



Council of Europe  
Conseil de l'Europe

# COMUS Project Phase

Chisinau & Soroca, Moldova  
*11-12 May 2016*

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# Outcomes

- Towns are at a level to prepare sound projects led by the communities in line with the RPs.
- Communities feel that they have a role in determining their future and quality of life with increased sense of belonging.
- Developed capacity at local and national level to produce and execute community–led projects.
- Towns play a pioneer role affecting other towns and link themselves with larger networks and sectors.
- Inclusion of Heritage as a Resource in municipal and national development plans / strategies.
- Guidance / policy input feeding into the EU 2018 Neighborhood Policy

# Outcomes

## TECHNICAL WORK

REFERENCE PLANS

PROJECTS (PTAS+FS)

## EDUCATIONAL & AWARENESS RAISING

ACTIVITIES

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VISIBILITY ACTIONS

## CAPACITY DEVELOPMENT

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WORKSHOPS

STUDY VISITS

EXPERT VISITS

## INTEGRATION IN LOCAL AND NATIONAL POLICIES

LINKAGE BETWEEN  
COMUS TOWNS  
AND OTHER TOWNS  
IN RESPECTIVE  
COUNTRIES AS WELL  
AS OTHER SECTORS



# Reference Plan

- Selected Area
- Common Vision
- Actions



# Project Phase

- Technical Work
  - Selection process
  - Preliminary Technical Assessment (PTA)
  - Feasibility Studies (FS)



# Education and Awareness Raising

- Ownership of the process
- Participation in the decision making
- Involvement in the action
- Differentiation



# Capacity development

- Technical team
- Advocacy
- Project development
- Education and awareness raising
- Visibility and communication
- Local Economic Development

# Regional workshops and study visits

2016

June	July	August	September	October	November	December
3 <sup>rd</sup> workshop Urban Planning (Ukraine)	Study visit 1  Community Involvement in Heritage Planning (Bamberg/Beemster)		4 <sup>th</sup> Workshop  Heritage management	Study visit 2  Commercial and Business Activities in Historic Towns	5 <sup>th</sup> workshop  Mayors' Academy  Steering committee meeting	

# Culture Creativity Programme Training sessions

## Proposal writing

Ukraine	May 24	Georgia	June 3	Moldova	June 9
Armenia	Sept 8	Belarus	May 26		

**Project Finance** - workshop / e-course online, along with an online marketing workshop.

**Network building** – to be clarified

## Project Communications

Ukraine	Oct 28	Georgia	Nov 18	Moldova	Nov 22
Armenia	Dec 8	Belarus	Jan 27		

# Action Plan

- TECHNICAL WORK: (LSG MONITORING – ASSURANCE OF COMUS METHODOLOGY)
- SELECTION PROCESS (5 ITEMS)
- PRELIMINARY TECHNICAL ASSESSMENT (PTA)
- FEASIBILITY STUDIES (FS)
- EDUCATIONAL & AWARENESS RAISING ACTIVITIES: (LSG LED)
- FILMING OF THE PROCESS (VISIBILITY)
- BORCHURE PRODUCTION FOR SELECTED SITES (VISIBILITY – PROMOTION-FUNDRAISING)
- PROJECT DEVELOPMENT (BUILDING CAPACITY FOR FUNDRAISING – TRAINING SESSIONS)
- ADVOCACY (INTEGRATION OF COMUS PRINCIPLES IN THE LOCAL AND NATIONAL POLICIES)
- PARTICIPATION IN CAPACITY DEVELOPMENT ACTIVITIES
- IDENTIFICATION OF SPECIALISED NEEDS – REQUEST FOR EXPERT



# Visibility

- News (COMUS website)
- Postcards (COMUS website)
- Short Films
- COMUS Brochure
- Promotional Local Actions with local schools, organisations and authorities
- Individual brochures for each site
- COMUS on local media
- Quarterly newsletter (local languages)

# Administrative Arrangement

Payments	Unit	# of units	Average unit rate (€)	# of participants	Estimated budget (€)
<b>1. Per diems <sup>1</sup></b>					
1.1 Hotel expenses (nights x unit rate x participants)	Per night				
1.2 Lunches (lunches x unit rate x participants)	Per lunch				
1.3 Dinners (dinners x unit rate x participants)	Per dinner				
1.4 Coffee breaks (breaks x unit rate x participants)	Per break				
<b>Subtotal Per diems</b>					
<b>2. Travel</b>					
2.1 National participants (return trip x unit rate x participants)	Per trip				
2.2 Local transport (coach hire)	Per day				
2.3 Local transport (taxi) (trips x unit rate x participants)	Per trip				
<b>Subtotal Travel</b>					
<b>3. Rent of hall, interpretation and translation</b>					
3.1 Rent of hall (days x unit rate)	Per day				
3.2 Rent of interpretation equipment (days x unit rate)	Per day				
3.3 Interpretation services (days x unit rate x interpreters)	Per day				
3.4 Translation (pages x unit rate)	Per page				
<b>Subtotal Rent of hall, interpretation and translation</b>					
<b>4. Publications and printed material</b>					
4.1 Publications (editing) (item x unit rate)	Per item				
4.2 Publications (printing) (item x unit rate x copies)	Per item				
<b>Subtotal Publications and printed material</b>					
<b>5. Other (specify)</b>					
5.1 specify	Specify				
5.2 specify	Specify				
<b>Subtotal Other</b>					
<b>6. Administrative fees</b>					
6.1 Stationery supplies	Per event				
6.2 Other services (tel/fax, mail, copies)	Per event				
<b>Subtotal Administrative fees</b>					
<b>Total project costs (1-6)</b>					<b>0</b>



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# Thank you for your attention

For any comments or suggestions:

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