



Strasbourg, 26 February 2013

CEP-CDCPP (2013) 2E

## **EUROPEAN LANDSCAPE CONVENTION**

### **7th COUNCIL OF EUROPE CONFERENCE ON THE EUROPEAN LANDSCAPE CONVENTION**

Council of Europe  
Palais de l'Europe, Strasbourg  
26-27 March 2013

### **GENERAL ACTIVITY REPORT ON THE EUROPEAN LANDSCAPE CONVENTION AND STATUS OF SIGNATURES AND RATIFICATIONS**

*[Document for information: CEP-CDCPP (2013) 2]*

*General Secretariat document  
Democratic Governance Directorate  
Directorate General II – Democracy*

*The Conference is invited to:*

- consider the decisions adopted by the 1<sup>st</sup> Plenary Session of the Steering Committee for Culture, Cultural Heritage and Landscape (CDCPP)<sup>1</sup> held in Strasbourg on 14-16 May 2012 (CDCPP(2012) 35 REV., Strasbourg, 6 June 2012) and by the Committee of Ministers' Deputies at their 1151<sup>e</sup> Meeting – 18-19 September 2012 (CM/Del/Dec(2012)1151 du 20 September 2012) (Part 1),
- take note of the General Report of activities (Part 2);
- take note of the status of signatures and ratifications of the European Landscape Convention (Part 3).

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<sup>1</sup> The terms of reference of the CDCPP appears in the Appendix.

**PART 1. DECISIONS ADOPTED**

by the 1<sup>st</sup> Plenary Session of the Steering Committee for Culture, Cultural Heritage and Landscape (CDCPP)<sup>2</sup> held in Strasbourg on 14-16 May 2012 (CDCPP(2012) 35 REV., Strasbourg, 6 June 2012) and by the Committee of Ministers' Deputies at their 1151<sup>e</sup> Meeting – 18-19 September 2012 (CM/Del/Dec(2012)1151 du 20 September 2012)

*1. Excerpt of the Decisions of the 1<sup>st</sup> Plenary Session of the Steering Committee for Culture, Cultural Heritage and Landscape (CDCPP) held in Strasbourg on 14-16 May 2012 [CDCPP(2012) 35 REV., Strasbourg, 6 June 2012]*

**“5.4 Landscape**

## 5.4.1. Perspectives of the European Landscape Convention – Proposals and follow-up

[CDCPP (2012) 7]

*The Committee:*

- **adopted** the perspectives for 2012-2013 for the European Landscape Convention;
- **supported** their implementation and wished that the working method developed for the European Landscape Convention to be continued with the organisation of the bi-annual Council of Europe Conference on the European Landscape Convention and the Council of Europe Workshops for the implementation of the European Landscape Convention;
- **welcomed** in particular the preparation of the following activities:
  - Preparation of the 7<sup>th</sup> Council of Europe Conference on the European Landscape Convention, Council of Europe, Strasbourg, 2013;
  - Establishment of the Council of Europe European Landscape Convention Information System on the website, based on Recommendation CM/Rec(2008)3 of the Committee of Ministers to member States on the guidelines for the implementation of the European Landscape Convention (which will replace the periodically questionnaire sent to governments);
  - Organisation of the 11<sup>th</sup> Council of Europe Meeting of the Workshops for the implementation of the European Landscape Convention on “Council of Europe Landscape Award Forum of National Selections – Sessions 2008-2009 and 2010-2011”, 4-5 June 2012, Carbonia, Sardinia, Italy;
  - Organisation of the 12<sup>th</sup> Council of Europe Meeting of the Workshops for the implementation of the European Landscape Convention and International CEMAT Symposium on “Visions for the future of Europe on territorial democracy: landscape as a new strategy for spatial planning”, 1-2 October 2012, Greece (Public participation);
  - Organisation of the 13<sup>th</sup> Council of Europe Meeting of the Workshops for the implementation of the European Landscape Convention on “Landscape Identification and Assessment”, Montenegro, 2013;
  - Organisation of the 3<sup>rd</sup> Session of the Landscape Award of the Council of Europe according to Resolution CM/Res(2008)3 of the Committee of Ministers 2012-2013;
  - Publication of “Landscape facets”, Council of Europe Publishing (Integration of landscape into policies);
  - Publication on the presentation of the National Selections of the Council of Europe Landscape Award – Sessions 2008-2009 and 2010-2011.

## 5.4.2. Election of the representative of CDCPP to the jury of the 3rd Session 2012-2013 of the Council of Europe Landscape Award

[CDCPP (2012) 8]

*The Committee:*

- **took note** of the successful increase of interest in the Landscape Award of the Council of

<sup>2</sup> The terms of reference of the CDCPP appears in the Appendix.

- Europe and of its positive impact in the States Parties to the European Landscape Convention;*
- **took note** that, according to the Resolution CM/Res(2008)3 on the rules governing the Landscape Award of the Council of Europe and in the framework of the organisation of the 3<sup>rd</sup> Session of the Landscape Award of the Council of Europe, the Parties to the Convention were invited to present by 15 Decembre 2012 the applications to the Secretariat General of the Council of Europe;
  - **elected** Ms Mireille Deconinck in the capacity of representative of the CDCPP for the 3<sup>rd</sup> Session 2012-2013 to the Jury of the Council of Europe.

5.4.3 Conclusions of the 10<sup>th</sup> Council of Europe Conference of the European Landscape Convention on “Multifunctional landscape”, Evora, Portugal, 20-21 October 2011

[CDCPP (2012) 9]

*The Committee:*

- **thanked** the Government of Portugal for hosting the 10<sup>th</sup> Council of Europe Conference of the European Landscape Convention on “Multifunctional landscape”, Evora, Portugal, 20-21 October 2011;
- **took note** with great interest of the "Evora Declaration on the European Landscape Convention" and agreed to forward it for information to the Committee of Ministers, considering that the Declaration underlines that:
  - “Landscape policy cannot be considered a luxury, because it helps us to find ways to face the crisis, having the capacity to be the driver of social development initiatives, of mobilising society and of generating inter-community and intergeneration partnerships;
  - The ‘right to the landscape’, should be considered a human right of the XXI century.”

5.4.4 Results of the 2<sup>nd</sup> Session 2010-2011 of the Council of Europe Landscape Award and preparation of the 11<sup>th</sup> Council of Europe Meeting of the Workshops for the implementation of the European Landscape Convention on “Council of Europe Landscape Award Forum of National Selections – Sessions 2008-2009 and 2010-2011”, Carbonia, Italy, 4-5 June 2012

[CDCPP (2012) 12]

*The Committee:*

- **took note** of the results of the 2<sup>nd</sup> Session 2010-2011 of the Council of Europe Landscape Award and of the preparation of the 11<sup>th</sup> Council of Europe Meeting of the Workshops for the implementation of the European Landscape Convention on “Council of Europe Landscape Award Forum of National Selections – Sessions 2008-2009 and 2010-2011” (4-5 June 2012, Carbonia, Sardinia, Italy), which will allow to value at international level the exemplary projects achieved in the member States of the Council of Europe.

5.4.5. State of progress of the information system of the European Landscape Convention

[CDCPP (2012) 13]

*The Committee:*

- **took note** of the “Template information Grid for the presentation of Landscape policies in the member States of the Council of Europe” prepared and tested by the Members of the Group of Experts for the establishment of the Information System on the European Landscape Convention, being currently established on the Council of Europe website of the European Landscape Convention (which will replace the periodically questionnaire sent to governments).

5.4.6. Landscape policies and general report of activities

[CDCPP (2012) 14]

*The Committee:*

- **took note** with interest of the Report of the European Landscape Convention and Working Programme and the status of signatures and ratifications of the European Landscape Convention (37 ratifications and 2 signatures).”

**2. *Perspectives of activities 2012-2013 on the European Landscape Convention [Document CDCPP(2012)7E of 20 March 2012 presented at the 1st Plenary Session of the CDCPP on 14-16 May 2012]***

**1. Meetings**

- Preparation of the Meeting of the Council of Europe Steering Committee of Culture, Heritage and Landscape (CDCPP), Council of Europe, Strasbourg, 14-16 May 2012;
- Preparation of the 7<sup>th</sup> Council of Europe Conference on the European Landscape Convention, Council of Europe, Strasbourg, 2013.

**2. Implementation of Article 5 – General measures**

- Establishment of the Council of Europe European Landscape Convention Information System on the website, based on Recommendation CM/Rec(2008)3 of the Committee of Ministers to Member States on the guidelines for the implementation of the European Landscape Convention;
- Organisation of the 12<sup>th</sup> Council of Europe Meeting of the Workshops for the implementation of the European Landscape Convention and International CEMAT Symposium on “*Visions for the future of Europe on territorial democracy: landscape as a new strategy for spatial planning*”, 1-2 (4) October 2012, Greece (Public participation);
- Publication of “*Landscape facets*”, Council of Europe Publishing (Integration of landscape into policies).
- Organisation of the 13<sup>th</sup> Council of Europe Meeting of the Workshops for the implementation of the European Landscape Convention, 2013.

