

QUESTIONS / ANSWERS (Call for proposal Ref. No. 8416/2016/25)

Question: Are there any geographical requirements to the applicants? For example, if an NGO is working in Western or Eastern regions of Ukraine.

Answer: *There are no specific requirements with respect to the geographical location of the office of an NGO within the territory of Ukraine.*

In order to be eligible for a grant, an applicant must:

- be legally constituted as a non-governmental organisation in Ukraine;*
- be entitled to carry out in Ukraine activities described in its project proposal;*
- have been active for at least 2 (two) years in the field of exercising a political oversight;*
- have sufficient financial capacity (stable and sufficient sources of funding) to maintain its activity throughout the period for which the grant is awarded and to participate by way of its own resources (including human resources or in-kind contributions);*
- have sufficient operational and professional capacity, including staff, to carry out activities described in its project proposal;*
- have a bank account.*

Question Could our organization apply to the given call, if it has not been active for the last two years in the field of exercising a political oversight?

Answer: *One of the eligibility criteria for an applicant is that it should have been active for at least 2 (two) years in the field of exercising a political oversight. This requirement, as all other requirements specified in the eligibility criteria of the call for proposals, is a must for an applicant in order to be eligible for a grant.*

Question Do we need to submit an English translation of the whole statute of our organization or only the goal and main areas of the organization's activities (first page of the statute)?

Answer: *The call for proposals requires, among other things, the submission of supporting documents, in particular:*

- Certificate of registration as a non-profit organisation (scanned copy of the original in Ukrainian and English translation of the document);*
- Statute of the organisation, or equivalent (scanned copy of the original in Ukrainian and English translation of the document);*
- Bank statement confirming the existence of the bank account in the name of the applicant (scanned copy of the original in Ukrainian and English translation of the document).*

English translation should be made with respect to the whole text of documents submitted in Ukrainian.

Question The call of proposals states that the Council of Europe intends to award one grant of a maximum amount of UAH 410 000,00. Do we understand it right that the budget for the project proposal should be equal to this amount? Is it possible for the budget of the project proposal to be significantly less than the said amount?

Answer: *It is possible for the budget to be less than the amount mentioned in the call for proposals. The amount specified in the call for proposals is a maximum, which the budget proposal should not exceed.*