

**Resolution CM/ResDip(2008)1
on the revised regulations for the Euroean Diploma for Protected Areas**

*(Adopted by the Committee of Ministers on 20 February 2008
at the 1018th meeting of the Ministers' Deputies)¹*

Appendix 5: Model plan for annual reports

Annual report for the year

Annual reports should describe the changes that have taken place since the previous year in dynamic terms of management and function and not be limited to basic data. Any new text or map introducing a change in the situation of the area should be attached to the annual report.

State:

Name of the area:

Year and number of years since the award or renewal of the Euroean Diploma for Protected Areas:

Central authority concerned:

Name:

Address:

Tel:

Fax:

e-mail:

www:

Authority responsible for its management:

Name:

Address:

Tel:

Fax:

e-mail:

www:

¹ As amended by Resolution CM/ResDip(2014)2 on 2 July 2014 at the 1204th meeting of the Ministers' Deputies.
Internet : <http://www.coe.int/cm>

1. **Conditions:** List here all conditions which were attached to the award or the renewal of the European Diploma. Explain either how the conditions have been totally complied with or detail the progress in complying with the conditions. Please also indicate any unresolved difficulties that you have encountered.

2. **Recommendations:** List here all recommendations which were attached to the award or the renewal of the European Diploma. Explain either how the recommendations have been totally complied with or detail the progress in complying with the recommendations. Please also indicate any unresolved difficulties that you have encountered.

3. **Site Management:** List here any changes to the European Diploma holding site management, in relation to both terrestrial and aquatic environments (as appropriate), and in relation to staff and finances, since the last annual report was submitted to the Council of Europe. Please also indicate any unresolved difficulties that you have encountered.

4. **Boundaries:** Give details of any changes to the boundaries of the European Diploma holding site since the last annual report was submitted to the Council of Europe. If there are any changes, please attach an appropriate map to this report. Please also indicate any unresolved difficulties that you have encountered.

5. **Other information:** List here any other information about the European Diploma holding site which you consider should be provided to the Council of Europe.

The following sections of the form should only be filled in if your area is in the year before a renewal of its European Diploma for Protected Areas, i.e. year 4 after the award of the European Diploma or year 9 after its renewal.

6. Natural heritage (general abiotic description: geomorphology, geology and hydrogeology, habitats, flora, fauna, landscape) – State of conservation

- 6.1. Environment: changes or deterioration in the environment, of natural or anthropic origin, accidental or permanent, actual or anticipated
- 6.2. Flora and vegetation: changes in the plant population and in the vegetational cover; presumed causes
- 6.3. Fauna: changes in the sedentary or migratory populations; congregating, egg-laying and breeding grounds

7. Cultural heritage and socio-economic context

- 7.1. Cultural heritage
 - 7.1.1. Changes concerning cultural heritage
- 7.2. Socio-economic context
 - 7.2.1. Changes concerning the socio-economic context

8. Education and scientific interest

- 8.1. Visitors – Information policy
 - 8.1.1. Arrangements for receiving and informing the public (building, booklets, maps, cards, etc.)
 - 8.1.2. Frequentation by visitors and behavior (number, distribution in time and space)
 - 8.1.3. Special visits (distinguished persons, groups, etc.)
- 8.2. Scientific research
 - 8.2.1. Current or completed research (observation, experimentation, etc.; identification or inventory of the species listed in the appendices to the Bern Convention, etc.)
 - 8.2.2. Scientific publications

9. Site description (vulnerability, protection status, ownership, documentation)

- 9.1. Changes in legislation or regulations
- 9.2. Changes in ownership title (conversion to public property, rentals, etc.)
- 9.3. Extension or transfer, new uses (for example, conversion into total reserve)

10. Site management (management plans, budget and personnel)

- 10.1. Improvements made
 - 10.1.1. Ecological action affecting the flora and biotopes; controls of fauna
 - 10.1.2. Protection against the elements (fire, water regime)
 - 10.1.3. Approaches and thoroughfares (paths, roads, car parks, signposting, fencing, etc.)
 - 10.1.4. Field equipment (hides and study facilities)
 - 10.1.5. Waste management
 - 10.1.6. Use of renewable energy systems
- 10.2. Management
 - 10.2.1. Administrative department: changes made
 - 10.2.2. Wardens' department: changes made
 - 10.2.3. Internal policing measures
 - 10.2.4. Infringement of regulations and damage; legal action

11. Influence of the award of the European Diploma for Protected Areas

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