**3. Implementation of Article 6 A – Specific measures - Awareness-raising**

Presentation of the No. 3 of the magazine *Futuroipa*, for a new vision of landscape and territory on “*Landscape and open space*”.

**4. Implementation of Article 6 B - Specific measures - Education**

Preparation of pedagogical material for school courses and of a draft recommendation.

**5. Implementation of Article 7 “International policies and programmes” of the European Landscape Convention**

Consideration of the landscape dimension of sectoral policies of the European Union and other international policies and programmes.

**6. Implementation of Article 8 “Mutual assistance and exchange of information” of the European Landscape Convention**

- Publication of the proceedings of the 9<sup>th</sup> Council of Europe Meeting of the Workshops for the implementation of the European Landscape Convention on “*Landscape and infrastructures for society*”, Cordoba (Spain), 2010 ;
- Publication of the proceedings of the Celebration of the 10th Anniversary of the European Landscape Convention, Florence, Italy, 2010;
- Publication of the 10<sup>th</sup> Council of Europe Meeting of the Workshops for the implementation of the European Landscape Convention on “*Multifunctional Landscape*”, Portugal, 20-21 (22) October 2011;

- Organisation of the 12<sup>th</sup> Council of Europe Meeting of the Workshops for the implementation of the European Landscape Convention and International CEMAT Symposium on “*Visions for the future of Europe on territorial democracy: ,landscape as a new strategy for spatial planning*”, 1-2 (4) October 2012, Greece.

**7. Implementation of Article 9 “Transfrontier landscapes” of the European Landscape Convention**

Development of transfrontier co-operation with the organisation of transfrontier meetings and the promotion of the magazine *Futuroipa, for a new vision of landscape and territory* on “*Landscape and transfrontier co-operation*” (No. 2, 2010).

**8. Implementation of Article 10 “Monitoring and implementation of the Convention” and Article 8 “Mutual assistance and exchange of information” of the European Landscape Convention**

Establishment of the Council of Europe European Landscape Convention Information System, based on Recommendation CM/Rec(2008)3 of the Committee of Ministers to Member States on the guidelines for the implementation of the European Landscape Convention.

**9. Implementation of Article 11 “Landscape Award of the Council of Europe” of the European Landscape Convention**

- Organisation of the Third Session of the Landscape Award of the Council of Europe according to Resolution CM/Res(2008)3 of the Committee of Ministers 2012-2013;
- Publication on the presentation of the National Selections of the Council of Europe Landscape Award – Sessions 2008-2009 and 2010-2011;
- Organisation of the 11<sup>th</sup> Council of Europe Meeting of the Workshops for the implementation of the European Landscape Convention on “*Council of Europe Landscape Award Forum of National Selections – Sessions 2008-2009 and 2010-2011*”, (3), 4-5 June 2012, Carbonia, Sardinia, Italy.

**3. Excerpt of the Abridge Report of the 1st Plenary Session of the Steering Committee for Culture, Heritage and Landscape (CDCPP) held in Strasbourg on 14-16 May 2012 [CM(2012)120 22 August 2012] and whose Committee of Ministers’ Deputies took note at their 1151<sup>e</sup> Meeting – 18-19 September 2012 [CM/Del/Dec(2012)1151 du 20 September 2012]**

“*Landscape*”

22. The CDCPP supported the perspectives for 2012-2013 for the European Landscape Convention and supported their implementation. The CDCPP took note with satisfaction of the results of the Conference “*Multifunctional landscape*”, which took place in October 2011 in Portugal with the “**Evora Declaration of the European Landscape Convention**”. The CDCPP further welcomed the preparation of specific activities foreseen in 2012, such as the workshops for the implementation of the European Landscape Convention (Carbonia, Italy, 4-5 June 2012) and the International CEMAT Symposium on “*Visions for the future of Europe on territorial democracy: landscape as a new strategy for spatial planning*” (Greece, 1-2 October 2012). The CDCPP noted that the 7th Council of Europe Conference on the European Landscape Convention is being planned at the Council of Europe in 2013.

23. The CDCPP elected Ms Mireille Deconinck to represent to the Jury of the Council of Europe Landscape Award the CDCPP for the 3rd Session 2012-2013. The deadline for sending applications for this award is 15 December 2012.”

## **PART 2. GENERAL REPORT OF ACTIVITIES**

The European Landscape Convention was adopted by the Committee of Ministers of the Council of Europe on 19 July 2000 in Strasbourg and opened for signature of the Member States of the Organisation in Florence (Italy) on 20 October 2000. It aims to promote European landscape protection, management and planning and to organise European co-operation.

The Convention is the first international treaty to be exclusively devoted to all aspects of European landscape. It applies to the entire territory of the Parties and covers natural, rural, urban and peri-urban areas. It concerns landscapes that might be considered outstanding as well as everyday or degraded landscapes.

To date, 38 Council of Europe member States have ratified the Convention: Andorra, Armenia, Azerbaijan, Belgium, Bosnia and Herzegovina, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Finland, France, Georgia, Greece, Hungary, Ireland, Italy, Latvia, Lithuania, Luxembourg, Moldova, Montenegro, Netherlands, Norway, Poland, Portugal, Romania, San Marino, Serbia, Slovak Republic, Slovenia, Spain, Sweden, Switzerland, “the former Yugoslav Republic of Macedonia”, Turkey, Ukraine and the United Kingdom. Two States have signed the Convention: Iceland and Malta. (List in Appendix).

The Convention provides an important contribution to the implementation of the Council of Europe’s objectives, namely to promote democracy, human rights and the rule of law and to seek common solutions to the main problems facing European society today. By developing a new territorial culture, the Council of Europe seeks to promote populations’ quality of life and well-being.

The Action Plan adopted by Council of Europe Heads of State and Government at their Third Summit in Warsaw on 17 May 2005 includes a section on “*Promoting sustainable development*” which provides that: “*We are committed to improving the quality of life for citizens. The Council of Europe shall therefore, on the basis of the existing instruments, further develop and support integrated policies in the fields of ... landscape, spatial planning ..., in a sustainable development perspective*”. The work done by the Council of Europe seeks to promote a comprehensive and coherent vision of the “common heritage” concept, by presenting the landscape as a means of fostering sustainable spatial development, strengthening social ties and improving the environment people live in.

The work done to implement the European Landscape Convention is aimed at: monitoring implementation of the Convention; fostering European co-operation; collecting examples of good practice; fostering knowledge and research for policy development; raising awareness; and fostering access to information.

### **I. MONITORING IMPLEMENTATION OF THE CONVENTION**

#### **1. Recommendation CM/Rec(2008)3 of the Committee of Ministers to member states on the guidelines for the implementation of the European Landscape Convention**

Recommendation CM/Rec(2008)3 of the Committee of Ministers to member states on the guidelines for the implementation of the European Landscape Convention was adopted by the Committee of Ministers on 6 February 2008. The recommendation, which contains a series of theoretical, methodological and practical guidelines, is intended for parties to the Convention which wish to draw up and implement a national landscape policy based on the Convention. It also includes two appendices entitled:

- Examples of instruments used to implement the European Landscape Convention;
- Suggested text for the practical implementation of the European Landscape Convention at national level.

Appendix 1 to the recommendation may be supplemented by the experiences of parties to the Convention on their own territories, which will provide practical and methodological lessons. It is proposed that each party contributes to the setting up of a database to appear on the website of the Council of Europe's European Landscape Convention, which would be a "toolbox" to help provide mutual technical and scientific assistance, as provided for in Article 8 of the Convention.

## **2. Summary descriptive notes on the landscape policies pursued in Council of Europe member States / Council of Europe Information System on the European Landscape Convention**

A document on the landscape policies pursued in Council of Europe member States, giving the key facts concerning the landscape of the Council of Europe member States, is regularly updated and a synthesis of the data is prepared.

The data gathered are gradually being incorporated in a Council of Europe Information System on the European Landscape Convention.

The concept of landscape is undergoing a period of rapid and profound change accompanied by significant advances. Together with the documents relating to its implementation, the convention constitutes a genuine innovation compared with other international documents on cultural and natural heritage. It has already led to developments in numerous European states, irrespective of whether or not they have officially acceded to it, not only in their national and regional legislation but also at various administrative levels, as well as in methodological documents and experiments with active participatory landscape policies.

This situation has come about both in states which have long been active in this area and which have tried and tested landscape policies and instruments, and in states which are not yet at that stage. The convention is used as a benchmark by some countries to initiate a process of profound change in their landscape policies; for others it constitutes an opportunity to define their policy.

