transportation

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