

Council of Europe Web Catalogue

Illustrated Guide

Direction des Technologies de l'Information





LOGIN

- Public (Guest+Enter)
- Access to all holdings (use own ID +PIN; request registration via Archives@coe.int)









Council of Europe You are searching ALL catalogues

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NS WITHOUT A PASSWORD. / RECHERCHE PAR BIBLIOTHEQUE SANS MOT DE PASSE

Searching the restricted parts of collections - only with an ID and PIN. / Recherche des documents restreints - exclusivement avec un ID et PIN.

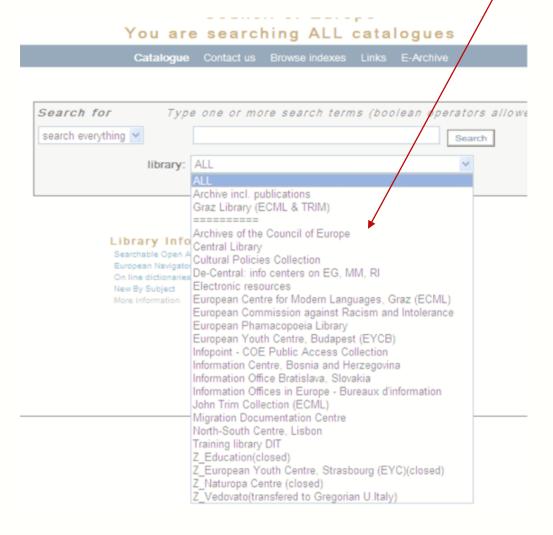
user ID: GUEST1

or, Alternate ID

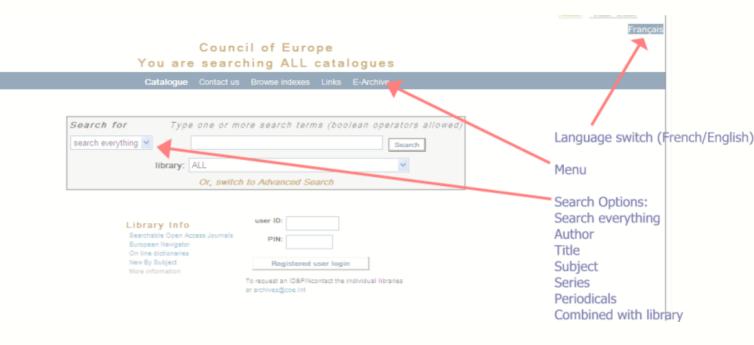
Login



Content of Webcat:holdings of:



WebCat



#### Tips:

- Search all holdings: type #0 in the search window (works only with the field "search everything) + select a library
- Use field numbers to reduce the search to certain MARC field only e.g.

http://{856} will retrieve only records with and http address in it

- Exact search requires use of inverted commas e.g. "human rights"