The landscape is in this way progressively included in the political agenda of governments; the concept of landscape, as defined by the Convention, is becoming more and more recognised in public policies at international, national, regional and local levels as well as by populations; specific laws and regulations referring to landscape have been developed according to the provisions of the Convention; an important network of cooperation at international level for the implementation of the European Landscape Convention has been developed; new forms of cooperation are developed between different levels of authorities (international, national, regional and local) and between ministries or departments of one State or region; States or regions cooperate beyond their borders for transfrontier landscapes; specific working structures for landscape (observatories, centers or landscape institutes) have been created; national landscape awards referring to the European Landscape Convention have been launched; university programmes have been developed with a reference to the Convention and summer universities on landscape are organised; biennale landscape festivals and exhibitions are organised and films referring to the European Landscape Convention prepared.

## **3. National seminars on the European Landscape Convention**

Intended for states which have or have not yet ratified the Convention, the national seminars on the European Landscape Convention help generate debate on the subject of landscape.

Various national seminars on the European Landscape Convention have been held, with declarations or conclusions adopted at the end of each one:



***National Seminars***

- “*Spatial planning and landscape*”, Yerevan (Armenia), 23-24 October 2003
- “*Spatial planning and landscape*”, Moscow (Russian Federation), 26-27 April 2004
- “*Sustainable spatial development and the European Landscape Convention*”, Tulcea (Romania), 6-7 May 2004
- “*The contribution of Albania to the implementation of the European Landscape Convention*”, Tirana (Albania), 15-16 December 2005
- “*Landscape*”, Andorra la Vella (Principality of Andorra), 4-5 June 2007
- Other national seminars 2007-2012

*The proceedings of the Seminars are published in the Council of Europe’s European Spatial Planning and Landscape Series.*

**II. FOSTERING EUROPEAN CO-OPERATION**

The European Landscape Convention provides that the contracting parties undertake to co-operate internationally at European level in the consideration of the landscape dimension of international policies and programmes. The Council of Europe organises this co-operation through the Conferences on the European Landscape Convention and the meetings of the Workshops for the implementation of the European Landscape Convention.

**1. The Council of Europe Conferences on the European Landscape Convention**

Several Conferences on the European Landscape Convention have already been held. They are attended by representatives of the parties and signatories and representatives of the three Council of Europe bodies – the Committee of Ministers, the Parliamentary Assembly and the Congress of Local and Regional Authorities of Europe. Representatives of Council of Europe member States which are not yet parties or signatories and various international governmental and non-governmental organisations also attend as observers.

***Council of Europe Conference on the European Landscape Convention***

1. 22-23 November 2001, Council of Europe, Palais de l’Europe, Strasbourg
2. 28-29 November 2002, Council of Europe, Palais de l’Europe, Strasbourg
3. 17-18 June 2004, Council of Europe, Palais de l’Europe, Strasbourg
4. 22-23 March 2007, Council of Europe, Palais de l’Europe, Strasbourg
5. 30-31 March 2009, Council of Europe, Palais de l’Europe, Strasbourg
6. 3-4 May 2011, Council of Europe, Palais de l’Europe, Strasbourg
7. 26-27 March 2013, Council of Europe, Palais de l’Europe, Strasbourg

**2. Council of Europe Meetings of the Workshops for the implementation of the European Landscape Convention**

Organised by the Council of Europe on a regular basis since 2002, the meetings of the Workshops for the implementation of the European Landscape Convention take a detailed look at the implementation of the Convention. Special emphasis is given to the experiences of the state hosting the meeting. A genuine forum for sharing practice and ideas, the meetings are also an opportunity to present new concepts and achievements in connection with the Convention.

The following Council of Europe Meetings of the Workshops for the implementation of the European Landscape Convention so far has been held.

**Council of Europe Meetings of the Workshops for the implementation of the European Landscape Convention**

1. *“Landscape policies: contribution to the well-being of European citizens and to sustainable development (social, economic, cultural and ecological approaches); Landscape identification, evaluation and quality objectives, using cultural and natural resources; Awareness-raising, training and education; Innovative tools for the protection, management and planning of landscape”*, Strasbourg, France, 23-24 May 2002
2. *“Integration of landscapes in international policies and programmes and transfrontier landscapes; Landscapes and individual and social well-being; Spatial planning and landscape”*, Strasbourg, France, 27-28 November 2003
3. *“Landscapes for urban, suburban and peri-urban areas”*, Cork (Ireland), 16-17 June 2005
4. *“Landscape and society”*, Ljubljana (Slovenia), 11-12 May 2006
5. *“Landscape quality objectives: from theory to practice”*, Girona (Spain), 28-29 September 2006
6. *“Landscape and rural heritage”*, Sibiu (Romania), 20-21 September 2007
7. *“Landscape in planning policies and governance: towards integrated spatial management”*, Piestany (Slovakia), 24-25 April 2008
8. *“Landscape and driving forces”*, Malmö (Sweden), 8-9 October 2009
9. *“Landscape, infrastructures and society”*, Cordoba (Spain), 15-16 April 2010

*“Council of Europe Celebration of the Tenth Anniversary of the European Landscape Convention 2000-2010 – New Challenges, new Opportunities”*, Florence, Italy, 20-21 October 2010

10. *“Multifunctional Landscape”*, Evora (Portugal), 20-21 October 2011
11. *“Council of Europe Landscape Award Forum of National Selections – Sessions 2008-2009 and 2010-2011”*, Carbonia (Italy), 4-5 June 2012
12. *“Visions for the future of Europe on territorial democracy: landscape as a new strategy for spatial planning”*, Greece, 1-2 October 2012

*The proceedings of the Meetings of the workshops are published in the Council of Europe’s Spatial Planning and Landscape Series.*

**III. COLLECTING EXAMPLES OF GOOD PRACTICE: THE LANDSCAPE AWARD OF THE COUNCIL OF EUROPE**

The European Landscape Convention provides for a Council of Europe Landscape Award. In particular, it states that, on proposals from the committees of experts supervising the implementation of the Convention, the Committee of Ministers shall define and publish the criteria for conferring the Landscape Award, adopt the relevant rules and confer the award (Article 11). The Committee of Ministers adopted Resolution CM/Res(2008)3 on the rules governing the Landscape Award of the Council of Europe on 20 February 2008. The award was launched in 2008 and two sessions of the award were organised in 2008-2009 and in 2010-2011.

The criteria for conferring the Landscape Award of the Council of Europe are as follows:

- *Sustainable territorial development*: The completed projects submitted must give tangible form to the protection, management and/or planning of landscapes. This means that the projects must have been completed and open to the public for at least three years when the candidatures were submitted. They must also be part of a sustainable development policy and be in harmony with the territorial organisation of the area concerned; demonstrate their environmental, social, economic, cultural and aesthetic sustainability; counter or remedy any damage to landscape structures; help enhance and enrich the landscape and develop new qualities.
- *Exemplary value*: The implementation of the policy or measures that have helped to improve the protection, management and/or planning of the landscapes concerned must set an example of good practice for others to follow.

- *Public participation:* The policy or measures implemented with a view to the protection, management and/or planning of the landscapes concerned should involve the active participation of the public, local and regional authorities and other players and should clearly reflect the landscape quality objectives. The public should be able to participate simultaneously in two ways: through dialogue and exchanges between members of society (public meetings, debates, procedures for participation and consultation in the field, for example); through procedures for public participation and involvement in landscape policies implemented by national, regional or local authorities.
- *Awareness-raising:* Article 6.A of the Convention provides that “each Party undertakes to increase awareness among civil society, private organisations and public authorities of the value of landscapes, their role and changes to them”. Action along these lines taken as part of the completed project concerned will be assessed.

The award is in keeping with the work done by the Council of Europe in favour of human rights, democracy and sustainable development and that it promotes the territorial dimension of human rights and democracy by acknowledging the importance of measures taken to improve the landscape features of people’s living conditions.

The following activities were achieved in 2012:

- 11th Council of Europe Meetings of the Workshops for the implementation of the European Landscape Convention “*Council of Europe Landscape Award Forum of National Selections – Sessions 2008-2009 and 2010-2011*”, Carbonia (Italy), 4-5 June 2012;

Link to the draft proceedings:

[http://www.coe.int/t/dg4/cultureheritage/heritage/Landscape/ReunionAteliers/carbonia\\_en.asp](http://www.coe.int/t/dg4/cultureheritage/heritage/Landscape/ReunionAteliers/carbonia_en.asp)

- Publication “*Landscape Award of the Council of Europe*”, Council of Europe’s European Spatial and Landscape series, 2012, N° 96 (presentation of achievements of the Sessions 1 and 2 of the Award).

