



## STEERING COMMITTEE FOR CULTURE, HERITAGE AND LANDSCAPE (CDCPP)

CDCPP(2014)2

Strasbourg, 12 February 2014

3<sup>rd</sup> meeting  
Strasbourg, 19-21 March 2014

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### PRESENTATION BY THE SECRETARIAT OF THE NEW TERMS OF REFERENCE OF THE:

- **STEERING COMMITTEE FOR CULTURE, HERITAGE AND  
LANDSCAPE (CDCPP);**
- **COMMITTEE OF EXPERTS FOR THE REVISION OF THE  
EUROPEAN CONVENTION ON CINEMATOGRAPHIC  
CO-PRODUCTION (CPP-CINE).**

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### DOCUMENT FOR INFORMATION

Item 2 of the draft Agenda

- the Committee is invited to take note of the new Terms of Reference of the CDCPP and CPP-CINE, as adopted by the Committee of Ministers.

**Introduction**

At their 1185<sup>th</sup> meeting on 20 November 2013, the Committee of Ministers' Deputies approved the new Terms of Reference of the CDCPP and of the CPP-CINE, valid from 1 January 2014 until 31 December 2015 (see Appendices A and B).

## APPENDIX A

### Steering Committee for Culture, Heritage and Landscape (CDCPP)

*Set up by the Committee of Ministers under Article 17 of the Statute of the Council of Europe and in accordance with Resolution CM/Res(2011)24 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.*

**Type of committee:** Steering Committee

Terms of Reference valid from: **1 January 2014 until 31 December 2015**

<b>Main tasks</b>
<p>Under the authority of the Committee of Ministers, in the framework of the European Cultural Convention, the CDCPP will oversee the Council of Europe's intergovernmental work in the field of culture, heritage and landscape, and advise the Committee of Ministers on all questions within its area of competence. Taking due account of relevant transversal perspectives, the overall aim is to share information on policy, exchange best practice and develop standards as appropriate relating to culture, heritage and landscape policies in States Party to the Cultural Convention and other relevant Conventions.</p> <p>With this purpose, the Committee is instructed to:</p> <ul style="list-style-type: none"> <li>(i) oversee the programmes adopted by the Committee of Ministers and devise innovative policies and strategies related to the sustainable management of the above sectors; develop new standards (recommendations, guidelines) or adapt existing ones on the basis of the outcomes of field pilot projects aimed at enhancing governance and capacities in culture, cultural heritage, landscape and integrated socio-economic development, intercultural dialogue, confidence-building and post-conflict reconstruction and development;</li> <li>(ii) encourage European platforms and networks - including electronic - to collect best practice of, and exchange experiences on, policies and strategies on culture, heritage and landscape and their value for society, bearing in mind the key role of the intergovernmental dialogue;</li> <li>(iii) evaluate the impact of technical assistance and pilot projects implemented in the field in the framework of the Co-operation Programme for technical assistance;</li> <li>(iv) give a follow-up to the 10th Council of Europe Conference of Ministers of Culture "Governance of Culture – Promoting access to Culture" (Moscow, 15-16 April 2013) on the basis of its final statement and specific Committee of Ministers' decision, in view of the Council of Europe's position as a unique pan-European organisation for intergovernmental co-operation in the field of culture; in line with decisions of the Committee of Ministers, follow-up on additional proposals that may arise from relevant reports relating to the sectors of culture and intercultural dialogue, cultural heritage and landscape;</li> <li>(v) identify opportunities for Council of Europe input and/or complementary Council of Europe action and programmes, taking into account the activities of other international organisations, in particular the European Union, the United Nations and the OSCE;</li> <li>(vi) perform the tasks provided for in the relevant conventions, in particular as regards the monitoring of the conventions; advise member States, at their request, on policy development at national, regional and local levels using the appropriate Council of Europe instruments: policy reviews, technical assistance, including capacity building and field activities, as well as pilot projects, information systems and public awareness strategies, within existing resources;</li> <li>(vii) in accordance with decisions CM/Del/Dec(2013)1168/10.2 of the Committee of Ministers, carry out, at regular intervals, within the limits of the available resources and bearing in mind its priorities, an examination of some or all of the conventions for which it has been given responsibility,<sup>1</sup> in co-operation, where appropriate, with the relevant convention-based bodies, and report back to the Committee of Ministers.</li> </ul>

<sup>1</sup> Cf. Relevant decision of the Committee of Ministers (CM/Del/Dec(2013)1168/10.2) and list of Conventions in Appendix 1.