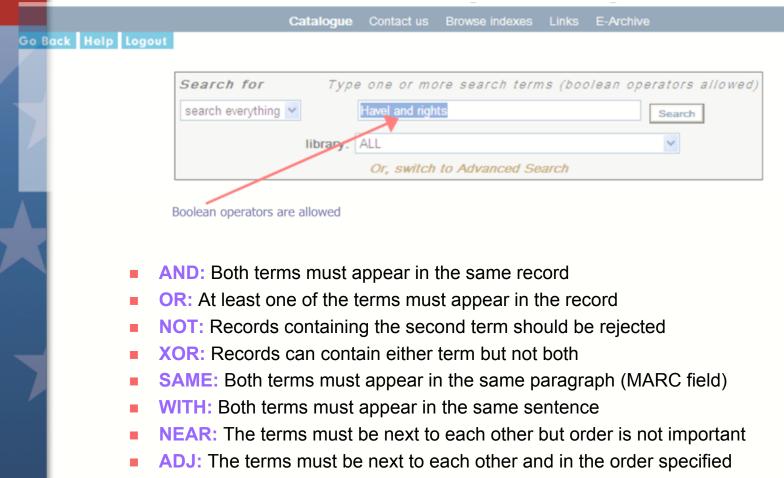


### Search Options

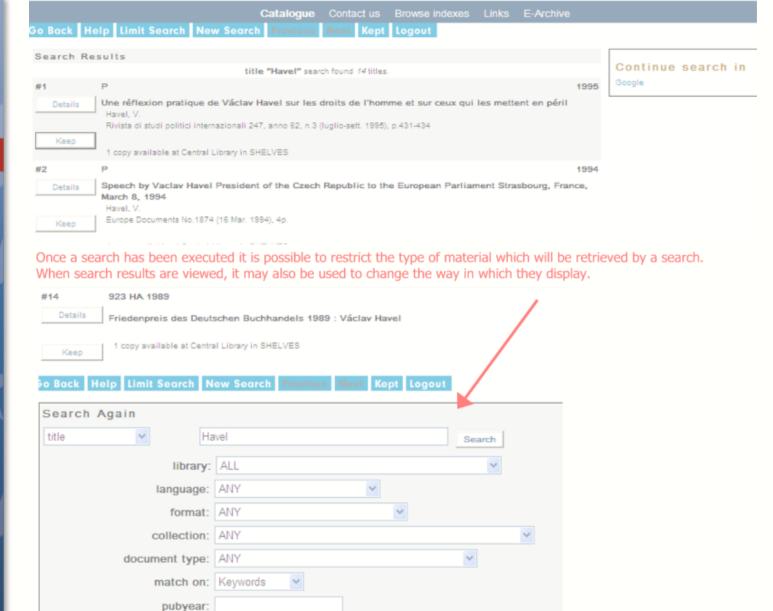
- Keyword result returns records containing what is written in the search line
- Browsing result returns list of catalogue headings with the first word of the search string entered into the search line
- Exact search term exact match if not found returns a browse list closest alphabetically to the search term