Link to the publication:

[http://www.coe.int/t/dg4/cultureheritage/heritage/Landscape/Publications/LandscapeAwards\\_en.pdf](http://www.coe.int/t/dg4/cultureheritage/heritage/Landscape/Publications/LandscapeAwards_en.pdf)

### ***Sessions of the Council of Europe Landscape Award:***

#### ***1<sup>st</sup> Session 2008-2009***

The following achievements were presented:

States	Candidates	Project title
Czech Republic	Tourist Club	<a href="#">Marking system of the tourist trails</a>
Finland	Hämeenkyrö	<a href="#">Landscape Management of Hämeenkyrö National Landscape Area</a>
France	Lille Métropole	<a href="#">Parc de la Deûle</a>
Hungary	Public Foundation for Nature Conservation Pro Vértes	<a href="#">Implementation of the Complex Nature Conservation and Landscape Management Programme in the Zámoly Basin</a>
Italy	Val di Cornia	<a href="#">The Val di Cornia Park System</a>
Slovenia	University of Ljubljana	<a href="#">Regional Distribution of Landscape Types</a>
Spain	San Sebastián City Council	<a href="#">Cristina Enea Park</a>
Turkey	Association for Nature Conservation	<a href="#">Biodiversity and Natural Resources Management Project</a>

At their 1066<sup>th</sup> Meeting of 23 September 2009, the Committee of Ministers' Deputies decided in accordance with the rules governing the Landscape Award of the Council of Europe ([CM/Res\(2008\)3](#)) and on the proposal of the CDPATEP:

- to confer the Council of Europe Landscape Award, under the European Landscape Convention, to the “Parc de la Deûle”, Lille Métropole (France);
- to give a special mention of the Council of Europe Landscape Award to the “Parque de Cristina Enea”, San Sebastián (Spain);
- to congratulate and to recognise the exemplary value of the other projects.

The award and the special mention were presented by the representative of the Secretary General of the Council of Europe, with the participation of the chair of the Council of Europe Conference on the European Landscape Convention at a public ceremony held in Malmö, Sweden, on 8 October 2009, on the occasion of the 8th Council of Europe meeting of the workshops for the implementation of the European Landscape Convention.

### *2<sup>nd</sup> Session 2010-2011*

On 9 February, the Parties to the Convention were invited to present their candidates to the Secretary General of the Council of Europe by 31 December 2009.

The following achievements were presented:

States and national Awards	Candidates	Project title
<a href="#">Belgium</a>	Parc naturel des Plaines de l'Escaut	<a href="#">Route paysagère réalisée par le Parc naturel des Plaines de l'Escaut</a>
Cyprus	Polystypos Community Council	<a href="#">Hazel orchards located within the CY2000009 Natura 2000 site</a>
Czech Republic	Regional Land Office Prostějov	<a href="#">Čehovice, district Prostějov – Moravia</a>
Finland	Finnish Association for Nature Conservation	<a href="#">Management of endangered traditional biotopes and the preservation of the traditional Finnish rural landscape</a>
France	Syndicat mixte d'étude d'aménagement et de gestion de la base régionale de plein air et de loisirs du Port aux Cerises	<a href="#">Le Port aux Cerises</a>
Hungary	Kaptárkő Természetvédelmi és Kulturális Egyesület ( <i>Beehive rock Nature Conservation and Cultural Association</i> )	<a href="#">Maintaining landscape heritage of Bükkalja Region</a>
Italy	City of Carbonia	<a href="#">Project Carbonia: Landscape Machine</a>
Netherlands	Foundation Landscape manifesto	<a href="#">Stichting Landschapsmanifest</a>
Norway	County of Hordaland	<a href="#">Herand Landscape Park</a>
Serbia ( <i>Signatory State</i> )	"Podunav" Backi Monostor	<a href="#">Backi Monostor</a>
Slovakia	Ekopolis Foundation	<a href="#">The Grant Programs of Ekopolis Foundation</a>
Slovenia	Slovenian Association of	<a href="#">We are Making our Landscape</a>

	Landscape Architects	
Spain	Government of Catalonia's Ministry of Education and Ministry of Town, Country Planning and Public Works (DPTOP), Landscape Observatory of Catalonia (OPC)	<a href="#">City, territory, landscape: A project to educate and raise awareness about landscape</a>
<a href="#">United Kingdom</a>	Durham Heritage Coast Partnership	<a href="#">Durham Heritage Coast</a>

At their 1123<sup>rd</sup> Meeting of 12 October 2011, the Committee of Ministers' Deputies decided in accordance with the rules governing the Landscape Award of the Council of Europe (CM/Res(2008)3) and on the proposal of the CDPATEP:

- to confer the Council of Europe Landscape Award for 2010-2011 on the “*Carbonia Project: the landscape machine*” (*Carbonia Municipality, Italy*) (regeneration of a 20th century modernist urban and mining landscape in a perspective of sustainable development);
- to give equal special mentions to three activities: “*The programmes of grants to local communities wishing to reclassify their urban and rural landscape as a pleasant living environment*” (Ekopolis Foundation, Slovakia); “*City, territory and landscape: A project to educate and raise awareness about landscape*” (Generalitat of Catalonia and Landscape Observatory of Catalonia, Spain); “*Durham heritage coast*” (Durham Heritage Coast Partnership, United Kingdom);
- to congratulate and to recognise the exemplary value of the other projects.

The award and the special mention were presented by the representative of the Secretary General of the Council of Europe, with the participation of the chairs of the CDPATEP and the Council of Europe Conference on the European Landscape Convention at a public ceremony held in Evora, Portugal, on 20 October 2011, on the occasion of the 10th Council of Europe meeting of the workshops for the implementation of the European Landscape Convention.

### **3<sup>rd</sup> Session 2012-2013**

On 12 January 2012, the Parties to the Convention were invited to present candidatures to the Secretary General of the Council of Europe by 10 December 2012 (deadline postponed to 25 January 2013).

## **IV. FOSTERING KNOWLEDGE AND RESEARCH FOR POLICY DEVELOPMENT**

Exploratory reports on issues related to the European Landscape Convention are drawn up by Council of Europe experts and submitted to the relevant committees of experts. To date, reports have been produced on the following subjects:

### **Reports**

- Landscape policies: contribution to the well-being of European citizens and to sustainable development (social, economic, cultural and ecological approaches)
- Landscape identification, evaluation and quality objectives, using cultural and natural resources
- Awareness-raising, training and education
- Innovative tools for the protection, management and planning of landscape
- Landscape, towns and suburban and peri-urban areas
- Landscape and transport infrastructures: roads
- Selected EU funding opportunities to support the implementation of the European Landscape Convention
- European Local Landscape Circle Studies
- Landscape and education
- Road infrastructures: tree avenues in the landscape
- Landscape and ethics
- Landscape and wind turbines
- Landscape and leisure
- Landscape and education

*The reports are available at the Council of Europe Publishing:*

- Council of Europe, *Landscape and sustainable development: challenges of the European landscape Convention*, Council of Europe Publishing, 2006
- Council of Europe, *Landscape facets*, Council of Europe Publishing, 2012

## **V. AWARENESS-RAISING**

### ***“Futuropa, for a new vision of landscape and territory” Magazine***

Several information documents and four issues of the Council of Europe’s “*Naturopa*” magazine have been devoted to landscape and the European Landscape Convention. The magazine has been renamed “*Futuropa, for a new vision of landscape and territory*” so as to highlight the cross-sectoral nature of the themes more clearly.

#### *Themes concerning landscape*

- “Landscapes: the setting for our future lives”, *Naturopa*, 1998, No 86
- “The European Landscape Convention”, *Naturopa*, 2002, No 98
- “Landscape through literature”, *Naturopa/Culturopa*, 2005, No 103
- “Vernacular rural housing: heritage in the landscape”, *Futuropa: for a new vision of landscape and territory*, 2008, No 1
- “Landscape and transfrontier co-operation”, *Futuropa: for a new vision of landscape and territory*, 2010, No 2
- “Landscape and public space”, *Futuropa: for a new vision of landscape and territory*, 2013, No 3

Website of *Naturopa* / *Futuropa*: [www.coe.int/naturopa/futuropa](http://www.coe.int/naturopa/futuropa)

### ***IHPE Exhibition***

The “International Heritage Photographic Experience - Heritage and Landscape” (IHPE) competition is intended to encourage young people to adopt a creative approach and take a personal look, via the medium of photography, at elements of the cultural heritage which surrounds them, in liaison with the


landscape. A prize-winning ceremony involving about a hundred young people from various countries was held on December 2009, 2010, 2011 and 2012 in the Palais de l'Europe.

## VI. FOSTERING ACCESS TO INFORMATION: THE EUROPEAN LANDSCAPE CONVENTION WEBSITE

The European Landscape Convention website includes the following:


<http://www.coe.int/EuropeanLandscapeConvention>

### The European Landscape Convention



As a reflection of European identity and diversity, the landscape is our living natural and cultural heritage, be it ordinary or outstanding, urban or rural, on land or in water.