<p><b>Pillar/Sector/Programme</b></p> <p><b>Pillar:</b> Democracy  <b>Sector:</b> Diversity  <b>Programme:</b> Valuing the cultural and natural heritage; Building capacities for dialogue</p>
<p><b>Expected results</b></p> <ul style="list-style-type: none"> <li>(i) Member States are assisted in the development of democratic policies in the fields of culture, heritage and landscape through thematic policy reviews and the Compendium, HEREIN, ELCIS and Culture WatchEurope information systems.</li> <li>(ii) Follow-up given to the 10th Council of Europe Conference of Ministers of Culture “Governance of Culture – Promoting access to Culture”, notably through the preparation of (a) two guidelines (policy-orientation documents) on actions to address the impact of digitisation on culture and (b) a framework of indicators to measure the impact of cultural activity on democracy and the economic efficiency of financing culture.</li> <li>(iii) Examination of a revision of the European Convention on Cinematographic Co-production for submission to the Committee of Ministers.</li> <li>(iv) Preparation of two draft recommendations fostering the implementation of the cultural heritage and landscape conventions, for adoption by the Committee of Ministers.</li> <li>(v) Preparation of the 8th Council of Europe Conference for the European Landscape Convention in 2015;</li> <li>(vi) Identification of best practices on improving living spaces, social inclusion and quality of life in line with the Faro and Landscape conventions, with a view to their wide dissemination in member States.</li> <li>(vii) Evaluation of the lessons learned from the field pilot projects on cultural and natural heritage in South-East Europe, Caucasus and Black Sea regions and selected EU member States, and preparation of policy guidelines.</li> <li>(viii) Adoption of recommendations for the granting of the European Landscape Award, for the consideration of the Committee of Ministers.</li> </ul>
<p><b>Composition</b></p> <p><b>Members:</b>  Governments of member States of the Council of Europe and of other States having acceded to the European Cultural Convention are invited to appoint one or more high ranking representatives with top responsibilities for the development and management of policy in the fields of culture, intercultural dialogue, cultural heritage and landscape.</p> <p>The Council of Europe budget will bear the travel and subsistence expenses of one representative from each State Party (two in the case of the State whose representative has been elected Chair).</p> <p>States Party to the European Cultural Convention may send other representatives without defrayal of expenses.</p> <p>Each member of the Committee shall have one vote. Where a government designates more than one member, only one of them is entitled to take part in the voting.</p> <p>In accordance with decisions CM/Del/Dec(2013)1168/10.2 of the Committee of Ministers, in cases where there is no convention-based body including all the Parties, non-member States are invited to participate, with a right to vote, in the committee meetings pertaining to the conventions to which they are Parties.</p> <p><b>Participants:</b>  The following may send a representative, without the right to vote and at the charge of their corresponding administrative budgets:</p> <ul style="list-style-type: none"> <li>- Parliamentary Assembly of the Council of Europe;</li> <li>- Congress of Local and Regional Authorities of the Council of Europe;</li> <li>- Conference of INGOs of the Council of Europe;</li> <li>- Committee of Senior Officials of the Council of Europe Conference of Ministers responsible for Spatial/Regional Planning (CEMAT);</li> <li>- Council of Europe Development Bank (CEB);</li> <li>- Standing Committee of the Bern Convention (T-PVS);</li> <li>- Council of Europe intergovernmental committees as appropriate.</li> </ul>

The following may send representatives, without the right to vote and without defrayal of expenses:

- European Union;
- Observer States to the Council of Europe not party to the European Cultural Convention: Canada, Japan, Mexico, United States of America;

as well as the following intergovernmental organisations:

- United Nations Educational, Scientific and Cultural Organisation (UNESCO);
- Organisation for Economic Co-operation and Development (OECD);
- Organisation for Security and Co-operation in Europe (OSCE);
- European Free Trade Association (EFTA);
- Nordic Council of Ministers;
- Arab League Educational, Cultural and Scientific Organisation (ALECSO);
- United Nations Economic Commission for Europe (UN-ECE);
- International Centre for the Study of the Preservation and Restoration of Cultural Property (ICCROM).

