

**MINUTES of the meeting of the ADMINISTRATIVE COUNCIL**  
**held on January 26<sup>th</sup> 2016**

**Present :**

- Michel AGUILAR
- Viktoria BEDO
- Laurent GREGOIRE
- Michel JULIEN
- Maritchu RALL
- Anna RURKA
- Marie-José SCHMITT

**Apologized with proxy sent :**

- Anne-Marie CHAVANON
- Patrice COLLIGNON
- Michel MULLER

**Apologized :**

- Antonina DASHKINA

**Absentees :**

- Laura FRATI-GUCCI
- Jean-Claude GONON
- Israël MENSAH
- Sabine ROHMANN

**Invited :**

- Claude-Laurent GENTY
- Jean-Marie HEYDT

The president opens the meeting at 2:15pm in the Agora room G05.

The minutes of the last meeting of the Administrative Council, held on September 28<sup>th</sup> 2015, is adopted unanimously.

A fast point is made on the balance sheet of year 2015; it presents a small surplus of 524.27 €. The contributions were clearly less important than planned, but also the expenses.

For the amount of the 2016 subscriptions, the Administrative Council confirms unanimously what the Board proposed : "normal" subscription at 150 €, "reduced" subscription at 120 €, "support" subscription at 200 € and more.

The project of Internal Rules (in French and English) was sent to the members of the Administrative Council so that they send to the Board their remarks before the meeting. 4 AC members sent observations which were taken into account in the last version distributed during the meeting.

After a brief exchange this project is validated by the Administrative Council to be presented the next day in General Assembly.

About these Internal Rules, the President of the Conference of the INGOs asks expressly to the members of OING-Service Board to respect well the refund rules.

Then the Administrative Council reviews what will be presented to the General Assembly for year 2016 :

- the program of activities based on 3 priorities :
  1. Increase the number of OING contributors ;
  2. Assure an excellent management of the refunds which are strongly going to increase ;
  3. Pursue our action of more transparency and rigor.
- the projected estimated budget which amounts to 34,700 €, this increase is due to the grant of the Council of Europe which has to pass from 4,000 to 12,000 €.

During the information meeting for the new INGO representatives, a presentation of the association OING-Service will be given by the Vice-President Laurent Grégoire.

The agenda being exhausted, the President closes the session at 2:45 pm.

Michel Julien,  
OING-Service Secretary