The [European Landscape Convention](#) - also known as the Florence Convention, - promotes the protection, management and planning of European landscapes and organises European co-operation on landscape issues. The convention was adopted on 20 October 2000 in Florence (Italy) and came into force on 1 March 2004 (Council of Europe Treaty Series no. 176). It is open for signature by member states of the Council of Europe and for accession by the European Community and European non-member states. It is the first international treaty to be exclusively concerned with all dimensions of European landscape. ([more...](#))



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#### About the Convention

- ▶ [Text of the Convention](#) | [Linguistic versions](#)
- ▶ [Explanatory report](#) | [Linguistic versions](#)
- ▶ [Guidelines for the implementation of the Convention](#) | [Linguistic versions](#)
- ▶ [Parties to the Convention](#)

#### Documentation

- ▶ [Reference texts of the Council of Europe about landscape](#)
- ▶ [Publications of the Council of Europe](#)
- ▶ [Convention leaflet](#)
- ▶ [Naturopa/Futuropa magazines](#)

#### Meetings of the Convention

- ▶ [Conferences](#)
- ▶ [Workshops](#)
- ▶ [National seminars](#)
- ▶ [Working groups](#)

#### Landscape Award

- ▶ [Award sessions](#)
- ▶ [Rules of the Landscape Award of the Council of Europe](#) | [Linguistic versions](#)

#### National actions

- ▶ [Compendium of national data](#)
- ▶ [National implementation](#)

News

- ▶ [6th Conference of Member States of the Council of Europe on the European Landscape Convention](#) (Strasbourg, 3-4 May 2011)
- ▶ [Calendar 2011](#)

CDPATEP

- ▶ [Steering Committee for Heritage and Landscape \(CDPATEP\)](#)

Related activities

- ▶ [Council of Europe Conference of Ministers responsible for regional/spatial planning \(CEMAT\)](#)

Contacts

- ▶ [Council of Europe](#)

The site will also offer access to the Council of Europe Information System of the European Landscape Convention provided for in Recommendation CM/Rec(2008)3 of the Committee of Ministers to member states on the guidelines for the implementation of the European Landscape Convention.

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**PART 3. STATUS OF SIGNATURES AND RATIFICATIONS OF THE EUROPEAN LANDSCAPE CONVENTION**

**European Landscape Convention**  
**CETS No.: 176**

Treaty open for signature by the member States of the Council of Europe and for accession by the European Union and the European non-member States

**Opening for signature**

Place: Florence  
Date : 20/10/2000

**Entry into force**

Conditions: 10 Ratifications.  
Date : 1/3/2004

**Status as of: 26/2/2013**

Member States of the Council of Europe

States	Signature	Ratification	Entry into force	Notes	R.	D.	A.	T.	C.	O.
Albania										
Andorra	23/3/2011	7/3/2012	1/7/2012							
Armenia	14/5/2003	23/3/2004	1/7/2004							
Austria										
Azerbaijan	22/10/2003	30/8/2011	1/12/2011							
Belgium	20/10/2000	28/10/2004	1/2/2005							
Bosnia and Herzegovina	9/4/2010	31/1/2012	1/5/2012							
Bulgaria	20/10/2000	24/11/2004	1/3/2005							
Croatia	20/10/2000	15/1/2003	1/3/2004							
Cyprus	21/11/2001	21/6/2006	1/10/2006							
Czech Republic	28/11/2002	3/6/2004	1/10/2004							
Denmark	20/10/2000	20/3/2003	1/3/2004					X		
Estonia										
Finland	20/10/2000	16/12/2005	1/4/2006							
France	20/10/2000	17/3/2006	1/7/2006							
Georgia	11/5/2010	15/9/2010	1/1/2011							
Germany										
Greece	13/12/2000	17/5/2010	1/9/2010							
Hungary	28/9/2005	26/10/2007	1/2/2008							
Iceland	29/6/2012									
Ireland	22/3/2002	22/3/2002	1/3/2004							
Italy	20/10/2000	4/5/2006	1/9/2006							
Latvia	29/11/2006	5/6/2007	1/10/2007							
Liechtenstein										
Lithuania	20/10/2000	13/11/2002	1/3/2004							



Luxembourg	20/10/2000	20/9/2006	1/1/2007								
Malta	20/10/2000										
Moldova	20/10/2000	14/3/2002	1/3/2004								
Monaco											
Montenegro	8/12/2008	22/1/2009	1/5/2009								
Netherlands	27/7/2005	27/7/2005	1/11/2005					X			
Norway	20/10/2000	23/10/2001	1/3/2004								
Poland	21/12/2001	27/9/2004	1/1/2005								
Portugal	20/10/2000	29/3/2005	1/7/2005								
Romania	20/10/2000	7/11/2002	1/3/2004								
Russia											
San Marino	20/10/2000	26/11/2003	1/3/2004								
Serbia	21/9/2007	28/6/2011	1/10/2011								
Slovakia	30/5/2005	9/8/2005	1/12/2005								
Slovenia	7/3/2001	25/9/2003	1/3/2004								
Spain	20/10/2000	26/11/2007	1/3/2008								
Sweden	22/2/2001	5/1/2011	1/5/2011								
Switzerland	20/10/2000	22/2/2013	1/6/2013								
The former Yugoslav Republic of Macedonia	15/1/2003	18/11/2003	1/3/2004								
Turkey	20/10/2000	13/10/2003	1/3/2004								
Ukraine	17/6/2004	10/3/2006	1/7/2006								
United Kingdom	21/2/2006	21/11/2006	1/3/2007						X		

## Non-member States of the Council of Europe

States	Signature	Ratification	Entry into force	Notes	R.	D.	A.	T.	C.	O.
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Total number of signatures not followed by ratifications:	2
Total number of ratifications/accessions:	38

**Notes:**

a: Accession - s: Signature without reservation as to ratification - su: Succession - r: Signature "ad referendum".

R.: Reservations - D.: Declarations - A.: Authorities - T.: Territorial Application - C.: Communication - O.: Objection.

Source : Treaty Office on <http://conventions.coe.int>

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## APPENDIX

### *Terms of reference of the Steering Committee for Culture, Cultural Heritage and Landscape (CDCPP) and Resolution CM/Res(2011)24 on intergovernmental committees and subordinate bodies, their terms of reference and working methods*

The European Landscape Convention states:

#### **“Article 10 – Monitoring of the implementation of the Convention**

*1. Existing competent Committees of Experts set up under Article 17 of the Statute of the Council of Europe shall be designated by the Committee of Ministers of the Council of Europe to be responsible for monitoring the implementation of the Convention.*

*2. Following each meeting of the Committees of Experts, the Secretary General of the Council of Europe shall transmit a report on the work carried out and on the operation of the Convention to the Committee of Ministers.”*

On 30 January 2008, the Committee of Ministers of the Council of Europe adopted the terms of reference of the Steering Committee for Cultural Heritage and Landscape (CDPATEP), which monitored the cultural heritage and landscape Conventions.

On 24 November 2012, the Council of Europe adopted the terms of reference of the Steering Committee for Culture, Heritage and Landscape (CDCPP).

## **I. TERMS OF REFERENCE OF THE STEERING COMMITTEE FOR CULTURE, HERITAGE AND LANDSCAPE (CDCPP)**

### **Terms of Reference**

*Set up by the Committee of Ministers under Article 17 of the Statute of the Council of Europe and in accordance with Resolution CM/Res(2011)24 on intergovernmental committees and subordinate bodies, their terms of reference and working methods*

Type of committee: Steering committee

Terms of reference valid from: **1 January 2012 until 31 December 2013**

#### **Main tasks**

Under the authority of the Committee of Ministers, in the framework of the European Cultural Convention, the CDCPP will oversee the Council of Europe’s work in the field of culture and intercultural dialogue, heritage and landscape, and advise the Committee of Ministers on all questions within its area of competence, taking due account of relevant transversal perspectives, in particular the promotion of democracy. With this purpose, the Committee is instructed to:

- (i) oversee the programmes adopted by the Committee of Ministers and devise innovative policies and strategies related to the sustainable management of the above sectors;
- (ii) promote and follow-up implementation of relevant Council of Europe Conventions<sup>1</sup> and adapt standards and norms in the fields covered by the terms of reference; advise member states on policy development at national, regional and local levels using the appropriate Council of Europe instruments: policy reviews, capacity building and field activities, pilot projects, information systems<sup>2</sup> and public awareness strategies;
- (iii) provide technical assistance and pilot projects in the field, to enhance governance and capacities in culture, cultural heritage and socio-economic integrated development, social and territorial cohesion, confidence building and post-conflict reconstruction and development;
- (iv) encourage European exchange platforms and networks -including electronic- bringing together pertinent public, private and voluntary actors, and thereby emphasising a shared responsibility for the cultural environment;

(v) in line with decisions of the Committee of Ministers, follow-up on additional proposals that may arise from relevant reports relating to the sectors of culture and intercultural dialogue, cultural heritage and landscape;

(vi) identify opportunities for Council of Europe input and/or complementary Council of Europe action and programmes, taking into account the activities of other international organisations, in particular the European Union, the United Nations and the OSCE.

