STEERING COMMITTEE FOR CULTURE, HERITAGE AND LANDSCAPE (CDCPP)

Set up by the Committee of Ministers under Article 17 of the Statute of the Council of Europe and in accordance with Resolution CM/Res(2011)24 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

Type of committee: Steering Committee

Terms of reference valid from: **1 January 2016 until 31 December 2017**

MAIN TASKS

Under the authority of the Committee of Ministers, in the framework of the European Cultural Convention, building notably on the outcomes of relevant ministerial conferences, and having regard to the Secretary General's reports on the State of Democracy, Human Rights and the Rule of Law and the relevant decisions by the Committee of Ministers, the CDCPP will oversee the Council of Europe's intergovernmental work in the field of culture, heritage and landscape, and advise the Committee of Ministers on all questions within its area of competence. Taking due account of relevant transversal perspectives, the overall aim is to share information on policy, exchange best practice and develop standards as appropriate relating to culture, heritage and landscape in States Party to the Cultural Convention and other relevant Conventions. With this purpose, the Committee is instructed to:

(i) act as a forum where States share information and good practices, devise innovative policies and strategies related to the sustainable management of culture, heritage and landscape and contribute to the promotion of intercultural dialogue ;

(ii) at member States' request, facilitate the delivery of policy advice, technical assistance, cooperation and capacity building initiatives in the areas covered by these terms of reference and the relevant Council of Europe conventions;

(iii) promote and manage as appropriate European platforms, conferences and networks - including electronic ones (in particular HEREIN, ELCIS, Compendium of Cultural Policies and Trends in Europe) – with a view to collecting best practice, exchanging experience and developing new approaches to policies and strategies on culture, cultural heritage and landscape and their value for society;

(iv) follow up existing standards of the Council of Europe and, where necessary,develop new ones for culture, heritage and landscape or adapt existing ones taking into account the outcomes of the Platforms and conferences and of the review of technical cooperation and field pilot projects on cultural heritage and integrated socio-economic development;

(v) follow up the relevant ministerial conferences (Culture/Moscow, 2013, Cultural Heritage/Namur, 2015) in line with Committee of Ministers' decisions;

(vi) promote a high-level dialogue with representatives of the European Union, the United Nations/UNESCO, OSCE and other international organisations with a view to making use of each other's know-how and experience and identifying opportunities for cooperation and synergies in view of the Council of Europe's position as a unique pan-European organisation for intergovernmental co-operation in the field of culture;

(vii) act as a catalyst for associating partner and observer organisations in the achievement of the goals of the Council of Europe in the fields of culture, cultural heritage and landscape, through synergies and collaborations;

(viii) take due account of a gender perspective and to building cohesive societies in the performance of its tasks;

(ix) take the pertinent aspects of the European Convention on Human Rights into consideration in its thematic work;

(x) follow the implementation of the non-binding instruments that it has prepared as well as conventions for which it has been given supervision by the Committee of Ministers;

(xi) contribute to co-operation and support activities to national initiatives in this field;

(xii) without prejudice to the mandates of intergovernmental committees of the Council of Europe that already follow the work of monitoring mechanisms, follow the activities of the relevant monitoring and other bodies or convention mechanisms;

(xiii) in accordance with decisions CM/Del/Dec(2013)1168/10.2 of the Committee of Ministers, carry out, at regular intervals, within the limits of the available resources and bearing in mind its priorities, an examination of some or all of the conventions for which it has been given responsibility,[1] in co-operation, where appropriate, with the relevant convention-based bodies, and report back to the Committee of Ministers.

PILLAR/SECTOR/PROGRAMME

Pillar: Democracy

Sector: Promoting participation and diversity

Programme: Valuing culture, nature and heritage

[1] Cf. Relevant decision of the Committee of Ministers (CM/Del/Dec(2013)1168/10.2) and list of Conventions in Appendix 1.

SPECIFIC TASKS

(i) At member States' request, facilitate the delivery of peer reviews, policy and legal advice and technical assistance in the fields of culture, cultural heritage and landscape;

(ii) Promote policy measures on the digitalisation of culture and cultural heritage and help sharing best practice;

(iii) Deliver a framework of indicators to measure the impact of cultural activity on democracy and the economic efficiency of financing culture and develop policy responses to its findings (one report at least published in the biennium);

(iv) Draw up in accordance with Committee of Ministers' decisions on the Namur Ministerial Conference, the European Cultural Heritage Strategy for the 21st century and assist in its implementation;

(v) Follow up the implementation of the Action Plan on the Faro Convention on the value of cultural heritage for society;

(vi) Facilitate the use of and implementation by member States of tools and guidelines (including CM recommendations) on landscape, culture and cultural heritage policies at national, regional and local level, as appropriate;

(vii) Prepare the 9th Council of Europe Conference on the European Landscape Convention (2017) and take action on its outcomes;

(viii) Perform the tasks given to it by the European Landscape Convention and in particular adopt proposals to the Committee of Ministers for the granting of the Council of Europe Landscape Award.

COMPOSITION

Members:

Governments of member States of the Council of Europe and of other States having acceded to the European Cultural Convention are invited to appoint one or more high ranking representatives with top responsibilities for the development and management of policy in the fields of culture, cultural heritage and landscape.

The Council of Europe budget will bear the travel and subsistence expenses of one representative from each State Party (two in the case of the State whose representative has been elected Chair).