### Boolean and Positional operators

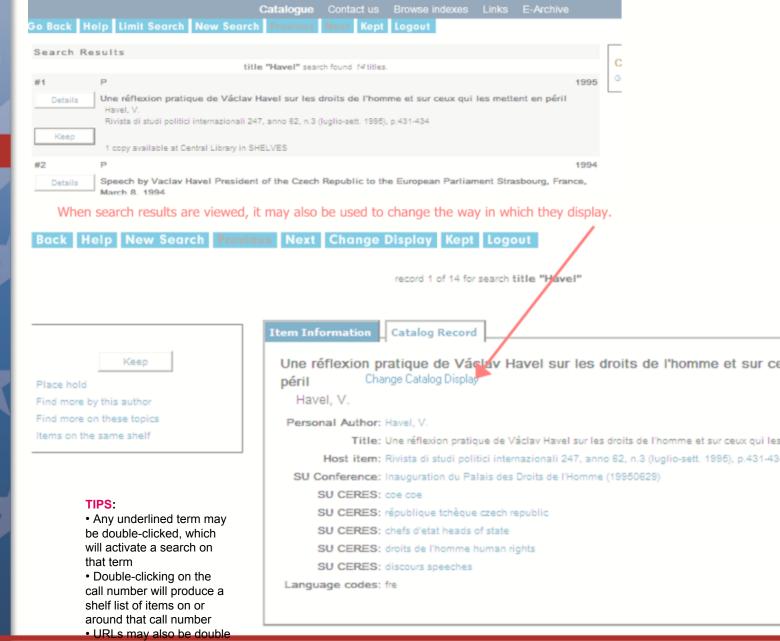


WebCat



sort by: New to Old V

WebCat



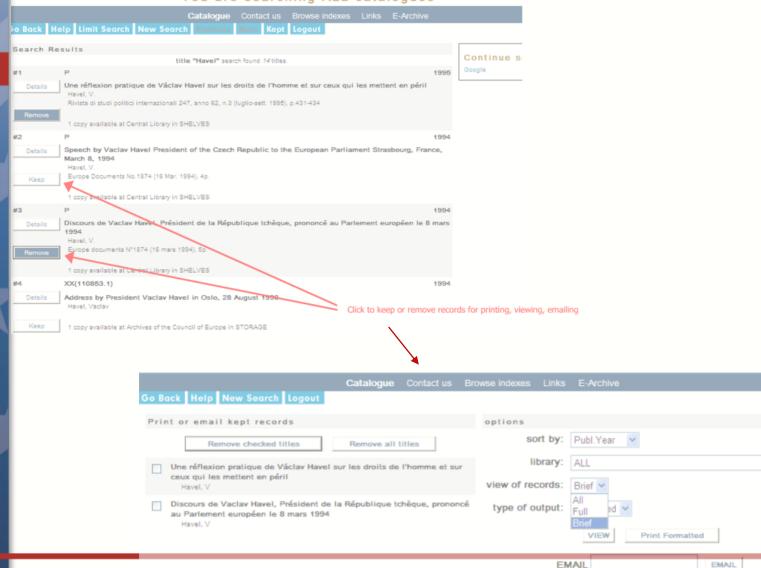
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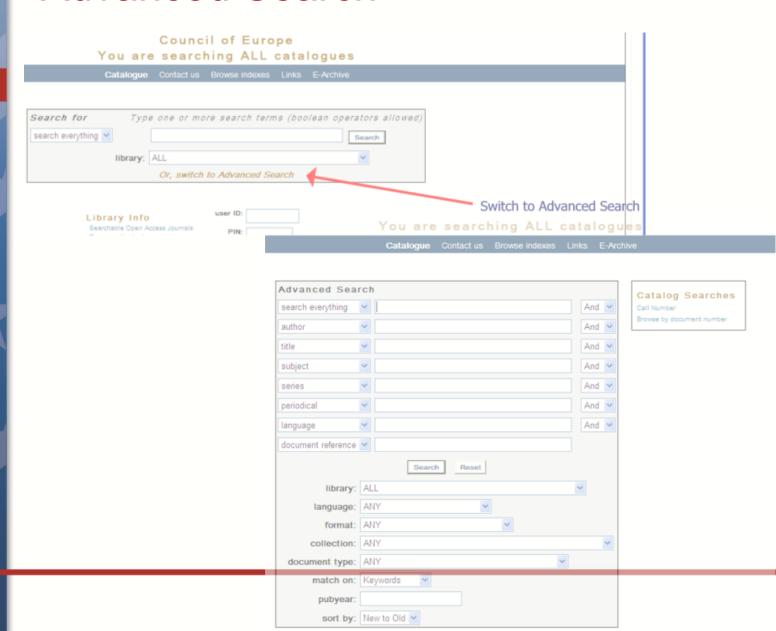
## Capturing records