### Pillar/Sector/Programme

**Pillar:** Democracy

**Sector:** Democratic governance

**Programme:** Democratic governance through education, culture and youth policies

**Sector:** Sustainable democratic societies

**Programmes:** - Democratic Citizenship through education, culture and youth policies;

- Culture and Democracy: Cultural Diversity and Intercultural Dialogue;

- Addressing crisis situations: post-conflict and natural catastrophes

### Expected results

#### **Programme: Democratic governance through education, culture and youth policies**

(i) Democratic governance of culture is enhanced and member states are assisted in the development of democratic cultural policies through national, regional and thematic policy reviews<sup>3</sup>; exchange of information between governments and civil society is facilitated by the Compendium, HEREIN, ELCIS and CultureWatchEurope systems.

(ii) Council of Europe cultural heritage and landscape conventions are promoted and followed-up<sup>4</sup>.

#### **Programme: Democratic citizenship through education, culture and youth policies**

Regional co-operation and pilot projects on cultural and natural heritage are supported particularly in South East Europe and the Kyiv Initiative region<sup>5</sup> in order to build capacity and provide development benefits including on democratic participation to communities, to impact on national policies and enhance democratic governance, and to generate transmissible good practice models.

#### **Programme: Culture and democracy: cultural diversity and intercultural dialogue**

Cities taking part in the intercultural cities network are supported in building, implementing and evaluating intercultural integration strategies.

#### **Programme: Addressing crisis situations: post-conflict and natural catastrophes**

Technical assistance is provided to develop and implement strategies for confidence building, reconciliation, reconstruction and socio-economic development in Cyprus and possibly other member states, as well as in Kosovo<sup>6</sup>.

### Composition

#### **Members:**

Governments of member states of the Council of Europe and of other states having acceded to the European Cultural Convention are invited to designate one or more representatives of the highest possible rank responsible for culture, intercultural dialogue, cultural heritage and landscape.

The Council of Europe budget will bear the travel and subsistence expenses of one representative from each State Party (two in the case of the state whose representative has been elected Chair).

States Party to the European Cultural Convention may send other representatives without defrayal of expenses.

Each member of the Committee shall have one vote. Where a government designates more than one member, only one of them is entitled to take part in the voting.

#### **Participants:**

The following may send a representative, without the right to vote and at the charge of their corresponding administrative budgets:

- Parliamentary Assembly of the Council of Europe;
- Congress of Local and Regional Authorities of the Council of Europe;
- Conference of INGOs of the Council of Europe;
- Committee of Senior Officials of the Council of Europe Conference of Ministers responsible for Spatial/Regional Planning (CEMAT);

- Council of Europe Development Bank (CEB);
- Standing Committee of the Bern Convention (T-PVS);
- Council of Europe intergovernmental committees as appropriate.

The following may send representatives, without the right to vote and without defrayal of expenses:

- European Union;
- The following observer states to the Council of Europe: Canada, Japan, Mexico, United States of America;

as well as the following intergovernmental organisations:

- United Nations Educational, Scientific and Cultural Organisation (UNESCO);
- Organisation for Economic Co-operation and Development (OECD);
- Organisation for Security and Co-operation in Europe (OSCE);
- European Free Trade Association (EFTA) Nordic Council of Ministers;
- Arab League Educational, Cultural and Scientific Organisation (ALECSO);
- United Nations Economic Commission for Europe (UN-ECE);
- International Centre for the Study of the Preservation and Restoration of Cultural Property (ICCROM).

**Observers:**

The following may send representatives, without the right to vote and without defrayal of expenses:

- Israel;

as well as the following non-governmental organisations:

- European Cultural Foundation (ECF);
- European Cultural Centre in Delphi;
- Culture Action Europe;
- European Network of Cultural Administration Training Centres (ENCATC);
- European Roma and Travellers Forum (ERTF);
- European Association of Archaeologists (EAA);
- Europae Archaeologiae Consilium (EAC);
- Europa Nostra;
- International Council of Monuments and Sites (ICOMOS);
- Organisation of World Heritage Cities (OHWC);
- International Federation for Housing and Planning (IFHP);
- European Federation of Landscape Architects (EFLA);
- European Council of Town Planners (ECTP);
- European Council of Landscape Architecture Schools (ECLAS).

**Working methods**

**Plenary meetings:**

50 members, 1 meeting in 2012, 3 days  
50 members, 1 meeting in 2013, 3 days

**Bureau:**

9 members, 2 meetings in 2012, 2 days  
9 members, 2 meetings in 2013, 2 days

The Committee will also appoint a gender Equality Rapporteur from amongst its members

The rules of procedure of the Committee are governed by Resolution [CM/Res\(2011\)24](#) on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

<sup>1</sup> European Cultural Convention (STE 018); European Convention on the Protection of the Archaeological Heritage (STE 143), Convention for the Protection of the Architectural Heritage of Europe (STE 121); European Landscape Convention (STE 176); Council of Europe Framework Convention on the Value of Cultural Heritage for Society (STE 199); European Convention on Cinematographic Co-Production (STE 147); European Convention for the Protection of Audio-Visual Heritage (STE 183), and development of new standards as required.

<sup>2</sup> Such as the Compendium, HEREIN, ELCIS and CultureWatchEurope.

<sup>3</sup> Ongoing exercises in 2012/13 include Turkey, the Russian Federation, Azerbaijan and Moldova.

<sup>4</sup> See footnote 1 for the list of Conventions concerned.

<sup>5</sup> The following countries participate in the Kyiv Initiative: Armenia, Azerbaijan, Georgia, Moldova, Ukraine and Belarus.

<sup>6</sup> All references to Kosovo, whether the territory, institutions or population, in this text shall be understood in full compliance with United Nation's Security Council Resolution 1244 and without prejudice to the status of Kosovo.

## II. RESOLUTION

### **Resolution CM/Res(2011)24 on intergovernmental committees and subordinate bodies, their terms of reference and working methods**

*(Adopted by the Committee of Ministers on 9 November 2011  
at the 1125th meeting of the Ministers' Deputies)*

The Committee of Ministers,

Having regard to Resolution Res(2005)47 on committees and subordinate bodies, their terms of reference and working methods;

Having regard to the decision taken by the Ministers' Deputies at their 1112th meeting (19 April 2011, item 1.6) on intergovernmental structures;

Having regard to Resolution CM/Res(2011)7 on Council of Europe conferences of specialised ministers;

Having regard to the Statutory Resolution CM/Res(2011)2 relating to the Congress of Local and Regional Authorities of the Council of Europe and the revised Charter appended thereto;

Having regard to Resolution Res(2003)8 on the participatory status for international non-governmental organisations with the Council of Europe;

Having regard to Statutory Resolution Res(93)26 on Observer Status;

Having regard to Resolution Res(2001)6 on access to Council of Europe documents;

Having regard to Recommendation Rec(81)6 of the Committee of Ministers to member states on the participation of women and men in an equitable proportion in committees and other bodies of the Council of Europe and to the Committee of Ministers' Declaration on Making gender equality a reality, adopted at the 119th Session of the Committee of Ministers of the Council of Europe (Madrid, 12 May 2009);

In pursuance of Articles 16 and 17 of the Council of Europe Statute,

Resolves as follows:

#### **I. Scope of this resolution**

1. This resolution shall apply to all intergovernmental committees and subordinate bodies set up by the Committee of Ministers, by virtue of Article 17 of the Council of Europe Statute.

2. If not provided otherwise, the rules set out in this resolution shall also apply *mutatis mutandis* to any committee created by the Committee of Ministers outside the scope of Article 17.

3. All references to the Secretary General in this resolution shall be subject to the relevant provisions of the Statute of the Council of Europe, the Staff Regulations and the rules on delegation of authority.

## II. Categories of committees<sup>3</sup>

4. There shall be two categories of committees set up by the Committee of Ministers:
  - a. *committees directly answerable to the Committee of Ministers*: steering committees with planning and steering functions and ad hoc committees with a more focused task; and
  - b. *subordinate bodies* of steering or ad hoc committees, with specific and limited tasks.

## III. Composition

### A. Members

5. *Committees answerable to the Committee of Ministers*: they are composed of one representative of the highest possible rank in the relevant field designated by the government of each member state.<sup>4</sup>

6. *Subordinate bodies* answerable to steering or ad hoc committees: they are composed of representatives of all or of a limited number of member states of the highest possible rank in the relevant field designated by the governments of member states and/or of independent experts with established expertise in the relevant field. Where subordinate bodies are composed of a limited number of member states, due regard shall be given to geographical representation and periodic rotation of member states. Furthermore, they are open to the participation of representatives from other member states, at their own expense.

