CoE/EU Eastern Partnership Programmatic Co-operation Framework
Thematic Programme V.1.: "Electoral Assistance: reforming electoral practice"

Funded by the European Union and the Council of Europe — EUROPEAN UNION

COUNCIL OF EUROPE — CONSEIL DE L'EUROPE — Implemented by the Council of Europe

Plan of Action 2015-2017
Division of Electoral Assistance

Thematic Programme V.1.		Programme phases (operational)	Implementation Phase													
		Month (Date)	01/2015	02/2015	03/2015	04/2015	05/2015	06/2015	07/2015	08/2015	09/2015	10/2015	11/2015	12/2015	2016	2017
		Month (No.)	1	2	3	4	5	6	7	8	9	10	11	12	1-12	1-12
Project Management		Project Management and Reporting														
		Recruitment of 1 Programme Manager														
		Recruitment of a regional election officer (based in Tbilisi)														
		Recruitment of 1 Project Assistant														
		Elaboration of an experts' pool														
Starting activities		Starting activities														
	0.1	One day kick-off meeting in Strasbourg														
	0.2	Coordination (skype) meeting with CoE field offices														
	0.3	Publication of the calls for experts for the entire project														
		Output 1. E-learning course with certification for domestic observers on report writing techniques and international standards in elections is avaialble for users														
	1.1	Publication of the service procurement notice of the e-learning course														
	1.2	Meeting of the Secretariat for the selection of the service provider of the e-learning course														
	1.3	Meeting of the Secretariat with the service provider of the e-learning course														
	1.4	First meeting of the experts working group to update the CoE Handbooks														
	1.5	Second/Final meeting of the experts working group to finalise the Handbooks														
	1.6	Pilot testing/promotion of the e-learning course (in Armenia)														
	1.7	Go-live of the e-learning course/publication/promotion EaP wide of the handbooks														
		Output 2. A draft toolkit with recommendations on the participation of women in politics is available for political parties in all EaP countries														
	2.1	Meeting to prepare ToR for the conduct of a EaP study on women participation in politics														
	2.2	Publication of the ToR														
	2.3	Selection of the beneficiary of the ToR														
	2.4	National seminar with political parties/ngos on women participation in Armenia														
	2.5	National seminar with political parties/ngos on women participation in Azerbaijan														

Regional	2.6	National seminar with political parties on women participation in Belarus														
	2.7	National seminar with political parties/ngos on women participation in Georgia														
	2.8	National seminar with political parties/ngos on women participation in Moldova														
	2.9	National seminar with political parties/ngos on women participation in Ukraine														
	2.10	First meeting to finalise the methodology of the study														
	2.11	Conference to present the study														
	2.12	Meeting to prepare the Eastern Partnership contest on best practices for strenghtening women participation in elections														
	Output 3. A draft toolkit on Election Dispute Resolution (EDR) is available to be applied in each EAP country.															
	3.1	Expert meeting to prepare the ToR for the drafting of the toolkit on EDR														
	3.2	Peer-to-peer visit in Moldova														
	3.3	Peer-to-peer visit in Ukraine														
	3.4	Peer-to-peer visit in Georgia														
	3.5	Peer-to-peer visit in Armenia														
	3.6	Peer-to-peer visit in Aerbaijan														
	3.7	Peer-to-peer visit in Belarus														
	3.8	Expert meeting to discuss the first draft of the toolkit on EDR														
	3.9	Expert meeting to finalise the toolkit on EDR including training programme														
	Transversal activities															
	4.1	Evaluation of the regional programme														
	4.2	Regional conference on citizens' election observation of campaign finance (Tbilisi)														
Experts		Experts														
		Expert 1: Legal Expert EDR (50 wd)														
		Expert 2: Statician EDR (20 wd)														
		Expert 3: Expert in Domestic Election Observation (25 wd)														
		Expert 4: Training and Training Curriculum Expert (25 wd)														
		Expert 5: Gender Equality Expert - Legal (25 wd)														
		Expert 6: Gender Equality Expert - Statistician (25 wd)														
		Expert 7: Political Party and Campaign Finance Expert (25 wd)														
		Expert 8: Expert in Youth Political Participation (25 wd)														
		Expert 9: Expert in Women Political Participation (25 wd)														
		Expert 10: Expert in Political Participation of Minorities (25 wd)														
		Expert 11: Expert in Parallel Vote Tabulation (25 wd)														