**Observers:**

The following may send representatives, without the right to vote and without defrayal of expenses:

- Israel.

as well as the following non-governmental organisations:

- European Cultural Foundation (ECF);
- European Cultural Centre in Delphi;
- Culture Action Europe;
- European Network of Cultural Administration Training Centres (ENCATC);
- European Roma and Travellers Forum (ERTF);
- European Association of Archaeologists (EAA);
- Europae Archaeologiae Consilium (EAC);
- Europa Nostra;
- International Council of Monuments and Sites (ICOMOS);
- Organisation of World Heritage Cities (OHWC);
- International Federation for Housing and Planning (IFHP);
- European Federation of Landscape Architects (EFLA);
- European Council of Town Planners (ECTP);
- European Council of Landscape Architecture Schools (ECLAS);
- International Association of the European Heritage Network (AISBL).

**Working methods**

**Plenary meetings:**

50 members, 1 meeting in 2014, 2.5 days

50 members, 1 meeting in 2015, 2.5 days

**Bureau:**

9 members, 2 meetings in 2014, 1.5 days

9 members, 2 meetings in 2015, 1.5 days

The Committee will also appoint a Gender Equality Rapporteur from amongst its members.

The rules of procedure of the Committee are governed by Resolution CM/Res(2011)24 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

**Subordinate structure**

The CDCPP provides a coordinating, supervising and monitoring role in the functioning of its subordinate body:

Committee of experts for the revision of the European Convention on Cinematographic Co-Production (CPP-CINE).(See separate Terms of Reference).

**Budgetary information\*****2014**

Meetings per year	Number of days	Members	Plenary €	Bureau €	Subordinate structures/ Working groups	Secretariat (A, B)
1	2.5	50	68 200	23 600	-	0.5 A ; 0.5 B

**2015**

Meetings per year	Number of days	Members	Plenary €	Bureau €	Subordinate structures/ Working groups	Secretariat (A, B)
1	2.5	50	68 200	23 600	-	0.5 A ; 0.5 B

\*The costs presented above take into consideration the per diem, travel, interpretation, translation and document printing. Costs calculated on the basis of the per diem and recharged services costs at their 2014 level.

**Appendix 1 - Relevant Committee of Ministers' decision and list of conventions****CM/Del/Dec(2013)1168/10.2 (Review of Council of Europe conventions – Report by the Secretary General)**

9. [The Deputies] instructed the steering and ad hoc committees to carry out, at regular intervals, within the limits of the available resources and bearing in mind the priorities of each committee, an examination of some or all of the conventions for which they have been given responsibility, in co-operation, where appropriate, with the relevant convention-based bodies, in order to:

- propose ways of improving the visibility, impact and efficiency of some or all of the conventions for which they have been given responsibility;
- draw the attention of member States to the relevant conventions;
- where necessary, identify any operational problems or obstacles to ratification of the relevant conventions, and draw the attention of member States to reservations which impact substantively on the effectiveness of their implementation;
- encourage States to regularly examine the possibility and/or desirability of becoming a Party to new Council of Europe conventions;
- assess the necessity or advisability of drafting amendments or additional protocols to the conventions for which they have been given responsibility or drafting supplementary conventions;
- and to report back to the Committee of Ministers;

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<b>CDCPP</b>	
18	European Cultural Convention
66	European Convention on the Protection of the Archaeological Heritage
104	Convention on the Conservation of European Wildlife and Natural Habitats
119	European Convention on Offences relating to Cultural Property
121	Convention for the Protection of the Architectural Heritage of Europe
143	European Convention on the Protection of the Archaeological Heritage (Revised)
147	European Convention on Cinematographic Co-Production
176	European Landscape Convention
183	European Convention for the Protection of the Audiovisual Heritage
184	Protocol to the European Convention for the Protection of the Audiovisual Heritage, on the Protection of Television Productions
199	Council of Europe Framework Convention on the Value of Cultural Heritage for Society