### B. Participants

7. Participants shall take part in the meetings of committees with no right to vote nor defrayal of expenses unless otherwise indicated. They are:

- a. representatives of committees or other bodies of the Council of Europe engaged in related work, as well as the Parliamentary Assembly, the European Court of Human Rights, the Congress of Local and Regional Authorities of the Council of Europe, the Council of Europe Commissioner for Human Rights and the Conference of INGOs of the Council of Europe;
- b. representatives designated by states which have observer status with the Council of Europe, the European Union, intergovernmental organisations and any other entity, including social partners, authorised to participate in the meetings of steering and ad hoc committees by virtue of a resolution or decision of the Committee of Ministers.

### C. Observers

8. Observers from states or organisations other than those referred to in paragraph 7.b above. They shall be admitted to steering committees, ad hoc committees and any subordinate body answerable to them in the following manner:

- a. as a general rule, upon their request to the Secretary General, observers are admitted, to steering and ad hoc committees or any subordinate body answerable to them, on the basis of a unanimous decision by that steering or ad hoc committee; in the event where unanimity is not reached, the matter may be referred to the Committee of Ministers at the request of two-thirds of the members of the committee concerned. The Committee of Ministers shall decide on the matter by a two-thirds majority of all the representatives entitled to sit on it;
- b. concerning special cases, such as the admission of non-member states without observer status to the Council of Europe, and any other case which may necessitate a political decision, the

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<sup>3</sup> Unless specified otherwise, the term “committee” refers to steering and ad hoc committees and their subordinate bodies.

<sup>4</sup> Where necessary, a member state is entitled to designate more than one representative.

Secretary General shall refer the matter to the Committee of Ministers. This decision shall be taken by a two-thirds majority of all the representatives entitled to sit on it.

9. Observers shall have no right to vote nor defrayal of expenses.

#### **IV. Terms of reference**

10. By "terms of reference" shall be understood all directives relating to the activities of a committee subject to the present resolution.

11. All committees and subordinate bodies shall have terms of reference.

12. Terms of reference of committees answerable to the Committee of Ministers shall be presented by the Secretary General and approved by the Committee of Ministers.

13. Terms of reference of subordinate bodies shall be presented by the Secretary General upon proposal by the parent committee, and approved by the Committee of Ministers.

14. All terms of reference shall be limited to a maximum period of two years in line with the biennial Programme and Budget of the Organisation, unless otherwise decided by the Committee of Ministers.

15. Terms of reference shall include:

- a. name of committee;
- b. category: steering committee, ad hoc committee or subordinate body;
- c. reference to the relevant programme line/s of the Council of Europe Programme and Budget, including concrete and measurable expected results for which the committee is responsible;
- d. where appropriate, its planning and advisory function;
- e. where appropriate, terms of reference derived from a convention;
- f. tasks and completion date;
- g. specific qualifications of members;
- h. composition of the committee: members, participants and observers and information concerning repayment of members' travelling and subsistence expenses by the Council of Europe, as set out in Appendix 2 to this resolution; and
- i. working methods, including hearings and, if necessary and justified, proposals for consultants.

16. Terms of reference shall be accompanied by full information on their financial implications, detailing in particular, per committee, the operational budget and number of staff allocated.

#### **V. Planning, monitoring and evaluation function of committees**

17. Steering and ad hoc committees advise the Committee of Ministers and the Secretary General on the priorities and other matters with regard to their sectors, in particular on the relevance of activities in line with the priorities and criteria adopted by the Committee of Ministers.

18. The Secretariat shall inform members of committees and subordinate bodies of:

- a. the institutional and regulatory framework of the Organisation, as set out in the Statute of the Council of Europe and other relevant texts including the present resolution;

- b. programme line(s) under their responsibility and budgetary appropriations in the Programme and Budget of the Organisation;
- c. results of monitoring mechanisms and procedures that may have an impact on their work while respecting applicable confidentiality rules;
- d. the progress review report of the Programme and Budget so that they can examine and discuss it and report back on their respective parts;
- e. relevant co-operation activities and activities in the field; and
- f. relevant activities of other international organisations with a view to avoiding duplication and achieving synergies.

#### **VI. Working methods**

19. The functioning and operation of committees and subordinate bodies shall be governed by the Rules of Procedure set out in Appendix 1 to this resolution. Committees' work shall include relevant transversal perspectives in all areas of their work.

#### **VII. Documents and meeting reports**

20. The Secretary General shall be responsible for preparing and distributing documents to be discussed by the committees, as well as drafting the reports of their meetings, unless otherwise expressly provided for by the Committee of Ministers.

21. Committees shall prepare reports of their meetings. These reports shall include an evaluation of completed activities and a presentation of ongoing and planned work, together with the identification of its source and deadlines, as well as proposals for future activities and identification of activities that might be discontinued. These reports shall be made available, in both official languages, no later than one month after the last meeting day of the committee. Committees shall also adopt abridged meeting reports before the end of their meetings. Documents shall, where appropriate, contain an executive summary, action to be taken and resource implications.

#### **VIII. Compendium of terms of reference**

22. The Secretariat shall compile and keep up to date a "Compendium of terms of reference" containing:

- a. the present resolution and any subsequent amendments to it;
- b. Resolution Res(2004)25 on service contracts of consultants;
- c. the terms of reference of all intergovernmental committees and subordinate bodies;
- d. the terms of reference derived from conventions, or special statutes given to intergovernmental committees set up under them; and
- e. any other decision or message of the Committee of Ministers or the Secretary General relating to terms of reference;
- f. the information foreseen in paragraph 16.

#### **IX. Convening of meetings**

23. All meetings of committees and subordinate bodies shall be convened by the authority of the Secretary General by a single procedure in accordance with the authorisation given by the Committee of Ministers and with the general practices of good management. The Secretary General shall ensure that meetings are planned, convened and serviced as efficiently and economically as possible.



24. Convocations and preliminary draft agendas of meetings shall be circulated at least six weeks before the proposed date, except in cases of urgency, which shall be duly explained. Convocations shall specify the name of the committee, the place, date, opening time of the meeting, its duration, the subjects to be dealt with and the list of participants at the previous meeting. When appropriate, it shall contain an invitation to nominate a member, taking into account the relevant texts on participation of women and men in an equitable proportion in committees and other bodies of the Council of Europe and indicating the qualifications he or she should preferably possess.

25. For committees answerable to the Committee of Ministers, convocations shall be sent to nominees specified by the Permanent Representations with the Permanent Representations in copy. Nominations made by governments through Permanent Representations will remain valid until any change is notified or confirmed by them.

26. For subordinate bodies, convocations shall be sent as appropriate to nominees specified by Permanent Representations or by the parent committee or, in the absence of such a known nominee, to the Permanent Representations or to the Chair of the committee concerned respectively. Permanent Representations shall receive copies of convocations sent to designated members. Nominations made by governments through Permanent Representations will remain valid until any change is notified.

27. The Secretariat shall send the draft agenda, a provisional list of working documents and the documents themselves to the nominees, or in the absence of such a nomination, to the Permanent Representation concerned, at least 20 days before the meeting date. This documentation shall be made available to the Permanent Representations. Use should be made of information technology whenever possible.

28. The same arrangements shall apply *mutatis mutandis* to participants and observers.

#### **X. Co-ordination**

29. The Secretary General shall ensure that committees and subordinate bodies are informed about activities which may have implications for the execution of their respective terms of reference.

30. In order to ensure co-ordination between the Ministers' Deputies and committees answerable to the Committee of Ministers:

a. the Chairs of committees may be invited, whenever necessary, to take part in meetings of the Deputies' relevant Rapporteur Groups, Working Parties and Thematic Co-ordinators to discuss the evaluation of activities, present ongoing work and prospects for future activities, in line with the priorities of the Organisation;

b. the Chairs of the Deputies' relevant Rapporteur Groups, Working Parties and Thematic Co-ordinators may attend meetings of committees when it is deemed that this is of importance to the respective sector activity.

31. The Secretary General shall promptly inform committees of general guidelines issued by the Ministers' Deputies as regards the content, modalities of implementation and evaluation of the intergovernmental work.

#### **XI. Review of the intergovernmental structure**

32. A progress review on the intergovernmental structure will be carried out on a regular basis bearing in mind the reports referred to in paragraph 20 and the progress review report on the implementation of the Programme and Budget provided for by the Financial Regulations.

#### **XII. Entry into force of this resolution**

33. This resolution shall enter into force on 1 January 2012 and shall repeal and replace Resolution Res(2005)47.

*Appendix 1 to Resolution CM/Res(2011)24*

## **Rules of procedure for Council of Europe intergovernmental committees**

### *Article 1 – Agenda*

- a. The Secretary General, in close consultation with the Chair, shall draw up the draft agenda which should be concrete, operational and result-oriented.
- b. The agenda shall be adopted by the committee at the beginning of its meeting.