You are searching ALL catalogues



WebCat

### **Advanced Search**

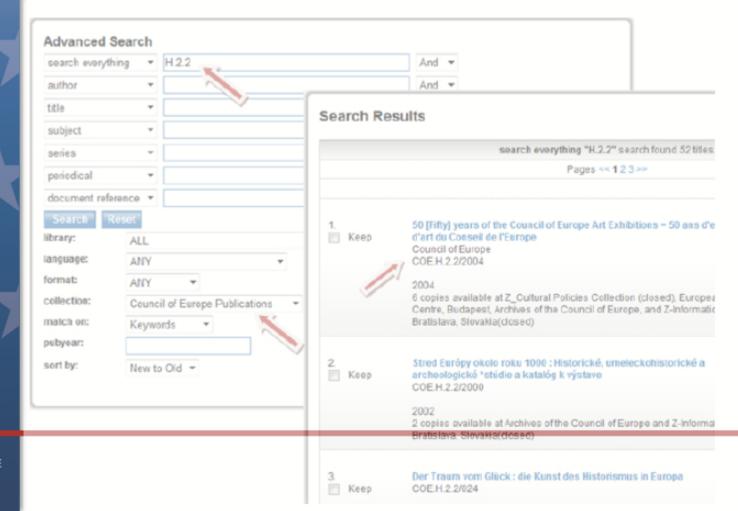


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#### Classification Plan

The classification plan for Council of Europe publications uses an alphanumerical code for each large field of activity. This code can be used to retrieve publications according to thematic domains. For example, H.2.2. stands for Council of Europe Exhibitions. The code can be combined with other search criteria.



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#### **Punctuation**

#### **STOPWORDS AND OPERATORS:**

Will be treated as a search term if enclosed by ""

**RELATIONAL SEARCHING**: The mathematical operators <> = >=

may be used on fields containing numeric data

#### TRUNCATION AND WILDCARDS

- \$ = truncation sign, e.g. manag\$
- ? = wildcard sign, e.g. organi?ation

**NESTING:** Use ( ) to ensure that operators are processed in the right order e.g. (FRENCH OR CHINESE) AND COOKERY

#### SEARCH FIELD/S SPECIFICATION

Use {} to restrict searching to particular field/s e.g. MACMILLAN {260, 440}

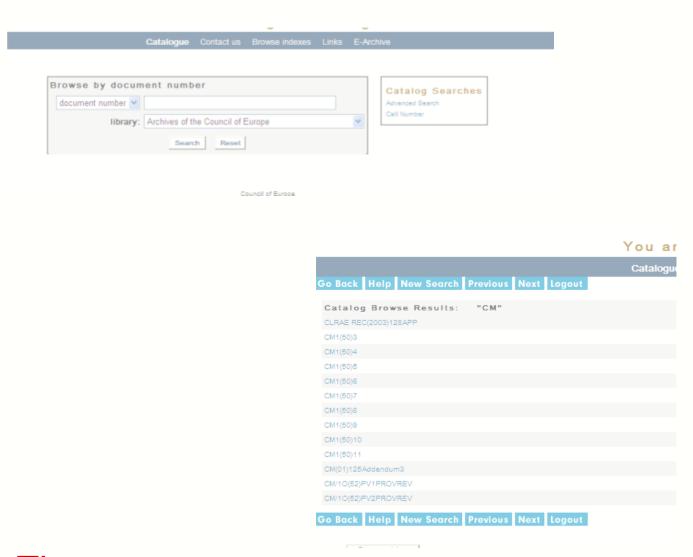
All other punctuation will be treated as a 'space' character



#### **Browse**

- In the Browse On box, type in the search term.
- In the Library box, select the library branch to search under, or select ALL to search all branches.
- Click one of the following to complete your browse search.
  - Author
  - Title
  - Subject
  - Series
  - Periodical title
  - Document number

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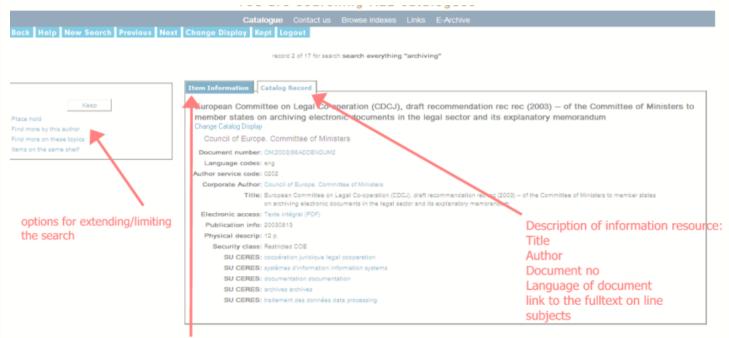


## Tips:

Browse by document number works only with individual libraries

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#### Record



Description of holdings: Library, location, call number