## APPENDIX B

### Committee of experts for the revision of the European Convention on Cinematographic Co-production (CPP-CINE)

*Set up by the Committee of Ministers under Article 17 of the Statute of the Council of Europe and in accordance with Resolution CM/Res(2011)24 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.*

**Type of committee:** Subordinate body

Terms of Reference valid from **1 January 2014 until 31 December 2015**

<b>Main tasks</b>
<p>Under the supervision of the Steering Committee for Culture, Cultural Heritage and Landscape (CDCPP), the CPP-CINE is entrusted with the task of assessing the continued relevance of the provisions of the European Convention on Cinematographic Co-production and drawing up a revised version of the Convention which takes into account recent technological and financial changes in the European film industry.</p> <p>The CPP-CINE will submit its final draft to the CDCPP, which will transmit it to the Committee of Ministers for adoption and opening for signature.</p>
<b>Pillar/Sector/Programme</b>
<p><b>Pillar:</b> Democracy  <b>Sector:</b> Diversity  <b>Programme:</b> Valuing the cultural and natural heritage</p>
<b>Expected results</b>
<p>A draft revised convention is prepared and submitted to the CDCPP for approval prior to being sent to the Committee of Ministers for adoption and opening for signature.</p>
<b>Composition</b>
<p><b>Members:</b>  Each States Party to the European Convention on Cinematographic Co-production can appoint one or more experts in the field of cinematographic co-production having extensive knowledge of procedures, legal aspects, mechanisms and approaches at domestic, European and international level.</p> <p>The Council of Europe budget will bear the travel and subsistence expenses of one representative from each States Party.</p> <p>Other member States may send representatives without defrayal of expenses.</p> <p><b>Participants:</b>  The following may send a representative, without the right to vote and at the charge of their corresponding administrative budget:</p> <ul style="list-style-type: none"> <li>- Eurimages;</li> <li>- European Audiovisual Observatory.</li> </ul> <p>The following may send representatives, without the right to vote and without defrayal of expenses:</p> <ul style="list-style-type: none"> <li>- European Union;</li> <li>- Observer States to the Council of Europe: Canada, Japan, Mexico, United States of America.</li> </ul> <p>as well as the following intergovernmental organisations:</p> <ul style="list-style-type: none"> <li>- United Nations Educational, Scientific and Cultural Organisation (UNESCO);</li> <li>- Conferencia de Autoridades Cinematográficas de Iberoamérica (CACI).</li> </ul>

<p><b>Observers:</b> The following may send representatives, without the right to vote and without defrayal of expenses:</p> <ul style="list-style-type: none"> <li>- Israel</li> </ul>
<p>as well as the following non-governmental organisations:</p> <ul style="list-style-type: none"> <li>- Society of Audiovisual Authors (SAA)</li> </ul>
<p><b>Working methods</b></p>
<p><b>Plenary meeting:</b> 43 members, 1 meeting in 2015, 2 days</p> <p><b>Working group:</b> The working group, composed of up to 15 experts nominated by the States Parties, will prepare the proposals for the consideration of the CPP-CINE. 15 members, 2 meetings in 2014, 2 days</p>

### Budgetary information\*

#### 2014

Meetings per year	Number of days	Members	Plenary €	Bureau €	Subordinate structures/ Working groups	Secretariat (A, B)
2	2	15	-	-	55 000	0.5 A ; 0.5 B

#### 2015

Meetings per year	Number of days	Members	Plenary €	Bureau €	Subordinate structures/ Working groups	Secretariat (A, B)
1	2	43	55 000	-	-	0.5 A ; 0.5 B

\*The costs presented above take into consideration the per diem, travel, interpretation, translation and document printing. Costs calculated on the basis of the per diem and recharged services costs at their 2014 level.

Eurimages will contribute to the process of revision of the Convention with an amount of €25 000 per year.