### *Article 2 – Documentation*

Documents requiring a decision, whether originating from the Secretariat or from a member, shall be sent, in the official languages (cf. Article 6 below), to members at least three weeks before the start of the meeting at which the decision is to be taken. In exceptional cases, however, the committee may, if no member objects, consider a document submitted later. Maximum use should be made of information technology, including gathering together amendments and proposals, finalising texts and publishing decisions, provided in the latter cases that all the members of the committee have been properly informed in good time.

### *Article 3 – Privacy of meetings*

Meetings shall not be held in public.

### *Article 4 – Hearings*

Committees and subordinate bodies may organise hearings with international organisations, NGOs, research and academic institutions, experts, specialists, specialist organisations and professional organisations, in a position to contribute to their work, within the limits of available budgetary appropriations.

### *Article 5 – Quorum*

There shall be a quorum if two-thirds of the members of the committee are present.

### *Article 6 – Official languages*

- a. The official languages of the committee shall be those of the Council of Europe.
- b. In exceptional circumstances, the Secretary General may decide, in particular, in the case of steering and ad hoc committees, to provide for interpretation into one additional language other than the official languages, within the limits of available budgetary appropriations.
- c. A committee member may speak in a language other than the official languages, in which case he or she must herself/himself provide for interpretation into one of the official languages.
- d. Any document drafted in a language other than the official languages shall be translated into one of the official languages, the member from whom it originates being responsible for making the necessary arrangements.

### *Article 7 – Proposals*

- a. Any proposal must be submitted in writing in one official language if a committee member so requests. In that case, it shall not be discussed until it has been circulated.
- b. Proposals made by participants and observers may be put to the vote if sponsored by a committee member.

### *Article 8 – Order of voting on proposals or amendments*

- a. Where a number of proposals relate to the same subject, they shall be put to the vote in the order in which they were submitted. In case of doubt, the Chair shall decide.
- b. Where a proposal is the subject of an amendment, the amendment shall be put to the vote first. Where two or more amendments to the same proposal are presented, the committee shall vote first on whichever departs furthest in substance from the original proposal. It shall then vote on the next furthest removed from the original proposal, and so on until all the amendments have been put to the vote. However, where the acceptance of one amendment necessarily entails rejection of another, the latter shall not be put to the vote. The final vote shall then be taken on the proposal as amended or not amended. In case of doubt as to the order of priority, the Chair shall decide.
- c. Parts of a proposal or amendment may be put to the vote separately.
- d. In the case of proposals with financial implications, the most costly shall be put to the vote first.

*Article 9 – Order of procedural motions*

Procedural motions shall take precedence over all other proposals or motions except points of order. They shall be put to the vote in the following order:

- a. suspension of the sitting;
- b. adjournment of discussion on the item in hand; and
- c. postponement of a decision on the substance of a proposal until a specified date.

*Article 10 – Reconsideration of a question*

When a decision has been taken it is only re-examined if a member of the committee so requests, and if this request receives a two-thirds majority of the votes cast.

*Article 11 – Voting*

- a. Each member of the committee shall have one vote; however, where a government designates more than one member, only one of them is entitled to take part in the voting,
- b. Subject to any contrary provisions in these Rules, voting requires the quorum. The decisions of the steering committees are taken by a two-thirds majority of the votes cast.
- c. Except on procedural matters, other committees shall not take decisions by voting. They shall state their conclusions in the form of unanimous recommendations, or, if this proves impossible, they shall make a majority recommendation and indicate the dissenting opinions.
- d. Procedural matters shall be settled by a majority of the votes cast.
- e. Where the question arises as to whether or not a matter is procedural in nature, it may not be regarded as such unless the committee decides to that effect by a majority of two-thirds of the votes cast;
- f. For the purposes of these Rules, “votes cast” shall mean the votes of members cast for or against. Members abstaining shall be regarded as not having cast a vote.

*Article 12 – Chair*

- a. Every committee shall elect a Chair and Vice-Chair. However, the Chair of a subordinate body may be appointed by the steering or ad hoc committee to which it is answerable.
- b. The Chair shall conduct proceedings and sum up the conclusions whenever he or she thinks necessary. He or she may call to order a speaker who departs from the subject under discussion or from the committee's terms of reference. The Chair shall retain the right to speak and to vote in her/his capacity as a member of the committee, except in cases where an additional expert from the same country has been appointed to sit on that committee.
- c. The Vice-Chair shall replace the Chair if the latter is absent or otherwise unable to preside the meeting. If the Vice-Chair is absent, the Chair shall be replaced by another member of the Bureau, appointed by the latter or, where there is no Bureau, by a member of the committee appointed by the committee.
- d. Election of the Chair and Vice-Chair shall require a two-thirds majority at the first ballot and a simple majority at the second ballot. In steering committees, the election shall be held by secret ballot, in other committees by a show of hands, unless a member of the committee requests a secret ballot.
- e. The term of office of the Chair and Vice-Chair shall be one year. It may be renewed once.

*Article 13 – Bureau*

- a. Every steering and ad hoc committee may appoint a bureau consisting of the Chair, the Vice-Chair and a limited number of other members of the committee. The number of other members shall be specified in the committee's terms of reference. Any other committee may, if need be, appoint a bureau composed, normally, of not more than three members in addition to the Chair and Vice-Chair. The functions of the Bureau are:
  - to assist the Chair in conducting the committee's business;
  - to supervise the preparation of meetings at the committee's request;
  - to ensure continuity between meetings as necessary;
  - to execute other additional specific tasks delegated by its Committee.
- b. No decision on substantive issues shall be taken by the Bureau on behalf of the committee. In exceptional cases and due to time constraint, the Bureau may have recourse to the tacit approval of all the members of the committee through electronic communication, in order to expedite procedure on decisions requested by the Committee of Ministers.
- c. Other members of the Bureau shall be appointed in the same manner as the Chair and Vice-Chair. They shall be appointed immediately after the Chair and Vice-Chair in accordance with an equitable distribution of posts, taking into account in particular geographical distribution, gender balance and, where relevant, legal systems.
- d. The term of office of such members shall correspond to the duration of the mandate of the committee and may be renewed once. However, a member may, on expiry of her/his second term, be appointed Chair or Vice-Chair. In order to ensure partial replacement of the Bureau each year, the first term of at least one such member shall be limited to one year.
- e. A member elected to replace another whose term of office has not expired shall complete her/his predecessor's term. The same shall apply to the offices of Chair and Vice-Chair.

*Article 14 – Working methods*

- a. Committees may appoint a rapporteur, a drafting committee or both.
- b. Where necessary, in order to expedite the progress of their work, committees may entrust a rapporteur or a limited number of committee members with a specific task to be fulfilled by their next meeting, using primarily information technologies.

c. In exceptional cases, for specialised tasks that cannot be performed by a member of the committee or the Secretariat, committees may request the Secretary General to have recourse to consultants subject to the provisions of the relevant resolution and within the limits of budgetary appropriations.

d. Time- and cost-efficiency shall be a guiding principle for committee work, including best possible use of interactive technologies for networks and meetings.

e. Agenda items for information only shall be communicated to members in advance by electronic means allowing the committee to focus during its meeting on agenda items for decision.

#### *Article 15 – Secretariat*

a. The Secretary General shall provide the committee with the necessary staff, including the committee secretary, as well as with the administrative and other services it may require.

b. The Secretary General or her/his representative may at any time make an oral or written statement on any subject under discussion.

c. Committees may ask the Secretary General to prepare a report on any question relevant to their work.

#### *Article 16 – Venue of meetings*

a. Committees shall normally be convened at the premises of the Council of Europe in Strasbourg.

b. Exceptionally, the Secretary General may authorise, if there is no objection from the government of the state on whose territory it is intended to hold the meeting and if suitable technical facilities are available on-the-spot, to convene a committee elsewhere, in particular, in other Council of Europe premises, in accordance with the principles of sound management and within the resources available.

#### *Article 17 – Revision*

Any committee directly answerable to the Committee of Ministers may propose to the Committee of Ministers to amend these Rules or, in exceptional circumstances, to waive them in part.

#### *Appendix 2 to Resolution CM/Res(2011)24*

#### **Payment of travelling and subsistence expenses**

The travelling and subsistence expenses of one representative per member state participating in a steering and ad hoc committees shall be borne by the Council of Europe unless otherwise indicated in the respective terms of reference,<sup>5</sup> within the limits of budgetary appropriations.

The travelling and subsistence expenses of either all or only a limited number of members of subordinate bodies, as indicated in their respective terms of reference shall be borne by the Council of Europe, within the limits of budgetary appropriations.

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<sup>5</sup> For example, where the terms of reference provide for reimbursement of the expenses of an additional member for the country whose representative has been elected Chair and in special cases set out in the terms of reference.