States Party to the European Cultural Convention may send other representatives without defrayal of expenses.

Each member of the Committee shall have one vote. Where a government designates more than one member, only one of them is entitled to take part in the voting.

In accordance with decisions CM/Del/Dec(2013)1168/10.2 of the Committee of Ministers, in cases where there is no convention-based body including all the Parties, non-member States are invited to participate, with a right to vote, in the committee meetings pertaining to the conventions to which they are Parties.

Participants:

The following may send a representative, without the right to vote and at the charge of their corresponding administrative budgets:

- Parliamentary Assembly of the Council of Europe;
- Congress of Local and Regional Authorities of the Council of Europe;
- Conference of INGOs of the Council of Europe;
- Council of Europe Development Bank (CEB);
- Committee of Senior Officials of the Council of Europe Conference of Ministers responsible for Spatial/Regional Planning (CEMAT);
- Standing Committee of the Bern Convention (T-PVS);
- Council of Europe intergovernmental committees as appropriate.

The following may send representatives, without the right to vote and without defrayal of expenses:

- European Union;
- Observer States to the Council of Europe not party to the European Cultural Convention: Canada, Japan, Mexico, United States of America;
- United Nations Educational, Scientific and Cultural Organisation (UNESCO);
- Organisation for Economic Co-operation and Development (OECD);
- Organisation for Security and Co-operation in Europe (OSCE);
- European Free Trade Association (EFTA);
- Nordic Council of Ministers;
- Arab League Educational, Cultural and Scientific Organisation (ALECSO);
- United Nations Economic Commission for Europe (UN-ECE);
- International Centre for the Study of the Preservation and Restoration of Cultural Property (ICCROM).

Observers:

The following may send representatives, without the right to vote and without defrayal of expenses:

- Israel
- European Cultural Foundation (ECF);
- European Cultural Centre in Delphi;
- Culture Action Europe;
- European Network of Cultural Administration Training Centres (ENCATC);
- European Roma and Travellers Forum (ERTF);
- European Association of Archaeologists (EAA);
- Europae Archaeologiae Consilium (EAC);
- Europa Nostra;
- International Council of Monuments and Sites (ICOMOS);
- Organisation of World Heritage Cities (OHWC);
- International Federation for Housing and Planning (IFHP);
- European Federation of Landscape Architects (EFLA);
- European Council of Town Planners (ECTP);
- European Council of Landscape Architecture Schools (ECLAS);
- International Association of the European Heritage Network (AISBL);
- European Confederation of Conservator-Restorers' Organisations (ECCO).

WORKING METHODS

Plenary meetings:

50 members, 1 meeting in 2016, 2.5 days

50 members, 1 meeting in 2017, 2.5 days

Bureau:

9 members, 2 meetings in 2016 1.5 days

9 members, 2 meetings in 2017, 1.5 days

The Committee will also appoint a Gender Equality Rapporteur from amongst its members.

The rules of procedure of the Committee are governed by Resolution CM/Res(2011)24 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

BUDGETARY INFORMATION*

2016

Meetings per year	Number of days	Members	Plenary €	Bureau €	Subordinate structures/ Working groups	Secretariat (A, B)
1	2.5	50	65 000	11 900	-	0.5 A ; 0.5 B

2017

Meetings per year	Number of days	Members	Plenary €	Bureau €	Subordinate structures/ Working groups	Secretariat (A, B)
1	2.5	50	65 000	11 900	-	0.5 A ; 0.5 B

*The costs presented above take into consideration the per diem, travel, interpretation, translation and document printing. Costs calculated on the basis of the per diem and recharged services costs at their 2016 level.

APPENDIX 1 - RELEVANT DECISION OF THE COMMITTEE OF MINISTERS AND LIST OF CONVENTIONS

CM/Del/Dec(2013)1168/10.2 (Review of Council of Europe conventions)

9. [The Deputies] instructed the steering and ad hoc committees to carry out, at regular intervals, within the limits of the available resources and bearing in mind the priorities of each committee, an examination of some or all of the conventions for which they have been given responsibility, in co-operation, where appropriate, with the relevant convention-based bodies, in order to:

- propose ways of improving the visibility, impact and efficiency of some or all of the conventions for which they have been given responsibility;
- draw the attention of member States to the relevant conventions;
- where necessary, identify any operational problems or obstacles to ratification of the relevant conventions, and draw the attention of member States to reservations which impact substantively on the effectiveness of their implementation;
- encourage States to regularly examine the possibility and/or desirability of becoming a Party to new Council of Europe conventions;
- assess the necessity or advisability of drafting amendments or additional protocols to the conventions for which they have been given responsibility or drafting supplementary conventions;
- and to report back to the Committee of Ministers.

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CDCPP	
18	European Cultural Convention
66	European Convention on the Protection of the Archaeological Heritage
104	Convention on the Conservation of European Wildlife and Natural Habitats
119	European Convention on Offences relating to Cultural Property
121	Convention for the Protection of the Architectural Heritage of Europe
143	European Convention on the Protection of the Archaeological Heritage (Revised)
147	European Convention on Cinematographic Co-Production
176	European Landscape Convention
183	European Convention for the Protection of the Audiovisual Heritage
184	Protocol to the European Convention for the Protection of the Audiovisual Heritage, on the Protection of Television Productions
199	Council of Europe Framework Convention on the Value of Cultural Heritage for Society