



Република Македонија
Министерство за правда
Republika e Maqedonisë
Ministria e Drejtësisë
Republic of Macedonia
Ministry of Justice



МИНИСТЕРСТВО ЗА ЗДРАВСТВО
РЕПУБЛИКА МАКЕДОНИЈА

Version: 13 June 2014

REGIONAL CONFERENCE

MEDICRIME CONVENTION: A KEY TOOL AGAINST ORGANISED CRIME

PRACTICAL INFORMATION

19-20 June 2014
Skopje

www.coe.int/medicrime

DATE AND VENUE OF THE CONFERENCE

The Regional MEDICRIME Conference entitled will take place in **Hotel Stone Bridge**
Dates: **19-20 June 2014**

Hotel Stone Bridge

Kej Dimitar Vlahov 1
Skopje, 1000, MK
Tel.: + 389 2 32 44 900
Fax: + 389 2 32 44 901
[Web site](#)

WORKING LANGUAGES

The working languages of the Conference will be English and Macedonian with simultaneous interpretation.

DOCUMENTATION

All the relevant documents of the Conference will be available on the following website which will be updated regularly: www.coe.int/medicrime (right side of the webpage under "News")

ACCOMMODATION OF THE PARTICIPANTS

Accommodation will be provided for all participants (representatives from the participating countries) and speakers to the Regional MEDICRIME Conference from 18- 20 June (2 nights).The accommodation also includes breakfast.

Reservations and payment of the rooms will be made by the Council of Europe. Consequently, the daily allowances will be reduced accordingly. Please note that any extra hotel expenses (e.g. phone calls, dry cleaning, mini-bar, etc.) will be borne by the occupant of the room.

Hotel Best Western

Gjuro Strugar Street 11
Skopje, 1000, MK
Tel: +389 2 3289111
Fax: +389 2 328 9100
[Web site](#)

TRAVEL TO/FROM Skopje

Travel expenses for international participants between the place of residence and the place of the meeting of the representatives per participating country will be borne by the Council of Europe in accordance with the Council of Europe rules. **The Council of Europe Secretariat will arrange prepaid electronic tickets.**

Those participants who prefer to arrange their travel on their own are kindly requested to do so in the most economical manner. Practicalities:

- Their travel expenses will only be reimbursed by a bank transfer after the Conference and upon presentation of documentary evidence of the sum actually paid (invoice, copy of credit card slip, etc.).
- **If an invoice is provided, this must be the original document issued by the travel agency or airline that issued the ticket.**
- If an electronic ticket is purchased, a **confirmation** of the online booking giving the total cost of the ticket must be provided, along with proof of payment (invoice, credit card slip, monthly or internet bank statement). This evidence of the expenditure together with the relevant travel tickets (plane, train, etc.) should be attached to the completed claim form for reimbursement.

All these documents should be returned to the Secretariat at the latest at the end of the meeting.

If no public transport is used, travel expenses will be reimbursed according to Article 6 of the Rules.

TRAVEL TO/FROM AIRPORT

The travel to/from Skopje airport to the hotel **will be borne by each participant.**

Airport Alexander the Great - Aerodrom Aleksandar Veliki

Address: s.Petrovec, Skopje

Telephone: (02) 3148 333, (02) 3148300

TAXI:

Taxi Global

Mobile phone number: +389 70 515 180

email: taxiglobalmk@gmail.com

Taxi Sonce

Mobile phone number: +389 72 25 25 25

Prices: 12-14 Euros from/to the Airport or 800-900 MKD. The taxi expenses will be borne by each participant.

Buses go to and from the airport and they stop on several places in Skopje. Please see the following link <http://www.vardarexpress.com/index.php?id=28&L=2>

The price is 100MKD or 1,40 Euros in one way.

INSURANCE

Specific travel-related risks are covered by a CHARTIS insurance policy (number 2.004.761), which provides cover for persons up to their 76th birthday. The following help line CHARTIS Assistance 24 Hours can be called in case of need: (32) 3 253 69 16.

It is not necessary to take out a supplementary insurance policy and such a policy will not be reimbursed by the Council of Europe.

CONTACTS

For more information regarding the Regional MEDICRIME Conference, please contact:

- Strasbourg

Mr Oscar ALARCON JIMENEZ

Secretary of the Regional MEDICRIME Conference
Co-Secretary of the European Committee on Crime Problems
Action against Crime Department
Directorate General Human Rights and Rule of Law
Council of Europe / Conseil de l'Europe
Tel: +33 (0) 390 21 46 74
E-mail: oscar.alarcon@coe.int

Ms Olga SOKOL

Assistant
Action against Crime Department
Directorate General Human Rights and Rule of Law
Council of Europe / Conseil de l'Europe
Tel: + 33 (0)3 88 41 30 36
E-mail: olga.sokol@coe.int

Ms Stephanie WALTER

Assistant
Action against Crime Department
Directorate General Human Rights and Rule of Law
Council of Europe / Conseil de l'Europe
Tel: + 33 (0)3 88 41 21 72
E-mail: stephanie.walter@coe.int