

<http://www.coe.int/tcj>



Strasbourg, 06/05/2013  
[PC-OC\Docs 2013\PC-OC (2013)4]

**PC-OC (2013) 04**

**EUROPEAN COMMITTEE ON CRIME PROBLEMS  
(CDPC)**

**COMMITTEE OF EXPERTS  
ON THE OPERATION OF EUROPEAN CONVENTIONS  
ON CO-OPERATION IN CRIMINAL MATTERS  
(PC-OC)**

**Draft Revised Templates**

**for National procedures on judicial co-operation in the criminal field**

**Extradition, Mutual Legal Assistance, Transfer of Sentenced Persons**

State Party <sup>1</sup> – national procedures for extradition
--

States Parties are requested to fill in this table with the necessary information and return it to the Secretariat of the PC-OC. The information contained in this table should be updated on a yearly basis.

The competent authority (name of the institution, address, telephone, fax and e-mail where available) responsible for extradition:		
Language requirements:		
Time limits:		
Documentation required:		
Types of procedure (eg. normal, simplified, summary, etc.):		
Principal steps in the procedure(s):		
Statutes of limitation for special offences:		
Double criminality requirement:		
Provisions concerning extradition of nationals:		
Provisional arrest (time limits for provisional arrest and detention pending extradition):	Maximum police custody pending examination of request	
	Time limit for presentation of formal extradition request	
	Arrest if formal request received but extradition decision still pending	
	Arrest if extradition decision made but surrender	

<sup>1</sup> Please indicate your state.

	pending	
Procedures for urgent cases:		
Possibility and requirements for simplified extradition:		
Means of communication:		
Procedures and legislation:		
Other particularly relevant information (such as other legislation, national guides on procedure):		
[Useful links to] national websites and relevant PC-OC documents:		

State Party <sup>2</sup> – national procedures for mutual legal assistance in criminal matters
--

States Parties are requested to fill in this table with the necessary information and return it to the Secretariat of the PC-OC. The information contained in this table should be updated on a yearly basis.

The competent authority (name of the institution, address, telephone, fax and e-mail where available) responsible for rendering mutual legal assistance:	
Relevant bodies and their competencies:	
Language requirements:	
Time limits:	
Documentation required:	
List of possible actions sought: [Forms / Examples of MLA:]	
Double criminality requirement, if applicable:	
Statutes of limitation for special offences, if applicable:	
Limitation of use of evidence obtained:	
Means of communication:	
Procedures and legislation:	

---

<sup>2</sup> Please indicate your state.

Other particularly relevant information (such as national guides on procedure, links to national web sites...):	
[Useful links to national websites and relevant PC-OC documents:	

State Party <sup>3</sup> – national procedures for transfer of sentenced persons
--

States Parties are requested to fill in this table with the necessary information and return it to the Secretariat of the PC-OC. The information contained in this table should be updated on a yearly basis.

The competent authority (name of the institution, address, telephone, fax and e-mail where available) responsible for transfer of sentenced persons:	
Language requirements:	
Time limits:	
Documentation required:	
Continued enforcement or transformation of the sentence:	
Conditional release:	
Transfer of mentally disordered persons:	
Transfer of "residents":	
Means of communication:	
Procedures and legislation:	
Other particularly relevant information (such as national guides on procedure,):	

<sup>3</sup> Please indicate your state.

Information about the Convention in the official language of the state:	
Useful links to national websites and relevant PC-OC documents:	