**APPLICATION FORM**

**(APPENDIX I)**

**GRANT AWARD PROCEDURE**

**Promotion of the ratification of the Council of Europe Convention**

**on preventing and combating violence against women and domestic violence**

**(“Istanbul Convention”)**

**VC2808/8323/2016/4**

**HOW TO COMPLETE THE APPLICATION FORM?**

Complete each box with the information requested. The size of the box will adapt to the volume of text typed.

Once all fields are completed, print the Application Form, sign it, and send it in accordance with the requirements of the Call for Proposals.

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| **1. Applicant** | |
| Official name: | Click here to enter text. |
| Legal form: | Click here to enter text. |
| Registration number (if any): | Click here to enter text. |
| Country of registration: | Click here to enter text. |
| Full address: | Click here to enter text. |
| Internet site (if any): | Click here to enter text. |
| Date on which the applicant was founded: | Click here to enter text. |
| Objectives of the applicant  (as stipulated in its Statutes): | Click here to enter text. |
| Name(s) of the person(s) entitled to enter into legally binding commitments on behalf of the applicant (indicate names and positions): | Click here to enter text. |
| Members of the governing board (or equivalent body, if applicable). Indicate names, positions and professions: | Click here to enter text. |

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| **2. Contact details** | |
| Contact person: | Click here to enter text. |
| Position of the contact person: | Click here to enter text. |
| Email address: | Click here to enter text. |
| Phone number: | Click here to enter phone number |

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| **3. Bank details** | |
| Name of the Bank: | Click here to enter text. |
| Address of the Bank: | Click here to enter text. |
| Account holder name: | Click here to enter text |
| Full account number (including bank codes): | Click here to enter full account number |
| IBAN (or BIC Code): | Click here IBAN or BIC Code |

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| **4. Recent activities** |
| Describe below the main projects completed or being carried out in the field concerned during the last 5 (five) years: |
| Click here to enter text. |
| Indicate below grants obtained from States or international institutions during the last 5 (five) years (if any): |
| Click here to enter text. |

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| **5. Proposed activities** |
| For each activity, indicate the title, duration, specific objectives, detailed description, implementation means, evaluation means (if any), and expected results: |
| Click here to enter text. |

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| **6. Applicant’s professional capacity** |
| Indicate below the number of permanent and temporary staff: |
| Click here to enter text. |

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| **7. Applicant’s operational capacity** |
| Indicate below how the applicant intends to implement the proposed activities (where applicable, indicate the involvement of third parties including providers): |
| Click here to enter text. |

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| **8. Applicant’s financial capacity** |
| Indicate below any information reflecting the applicant’s financial capacity, such as turnover or equivalent (annual budget) for the last two years, net earnings (if any), total balance sheet or budget, or medium and long-term debt (if any): |
| Click here to enter text. |

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| **9. Co-funding** |
| Indicate below how the applicant intends to contribute to the project (either by way of its own resources or by contribution from third parties). Co-financing may take the form of financial or human resources, in-kind contributions or income generated by the action or project: |
| Click here to enter text. |

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| **10. Declaration** |
| I, the undersigned, authorized to represent the applicant, hereby certify that the information contained in this application is correct and that the applicant organisation has not received or applied for any other Council of Europe funding to carry out the action which is the subject of this grant application.  I certify on my honour that the applicant organisation is not in one of the situations which would exclude it from taking part in a Council of Europe grant award procedure, and accordingly declare that the applicant:  a. has not been sentenced by final judgment on one or more of the following charges: participation in a criminal organisation, corruption, fraud, money laundering;  b. is not in a situation of bankruptcy, liquidation, termination of activity, insolvency or arrangement with creditors or any like situation arising from a procedure of the same kind, or is not subject to a procedure of the same kind;  c. has not received a judgment with res judicata force, finding an offence that affects its professional integrity or constitutes a serious professional misconduct;  d. does comply with its obligations as regards payment of social security contributions, taxes and dues, according to the statutory provisions of the country where it is established. |

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| **11. Signature** | |
| Name / First Name of the Signatory: | Click here to enter text. |
| Title or position in the applicant’s organisation: | Click here to enter text. |
| Place of signature: | Click here to enter text. |
| Date of Signature: | Click here to enter a date. |
| Signature and official stamp of the applicant |  |